



PURCHASING DEPARTMENT
ASSET DISPOSITION FORM

Purpose of Form: This form is to be used for asset disposition only. (E.g., trade-in, destroyed, lost, stolen, obsolete, or are damaged beyond repair.) Items listed on this form must be approved by County Commissioners first.

Please return this form along with a copy of the approved minutes to the Purchasing Dept. within 10 days of commissioners court approval date.

DATE OF REQUEST: 05/09/2025
 DEPT. NAME: COUNTY COURT AT LAW 5
 LOCATION NO.: 025

Disposition Type:

- Trade-in Landfill Destruction
 Auction Other

Item No	Asset No	Asset Description	Serial / VIN No	PO No	Acq Date	Original Cost	FMV	AI No	CC Date	Fund
1	51711	HON 92000 DBL PED DESK 72X36		644303	09/07/2010	\$ 1,594.00		99399	5/13/2025	1100
2	51712	HON 92000 CREDENZA 72X24,CHERRY		644303	09/07/2010	\$ 1,594.00		99399	5/13/2025	1100
3	51713	HON 92000 81" HUTCH CHERRY		644303	09/07/2010	\$ 1,594.00		99399	5/13/2025	1100