

AI-98464

Purchasing Department 25. E. 1.

**CC REGULAR AGENDA SPECIAL  
MTG**

**Tax Office**

**Meeting Date:** 03/04/2025

**Submitted For:** Ignacio Amezcua,  
PURCHASING DEPT.

**Submitted By:** Pedro Cuadros

**Department:** PURCHASING DEPT.

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**CAPTION**

- A. Requesting exemption from competitive bidding requirements under Texas Local Government Code 262.024(a)(7)(A) Items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies;
- B. Acceptance and approval of the "Sole Source Declaration" for Data Business Equipment, Inc., for any and all patented products to be utilized by HC Tax Office with said declaration to remain in effect while the declaration is in place or until revoked by HCCC;
- C. Requesting authority to enter into a one (1) year agreement with automatic one (1) year renewals for "Annual Maintenance Services" with Data Business Equipment Inc., in the total amount of \$3,900.00 annually.

**BACKGROUND**

Project No. 25-0069

Term Dates: 3/4/2025 - 3/3/2026

Req No. 510774

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**Fiscal Impact**

**CALENDAR YEAR:** 2025

**ACCT. #:** 5-1100-415-15-140-001-0-430

**FUNDS AVAILABLE Y/N?:** Y

**MATCHING FUNDS Y/N?:**

**BUDGETARY IMPACT:**

Funds available as of 2/24/2025.

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**Attachments**

1295 Form(s)

Legal Approval

Sole Source Documentation

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Purchasing / Internal	Ignacio Amezcua	02/24/2025 02:09 PM
Budget & Management	Veronica Ortiz	02/24/2025 03:39 PM
Final Approval	Monica Salinas	02/28/2025 05:35 PM
Form Started By: Pedro Cuadros		Started On: 02/18/2025 02:19 PM
Final Approval Date: 02/28/2025		