



WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST		
County Owned Wireless Device: <input type="checkbox"/> Office Use <i>or</i> <input type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input type="checkbox"/> Plan Change <input type="checkbox"/> Delete Service	Wireless Data Device: <input type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input type="checkbox"/> Other:	Stipend: <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo

COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: VARIOUS EMPLOYEES Employee ID# _____ Signature: _____

Department: SHERIFF'S OFFICE Dept#: 280

Quantity: 1

Service: \$ 40.99/mo (x) 5 months = 204.95 Account: 5-1229-421-00-280-007-0 -532

Service: \$ 1.00 /mo (x) 5 months = 5.00 Account: 5-1229-421-00-280-007-0-532 ~~619/664~~

Requisition Total: _____ Requisition Number: _____

STIPEND

(1) Employee: _____ Employee ID# _____ Signature: _____


Department: _____ Dept#: _____

Quantity: _____

Service: \$ _____/mo (x) _____ months = _____ Account: _____ -532

Total: _____

(2) Elected Official/Department Head Authorization for Request:


Myra Montoya
7/28/2025

Signature
Print Name
Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

Signature
Print Name
Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: _____

Commissioner's Court Action: _____ Commissioner's Court Date: _____

Approved Date: _____ Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govt/islq/article/0,,id=167154,00.html>, EXAMPLE 2.