

# COUNTY of HIDALGO



**HIDALGO COUNTY AUDITOR'S OFFICE**  
**Hidalgo County Administration Building**  
**2808 South Business Highway 281**  
**Edinburg, Texas 78539-6243**  
**PHONE: (956) 318-2511**  
**FAX: (956) 318-2577**  
**WEBSITE: [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)**

August 1, 2025

The Honorable Richard F. Cortez, Hidalgo County Judge  
The Honorable David L. Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2  
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3  
The Honorable Ellie Torres, Commissioner, Precinct No. 4

## **RE: Certification of Revenue**

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0707 SPECIAL BUDGET FOR REVENUE FROM INTERGOVERNMENTAL CONTRACTS:


The county auditor shall certify to the commissioner's court the receipt of all revenue from intergovernmental contracts that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the revenue from intergovernmental contracts for its intended purpose.

I, Letty Chavez, Hidalgo County Auditor, certify to the Hidalgo County Commissioners Court the receipt of an award from the U.S. Department of Justice – High Intensity Drug Trafficking Areas (HIDTA) McAllen Drug Enforcement Administration (DEA). These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT  
\$2,368.50

PURPOSE  
USDOJ-HIDTA MCALLEN DEA TF  
FY25

CERTIFIED BY:

  
\_\_\_\_\_  
Letty Chavez  
County Auditor

8/3/2025

\_\_\_\_\_  
Date

### **HIDALGO COUNTY DISTRICT JUDGES**

LUIS M. SINGLETERRY JUDGE, 92<sup>ND</sup> D.C.    FERNANDO MANCIAS JUDGE, 93<sup>RD</sup> D.C.    J. R. "BOBBY" FLORES JUDGE, 139<sup>TH</sup> D.C.    ROSE GUERRA REYNA JUDGE, 206<sup>TH</sup> D.C.    MARLA CUELLAR JUDGE, 275<sup>TH</sup> D.C.    MARIO E. RAMIREZ, JR. JUDGE, 332<sup>ND</sup> D.C.    NOE GONZALEZ JUDGE, 370<sup>TH</sup> D.C. OVERSEER    LETICIA LOPEZ JUDGE, 389<sup>TH</sup> D.C.    L. KENO VASQUEZ JUDGE, 398<sup>TH</sup> D.C.    ISRAEL RAMON, JR. JUDGE, 430<sup>TH</sup> D.C.    RENEE R. BETANCOURT JUDGE, 449<sup>TH</sup> D.C.    JOSE "JOE" RAMIREZ JUDGE, 464<sup>TH</sup> D.C.    YSMAEL FONSECA JUDGE, 476<sup>TH</sup> D.C.

AI-100296

Sheriff's Office 9.0.

**CC REGULAR AGENDA SPECIAL MTG**

**Meeting Date:** 08/05/2025

**Submitted For:** Michael Ochoa, SHERIFF DEPT. **Submitted By:** Jose Rodriguez

**Department:** SHERIFF DEPT.

**CAPTION**

**HIDTA DEA FY25 Increase** ✓

1. Approval to accept additional overtime funding for HIDTA DEA FY25 in the amount of \$2,368.50
2. Requesting authorization to continue to pay overtime reimbursable under the grant terms and conditions
3. Approval of COR, as certified by the County Auditor, for the HIDTA DEA FY25 agreement in the amount of \$2,368.50 and appropriation of the same.

**BACKGROUND**

AI-97052 10/15/2024 Acceptance of Agreement

**Fiscal Impact**

5 ✓

**CALENDAR YEAR:** 2025

**ACCT. #:** 5-1284-421-00-280-107-~~6~~-XXX

**FUNDS AVAILABLE Y/N?:** Y

**MATCHING FUNDS Y/N?:** N

**BUDGETARY IMPACT:**

No Cash Match Required

Rev. Acct. #5-1284-331-11-280-107-5-000

**Attachments**

Increase  
Appropriation  
Agreement

**Form Review**

**Inbox**

Budget & Management

Final Approval

Form Started By: Jose Rodriguez

**Reviewed By**

Veronica Ortiz

**Date**

08/01/2025 03:12 PM

Started On: 08/01/2025 02:25 PM



# e19 - Request for Goods and Services

Form Title: FY2025 - RURR - HIDALGO PD - TFO C. MERCADO

Requested Funding: HIDTA

Contracting Officer's Representative:

