



# Hidalgo County Head Start Program Policy Council Agenda

**DATE:** April 16, 2025

**SUBJECT:** Request Approval of Payment for Invoice #TN63666 in the Amount of \$1,770.00 for Professional Services Submitted by Terracon Consultants, Inc. for Geotechnical Testing Services Through Contract C-21-006-11-02-AS for the Hidalgo County Head Start Program Outdoor Learning Environment and Discovery Classrooms

**RATIONALE/NEED:** This is the fourteenth (14<sup>th</sup>) payment for the Geotechnical Testing Services of the Hidalgo County Head Start Program Outdoor Learning Environment and Discovery Classrooms.

**RECOMMENDATION:** Administration recommends approval.

**COST:** Head Start Funds are available for this project.

**RELATED INFORMATION INCLUDED:** Invoice #TN63666

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**INITIATED BY:** Ambrosio Tovar, Procurement Director *A. Tovar*

**REVIEWED BY:** Dr. Nereyda Cantu, Assistant Program Director for Operations *N. Cantu*

**PROGRAM DIRECTOR'S APPROVAL:** *[Signature]*



# INVOICE

Pharr, TX  
956-283-8254

Project Mgr: Lupe Leal

**Project:** Hidalgo County Headstart Outdoor Learning Center  
1901 WEST STATE HWY 107  
McAllen, TX 78504

**To:** Hidalgo County Head Start Program  
Attn: Ambrosio Tovar  
1901 W, State Highway 107  
McAllen, TX 78504

REMIT TO:	
Invoice Number: TN63666	
Terracon Consultants, Inc. PO Box 959673 St Louis, MO 63195-9673	
Federal E.I.N.: 42-1249917	

Project Number:	88231316
Contract Amount:	\$28,645.00
Billed to Date:	\$17,612.50
Invoice Date:	3/28/2025
Services Through:	3/22/2025

Date	Report	Description of Services	Quantity	Rate	Total
<b>TASK: Concrete Observation-Testing</b>					
2/28/25	88231316.0035	Engineering Technician, hour	3.00	\$60.00	\$180.00
2/28/25	88231316.0035	Vehicle Trip	1.00	\$45.00	\$45.00
2/28/25	88231316.0035	Concrete Cylinders, (ASTM C31 & C39)	5.00	\$20.00	\$100.00
3/3/25	88231316.0035B	Engineering Technician, hour - OT	1.50	\$90.00	\$135.00
3/3/25	88231316.0035B	Engineering Technician, hour	1.50	\$60.00	\$90.00
3/3/25	88231316.0035B	Vehicle Trip	1.00	\$45.00	\$45.00
<b>Task Total</b>					<b>\$595.00</b>
<b>TASK: Earthwork</b>					
3/14/25	88231316.0036	Engineering Technician, hour	3.00	\$60.00	\$180.00
3/14/25	88231316.0036	Vehicle Trip	1.00	\$45.00	\$45.00
3/14/25	88231316.0036	Nuclear Density Test	3.00	\$20.00	\$60.00
3/17/25	88231316.0037	Engineering Technician, hour	3.00	\$60.00	\$180.00
3/17/25	88231316.0037	Vehicle Trip	1.00	\$45.00	\$45.00
3/17/25	88231316.0037	Nuclear Density Test	4.00	\$20.00	\$80.00
3/18/25	88231316.0038	Engineering Technician, hour	3.00	\$60.00	\$180.00
3/18/25	88231316.0038	Vehicle Trip	1.00	\$45.00	\$45.00
3/18/25	88231316.0038	Nuclear Density Test	3.00	\$20.00	\$60.00
<b>Task Total</b>					<b>\$875.00</b>
<b>TASK: Project Manager</b>					
3/22/25	Per Billing Period	Project Manager	2.00	\$150.00	\$300.00
<b>Task Total</b>					<b>\$300.00</b>

**TERMS: DUE UPON PRESENTATION OF INVOICE**



# INVOICE

**Invoice No.:** TN63666  
**Project No.:** 88231316  
**Project:** Hidalgo County Headstart Outdoor Learning Center  
1901 WEST STATE HWY 107  
McAllen, TX 78504

**Project Mgr:** Lupe Leal

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<b>Invoice Total</b>	<b>\$1,770.00</b>
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