2812 S. Bus. Hwy 281, Edinburg, Texas 78539 | Phone: (956) 318-2626 | www.co.hidalgo.tx.us/purchasing

NOTICE

TO: Erika Reyna, Human Resources Director

FROM: Ived Sepulveda, Contract Specialist I

DATE: March 6, 2025

RE: Project No. 23-0342-EXT01

Extension of Contract C-23-0342-05-14

Contract C-23-0342-05-14 between Hidalgo County and Ortegon Insurance Agency, LLC for "Consulting Services for Self-Funded health Plan" will expire on May 13, 2025. We have the option to renew this contract for one (1) year, under the same rates, terms, and conditions.

For your review and consideration, the current contract is enclosed. Please advise what action Hidalgo County Human Resources Department would like the Purchasing Department to take by making a selection below:

- ☑ Renew the contract with the same rates, terms, and conditions
- ☐ Allow the contract to expire, as those services are no longer needed
- ☐ Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **March 14, 2025**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

Erika Reyna _____ 3/25/25

Name Signature Date

Please include the account number(s) for the above reference project:

Account No.: 5-2201-415-50-190-017-0-339

Should you have any questions or need additional information, I may be reached at extension 4861.

ivs