Acquisition Forecast Tool:

ITJA Number:

SCRM:

UFMS Document Number: DNO D-25-HO-0006 ✓

Modification Reason: To add funds to total for FY 2025 to \$21740.50

Conference Code:

Case Number:

GDEP:

## Requestor Information

Requestor: NILSA A ESCOBAR

Phone: 571-387-2016

Organization: MC ALLEN, TX DISTRICT OFFICE

## Summary Description/Justification

JUSTIFICATION: THE OVERTIME FOR HIDTA MCALLEN HAS NOT GONE UP. THE CURRENT AMOUNT IS \$19,372.00 OVERTIME FOR TFO CLAUDIA Y. MERCADO - HIDALGO COUNTY SHERIFF'S OFFICE. (DNO) - HOFM - 2024 / 2025

## Funding

Funding Group Name: HOUSTON DIVISION (HO)

Will this be incrementally funded?  Yes  No

Funding Through Date: 09/30/2025

## Reference Contract/BPA

Will this request reference an existing Contract or BPA?  Yes  No

## Important Date

Delivery Date: 09/30/2025

Period of Performance Start Date: 10/01/2024

End Date: 09/30/2025

## Delivery Address

Name: NILSA A ESCOBAR

GroupName: HOUSTON DIVISION (HO)

Email: Nilsa.A.Escobar@dea.gov

Room:

Phone: 571-387-2016

Address: 1200 NORTH COMMERCE CENTER STREET  
MCALLEN, TX 78501-1462

## Recommended Source

Foreign Vendor:  Yes  No

### Recommended Source 1

Name: COUNTY OF HIDALGO

**Website:**

Contact: LETICIA CHAVEZ

Phone: 9563182511 x4651

eMail: letty.chavez@auditor.co.hidalgo.tx.us

Fax: 9563182577

Address: 505 S. MCCOLL RD.  
SUITE G  
EDINBURG, TX 78539

Vendor Code: 746000717

Address Code: 103110834

Cage Code: 48X93

UEI: L1HACK1UL6NR3

Expiration Date: 03/04/2026

### Recommended Source 2

Name:

**Website:**

Contact:

Phone:

eMail:

Fax:

Address:

UEI:

### Recommended Source 3

Name:

**Website:**

Contact:

Phone:

eMail:

Fax:

Address:

UEI:

## Details

Line	Type	Category	SubCategory	Description	Item #	Qty	Unit	Unit Price	Request	Funded
1	Services	Miscellaneous Services	State & Local Task Force	HIDTA OT - HIDTA (HOFM) TFO CLAUDIA Y. MERCADO - D84	1	1	Each	\$19,372.00	\$19,372.00	\$19,372.00
2	Services	Miscellaneous Services	State & Local Task Force	Funding increase by \$2368.50	1	1	Each	\$2,368.50	\$2,368.50	\$2,368.50

Total: \$21,740.50 \$21,740.50

**Funding**

UFMS Title: HIDALGO COUNTY SHERIFF'S OFFICE, TFO CLAUDIA

The System determined document type to be created in UFMS is: DNC The Fiscal changed document type to be created in UFMS is: DNO

Default Document Prefix: D-25-HO

User Selected or System Defaulted Vendor:

Fiscal Changed Vendor:

Vendor Code	Address Code	Cage Code	UEI	Vendor Name	Vendor Code	Address Code	Cage Code	UEI	Vendor Name
746000717	103110834	48X93	LJHACK1UL6NR3	COUNTY OF HIDALGO	746000717	Q4RQHZQE21 K1	4SSS1		COUNTY OF HIDALGO - SHERIFF'S DEPARTMENT

