



HIDALGO COUNTY AUDITOR'S OFFICE

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April 28, 2025

The Honorable Richard Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR.

The county auditor shall certify to the commissioners court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or for any of its intended purposes.

I, Letty Chavez, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the revenue received from a transfer from Jail Commissary Trust Fund in the amount of \$275,000.00 to provide funding for salaries and fringe benefits for Jail Commissary Personnel for 1st and 2nd quarters of 2025. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

CERTIFIED BY:

Letty Chavez
County Auditor

4/28/2025

Date

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. FERNANDO MANCIAS JUDGE, 93RD D.C. J. R. "BOBBY" FLORES JUDGE, 139TH D.C. ROSE GUERRA REYNA JUDGE, 206TH D.C. MARLA CUELLAR JUDGE, 275TH D.C. JUAN R. ALVAREZ JUDGE, 332ND D.C. NOE GONZALEZ JUDGE, 370TH D.C. LETICIA LOPEZ JUDGE, 389TH D.C. L. KENO VASQUEZ JUDGE, 398TH D.C. ORLANDO ESQUIVEL JUDGE, 430TH D.C. RENEE R. BETANCOURT JUDGE, 449TH D.C. JOSE "JOE" RAMIREZ JUDGE, 464TH D.C. NEREIDA LOPEZ-SINGLETERRY JUDGE, 476TH D.C.

AI-99229

Sheriff's Office 18. A.

CC REGULAR AGENDA SPECIAL MTG

Meeting Date: 04/29/2025

Submitted By: Gerardo Beltran

Department: SHERIFF DEPT.

CAPTION

Jail Commissary (2102):

**

Approval of Certification of Revenues as certified by the County Auditor and Budget Appropriation in the amount of \$275,000.00 for Year 2025 Salaries & Fringe Benefits (1st & 2nd quarters).

BACKGROUND

To certify and appropriate the revenues (\$275,000.00) previously transferred from Jail Commissary bank account for salaries & fringe benefits of commissary staff.

Fiscal Impact

CALENDAR YEAR: 2025

ACCT. #: 5-2102-423-21-280-015-0-XXX

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

COMMISSARY RECEIPT

2025 Salaries

APROPRIATION 2025

Certification of Revenue (AI 99229)

Form Review

Inbox

Reviewed By

Date

Budget & Management

Final Approval

Form Started By: Gerardo Beltran

Started On: 04/24/2025 01:35 PM

** Salaries appropriated during the budget adoption.



Gerardo Beltran <gerardo.beltran@hidalgoso.org>

Certification of Revenue (AI 99229)

1 message

Gerardo Beltran <gerardo.beltran@hidalgoso.org>

Thu, Apr 24, 2025 at 2:10 PM

To: Letty Chavez <letty.chavez@auditor.co.hidalgo.tx.us>

Cc: Reynaldo Cantu <reynaldo.cantu@auditor.co.hidalgo.tx.us>, Karen Ramirez <karen.ramirez@auditor.co.hidalgo.tx.us>, Myra Montoya <myra.montoya@hidalgoso.org>

Good afternoon,

This is to formally request the certification of revenues in the amount of \$275,000.00 (Jail Commissary Account Program 2102) in reference to AI#99229 for CC agenda of 04/29/2025. Should you require additional information, feel free to contact our office.

Sincerely,

GERARDO BELTRAN

Accountant IV

Hidalgo County Sheriff's Office • Financial Services Division

Edinburg, Texas 78542 • Phone: (956) 393-6151

gerardo.beltran@hidalgoso.org

3 attachments**COMMISSARY RECEIPT.pdf**

107K

**2025 Salaries.pdf**

72K

**APPROPRIATION.pdf**

259K



OFFICIAL HIDALGO COUNTY RECEIPT
OFFICE OF THE COUNTY TREASURER
LITA L. LEO

Receipt: 302698

Received From: SHERIFF'S HIDALGO CO. JAIL COMMISSARY

Date 04/17/2025

1	6805	2025 1ST & 2ND QTR.SALARIES	275,000.00
		5-2102-391-03-000-000-0-426	

Total: 275,000.00

Check Total	275,000.00
Cash Total	0.00
Credit Total	0.00
Other Total	0.00

JAIL COMMISSARY
2102-423-21-280-015

Object #	Object Code Description	2024 Original Budget	2025 Budget Request	2025 Adopted Budget
113	REGULAR FULL-TIME EMPLOYEES	\$563,545.00	\$564,884.00	\$547,470.00
115	LONGEVITY PAY	\$6,978.00	\$6,978.00	\$12,000.00
117	SUPPLEMENTAL PAY	\$2,700.00	\$2,700.00	\$1,500.00
211	HEALTH INSURANCE	\$157,807.00	\$157,807.08	\$140,493.00
212	LIFE INSURANCE	\$837.00	\$837.35	\$837.00
220	SOCIAL SECURITY AND MEDICARE CONTRIBU	\$43,852.00	\$43,953.99	\$42,914.00
230	RETIREMENT CONTRIBUTIONS	\$74,347.00	\$78,485.17	\$80,836.00
250	UNEMPLOYMENT COMPENSATION	\$860.00	\$861.84	\$841.00
	TOTALS	\$850,926.00	\$856,507.44	\$826,891.00
	SALARY EXPENSES	\$850,926.00	\$856,507.44	\$826,891.00
	OPERATING EXPENSES	\$0.00	\$0.00	\$0.00

DATE: April 24, 2025

DEPARTMENT HEAD: Hidalgo County Sheriff J.E. Eddie Guerra

2025
Appropriation
AI-99229



DEPARTMENT NAME: Hidalgo County Sheriff's Office

ACCOUNT NUMBER: 5-2102-391-03-000-000-0-426

Contact Person: Gerardo Beltran Ph# 956-393-6151

SUBJECT: Appropriations of Funds (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Appropriations of Funds (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
5-2102-391-03-000-000-0-426	TRANSFER IN JAIL COMMISSARY TRUST FUND	\$275,000.00
TOTAL BUDGET INCREASE (DECREASE)		\$275,000.00

REASON: To provide funding for salaries and fring benefits for Jail Commissary Personnel for 1st and 2nd quarters of 2025.

Yusef Montoya
DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK