



# MEMORANDUM

## SOLE SOURCE DECLARATION

TO: Hidalgo County Commissioner's Court

FROM: Ignacio Amezcua MBA, CTCM, CTCD IA

DATE: April 1, 2025

RE: Sole Source Declaration for Charles Graham dba SyntaxWare "AccuTime Maximus Time Clocks"

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The Hidalgo County is seeking to procure the purchase of AccuTime Maximus Time Clocks from Charles Graham dba SyntaxWare.

SyntaxWare is the sole vendor that can supply AccuTime Maximus Time Clocks from the manufacture. The time clocks are necessary to the TAAP Software that Hidalgo County is currently utilizing to keep track of Time and Attendance. As the TAAP creator, SyntaxWare is the sole vendor that has the intellectual property, proprietary skill and knowledge to program the time clocks for use with the TAAP Software.

In Accordance with the Texas Local Government Code Chapter 262.024 (a)(7)(A),

(a) A contract for the purchase of any of the following items is exempt from the requirement established by section 262.023 if the commissioners court by order grants the exemption:

(7) Any item that can be obtained from only one source, including:

(A) Items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies.

Therefore, for the reason stated herein, we humbly request that the Hidalgo County Commissioners' Court declare a Sole Source Vendor, for the purpose of procuring the purchase with Charles Graham dba SyntaxWare. This sole source declaration will remain in effect through the life term of the contract, unless otherwise revoked by the Hidalgo County Commissioners Court.