Comment: HIDALGO COUNTY SHERIFF'S OFFICE, TFO CLAUDIA MERCADO

SOC	BBFY	EBFY	FUND	ORG2	ORG4	PROG	PROJ	ACTY	SSOC	UD3	UD4	ORG5	POP Start Date	POP End Date	AGREE#	LINE#	TOTAL
25205	2024	2025	S2H	OM	6460901	DOM-G2	HOFM	FLS	OT	OM019	RURR	6460000	10/01/2024	09/30/2025			\$21,740.50

**Attachments**

File Name
Adding funds for TFO Mercado.docx

**Funded Amount**

\$21,740.50

**Requested Amount**

\$21,740.50

**Approval History**

Name	Action	Stop	Date	Comment
UFMS	Processed	UFMS	07/23/2025 01:42 PM	0002
MIGUEL A MADRIGAL	Approved	Authorizer	07/23/2025 01:42 PM	
MARCOS CARDOZA	Approved	Fiscal	07/23/2025 12:02 PM	
ROBERT E CASTANEDA	Approved	Supervisor	07/23/2025 11:07 AM	
NILSA A ESCOBAR	Submitted	Requestor	07/23/2025 10:31 AM	

DATE: August 1, 2025

2025

Appropriation  
AI-100296



DEPARTMENT HEAD: Hidalgo County Sheriff J.E. Eddie Guerra

DEPARTMENT NAME: Hidalgo County Sheriff's Office

ACCOUNT NUMBER: 5-1284-421-20-280-107-5-XXX

Contact Person: Jose Rodriguez Ph#: 956-393-6176

SUBJECT: Appropriations of Funds (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Appropriations of Funds (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
5-1284-421-00-280-107-5-131	USDOJ-HIDTA MCALLEN DEATF - OVERTIME	\$2,368.50
5-1284-331-11-280-107-5-000	USDOJ-HIDTA MCALLEN DEATF - REVENUES	\$2,368.50
<b>TOTAL BUDGET INCREASE (DECREASE)</b>		<b>\$2,368.50</b>

**REASON:** To appropriate overtime funds. Funding period is from 10/01/2024 to 09/30/2025. Note: Expenses relatın fringe benefits for the overtime hours are to be charges to the Hidalgo Co Sheriff's Office general fund budget (~~4-1100-421-00-280-001-0-XXX~~)  
5

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
DATE

\_\_\_\_\_  
ATTEST COUNTY CLERK



## e19 - Request for Goods and Services

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Requested Funding: HIDTA

Acquisition Forecast Tool:

DNO-D-25-HO-0006

Conference Code:

Case Number:

GDEP:

### Requestor Information

Requestor: NILSA A ESCOBAR

Phone: 571-387-2016

Organization: MC ALLEN, TX DISTRICT OFFICE

### Summary Description/Justification

JUSTIFICATION: THE OVERTIME FOR HIDTA MCALLEN HAS NOT GONE UP. THE CURRENT AMOUNT IS \$19,372.00  
OVERTIME FOR TFO CLAUDIA Y. MERCADO - HIDALGO COUNTY SHERIFF'S OFFICE. (DNO) - HOFM - 2024 / 2025

### Funding

Funding GroupName: HOUSTON DIVISION (HO)

Will this be incrementally funded?  Yes  No

Funding Through Date: 09/30/2025

### Reference Contract/BPA

Will this request reference an existing Contract or BPA?  Yes  No

### Important Date

Delivery Date: 09/30/2025

Period of Performance Start Date: 10/01/2024

End Date: 09/30/2025

### Delivery Address

Name: NILSA A ESCOBAR

GroupName: HOUSTON DIVISION (HO)

Email: Nilsa.A.Escobar@dea.gov

Room:

Phone: 571-387-2016

Address: 1200 NORTH COMMERCE CENTER STREET  
MCALLEN, TX 78501-1462

### Recommended Source

Foreign Vendor:  Yes  No

**Recommended Source 1**

Name: COUNTY OF HIDALGO

Website:

