



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

PERSONNEL ADJUSTMENT REQUEST FORM (ALLOWANCES)

NOTE: Complete multiple personnel action form if department is requesting more than (3) personnel actions.

Date: 06/25/2025 Current Slot No.: Please see attached
 Department Name: SHERIFF'S OFFICE Current Position Title: Please see attached
 Department No.: 280-001 Requested Position Title: Please see attached

ALLOWANCE REQUEST: Type of Allowance

Position Interpreter Clothing Supplemental Auto

ALLOWANCE AMOUNT:	<u>\$ 0.00</u>	<u>\$ 1,000.00</u>	<u>\$ 1,000.00</u>
	Current Budgeted Amount	Proposed Budgeted Amount	Net Change

ALLOWANCE AMOUNT:	<u>\$ 1,000.00</u>	<u>\$ 0.00</u>	<u>-\$ 1,000.00</u>
	Current Budgeted Amount	Proposed Budgeted Amount	Net Change

TOTAL BUDGETARY IMPACT: \$ 0.00

POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Salary Adjustment Other Clothing Allowances

POSITION TYPE: Full Time Regular Object Code 113 Part Time Regular Object Code 114
 Full Time Temporary Object Code 121 Part Time Temporary Object Code 122

CIVIL SERVICE: Exempt **FLSA:** Exempt
 Non-Exempt Non-Exempt *28*

JUSTIFICATION / PRIORITY: *(Explain why this allowance request is essential)*
Delete clothing allowance to slot # assigned to Patrol and to be added to a Deputy in CID

COMMENTS: *(Any comments you wish to make regarding this request, attach additional pages if needed)*

 Department Head

 Department of Human Resources

07/31/2025
 Date
8/13/25
 Date



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

MULTIPLE PERSONNEL ACTION FORM (Attachment A)

NOTE: Complete this form in addition to your par form if department is requesting more than (3) personnel actions.

Department Name: SHERIFF'S OFFICE

Department No.: 280 - 001

Position Information:

Slot No.	Current Position Title	Proposed Position Title	Current Budgeted Salary	Proposed Budgeted Salary
0153	SENIOR DEPUTY SHERIFF	SENIOR DEPUTY SHERIFF	\$500.00	\$0.00
0340	SENIOR DEPUTY SHERIFF	SENIOR DEPUTY SHERIFF	\$500.00	\$0.00
0108	SENIOR DEPUTY SHERIFF	SENIOR DEPUTY SHERIFF	\$0.00	\$500.00
0084	SENIOR DEPUTY SHERIFF	SENIOR DEPUTY SHERIFF	\$0.00	\$500.00



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

PERSONNEL ADJUSTMENT REQUEST FORM (ALLOWANCES)

NOTE: Complete multiple personnel action form if department is requesting more than (3) personnel actions.

Date: 08/25/2025 Current Slot No.: 0378/0164
 Department Name: SHERIFF'S OFFICE Current Position Title: Please see attached
 Department No.: 280-001 Requested Position Title: Please see attached

ALLOWANCE REQUEST: Type of Allowance

Position Interpreter Clothing Supplemental Auto

ALLOWANCE AMOUNT:	<u>\$ 0.00</u>	<u>\$ 500.00</u>	<u>\$ 500.00</u>
	Current Budgeted Amount	Proposed Budgeted Amount	Net Change
ALLOWANCE AMOUNT:	<u>\$ 500.00</u>	<u>\$ 0.00</u>	<u>-\$ 500.00</u>
	Current Budgeted Amount	Proposed Budgeted Amount	Net Change

TOTAL BUDGETARY IMPACT: \$ 0.00

POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Salary Adjustment Other Clothing Allowances

POSITION TYPE: Full Time Regular Object Code 113 Part Time Regular Object Code 114
 Full Time Temporary Object Code 121 Part Time Temporary Object Code 122

CIVIL SERVICE: Exempt **FLSA:** Exempt
 Non-Exempt Non-Exempt

JUSTIFICATION / PRIORITY: (Explain why this allowance request is essential)

Delete clothing allowance to slot # assigned to Patrol and to be added to a Deputy in Crime Prevention

COMMENTS: (Any comments you wish to make regarding this request, attach additional pages if needed)

 Department Head
 Department of Human Resources

08/13/2025
 Date
8/13/25
 Date