Contact: LETICIA CHAVEZ

Phone: 9563182511 x4651

eMail: letty.chavez@auditor.co.hidalgo.tx.us

Fax: 9563182577

Address: 505 S. MCCOLL RD.  
SUITE G  
EDINBURG, TX 78539

Vendor Code: 746000717

Address Code: 103110834

Cage Code: 48X93

UEI: LHACK1UL6NR3

Expiration Date: 03/06/2025

**Recommended Source 2**

Name:

Website:

Contact:

Phone:

eMail:

Fax:

Address:

UEI:

**Recommended Source 3**

Name:

Website:

Contact:

Phone:

eMail:

Fax:

Address:

UEI:

**Details**

Line	Type	Category	SubCategory	Description	Item #	Qty	Unit	Unit Price	Request	Funded
1	Services	Miscellaneous Services	State & Local Task Force	HIDTA OT - HIDTA (HOFM) TFO CLAUDIA Y. MERCADO - D84	1	1	Each	\$19,372.00	\$19,372.00	\$19,372.00
<b>Total:</b>									\$19,372.00	\$19,372.00

**Funding**

UFMS Title: HIDALGO COUNTY SHERIFF'S OFFICE, TOE CLAUDIA

The System determined document type to be created in UFMS is: DNC - The Fiscal changed document-type to be created in UFMS is: DNO

Default Document Prefix: D-24-HO

Fiscal Updated Document Prefix: D-25-HO

User Selected or System Defaulted Vendor:

Vendor Code	Address Code	Vendor Name
746000717	103110834	COUNTY OF HIDALGO

Comment: HIDALGO COUNTY SHERIFF'S OFFICE, TFO CLAUDIA MERCADO

SOC	BBFY	EBFY	FUND	ORG2	ORG4	PROG	PROJ	ACTY	SSOC	UD3	UD4	ORG5	POP Start Date	POP End Date	AGREE#	LINE#	TOTAL
25205	2024	2025	S2H	OM	6460901	DOM-G2	HOFM	FLS	OT	OM019	RURR	6460000	10/01/2024	09/30/2025			\$19,372.00

Attachments
File Name
FY2025 - HIDTA TFO Claudia Y. Mercado - REQUEST.msg

Funded Amount
\$19,372.00
Requested Amount
\$19,372.00

Approval History				
Name	Action	Stop	Date	Comment
MIGUEL A MADRIGAL	Approved	Authorizer	07/21/2024 11:29 PM	
MARCOS CARDOZA JR	Approved	Fiscal	07/18/2024 06:24 PM	
ROBERT E CASTANEDA	Approved	Supervisor	07/16/2024 02:40 PM	
NILSA A ESCOBAR	Submitted	Requestor	07/16/2024 02:38 PM	
SUZANNE M CISNEROS	Submitted	Initiator	07/16/2024 02:33 PM	



Jesse Gonzales <jesse.gonzales@auditor.co.hidalgo.tx.us>

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## HIDTA DEA FY25 Increase AI-100296

1 message

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**Jose Rodriguez** <jose.rodriguez@hidalgoso.org>

Fri, Aug 1, 2025 at 3:07 PM

To: Jesse Gonzales <jesse.gonzales@auditor.co.hidalgo.tx.us>

Cc: Myra Montoya <myra.montoya@hidalgoso.org>, Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>, Isabel Rodriguez <isabel.rodriguez@auditor.co.hidalgo.tx.us>, Michael Ochoa <michael.ochoa@hidalgoso.org>, Juan Garza <tony.garza@hidalgoso.org>

Good afternoon Jesse,



Can you please certify revenues for the HIDTA DEA FY25 increase in the amount of \$2,368.50?

AI-100296 on CC meeting of 08/~~09~~/2025. 08/05/2025

Respectfully,  
Jose L Rodriguez  
Program Manager I  
Hidalgo County Sheriff's Office  
[jose.rodriguez@hidalgoso.org](mailto:jose.rodriguez@hidalgoso.org)  
956-393-6176