

HIDALGO COUNTY UCP
Professional Engineering Services

WORK AUTHORIZATION NO. 1

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Article 1 of the Agreement made by and between **HIDALGO COUNTY**, acting herein by and through the **Hidalgo County Urban County Program**, hereinafter called the “**Owner**,” and, **Jose Perez Consulting Engineers, LLC** professional engineers of **McAllen**, Texas, hereinafter called “**Engineer**”.

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the **Engineer** to provide **Professional Engineering Services for the 2023/24 Mercedes Street Improvement Project.**

The scope of services to be provided by the **Owner** is identified in *ATTACHMENT “A” – Scope of Services to be Provided by the Owner* attached hereto.

The scope of services to be provided by the **Engineer** is identified in *ATTACHMENT “B” – Scope of Services to be Provided by the Engineer* attached hereto.

PART 2. CONTRACT AMOUNT

The estimated cost for services under this Work Authorization is \$ **50,509.80** This amount is based upon the costs outlined in the **Contract Amount** attached hereto as **ATTACHMENT “D”**.

PART 3. PAYMENT

Compensation and payment to the **Engineer** for the services established under this Work Authorization shall be made in accordance with **Article/Part/Section 5** of the Agreement.

PART 4. FUNDING

This Work Authorization No. **1** shall be funded through funding source:

Account No. **5023/24-50-0311-5000-0000-UCP-AJ**

Requisition/Purchase Order Number _____ (MUST BE INCLUDED AFTER CC APPROVAL)

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate **upon completion of scopes of the work authorization within the contract limits of two (2) years from approval of contract.**

PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties’ responsibilities and obligations provided under the **Agreement**.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and confirmation by **Hidalgo County Urban County Program Director, Steven De La Garza**, as to content and detail of this **Work Authorization No. 1**.

**HIDALGO COUNTY
URBAN COUNTY PROGRAM**

BY: _____
Joel River Ph.D., UCP Director

PART 8. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on **August 22**, as indicated below and effective as of **22** day of August, **2023**.

THE ENGINEER:
Jose Perez Consulting Engineers,
dba: Perez Consulting Engineers,

THE OWNER:
HIDALGO COUNTY

By: Jorge D. Perez, President

By: Richard F. Cortez, County Judge

ATTEST:

BY: _____
Arturo Guajardo, Jr., County Clerk

LIST OF ATTACHMENTS

- ATTACHMENT "A" - Service to be provided by the Owner
- ATTACHMENT "B" - Services to be provided by the Engineer
- ATTACHMENT "C" - Work Schedule
- ATTACHMENT "D" - Contract Amount

Attachment “A”

Scope of Services to be Provided by the “Owner”

The following provides an outline of the services to be provided by the Owner in the development (as defined and more particularly identified on Exhibit “A attached to this Agreement).

General:

The Owner will provide to the Engineer the following:

- 1) Provide the authorization to proceed with services through coordinator with the project consulting and design Engineer.
- 2) Payment for work performed by the Engineer and accepted by the Owner in accordance with Article 3 of this Agreement.
- 3) Assistance to the Engineer, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies the Engineer cannot easily obtain.
- 4) Provide any available relevant data the Owner may have on file concerning the project.
- 5) Provide timely review and decisions in response to the Engineer’s request for information and/or required submittals and deliverables, in order for the Engineer to maintain the agreed upon work schedule prepared in accordance with Exhibit A attached to this agreement.
- 6) Attend and participate in progress meetings as required and as coordinated and conducted by Engineer.
- 7) Provide authorization to proceed with services on project by project basis through consulting design and construction Engineer.

Attachment "B"

Scope of Services Hidalgo County - Urban County Program Mercedes, Texas

GENERAL DESCRIPTION:

Residents of Mercedes are experiencing street deterioration. The Urban County proposes to mitigate the poor street pavement condition by pavement rehabilitation.

The Engineer shall perform professional engineering and surveying services for the overlay and pavement patching of Washington Ave. (6th St. to 10th St), 10th Street (Garza Ave. to Virginia Ave.), 6th St. (S. Colorado Ave. to S. Georgia Ave.), and Vermont Ave. (8th Street to 10th St.) including the preparation of plans, specifications and estimates for paving improvements as recommended and approved by the Owner.

In addition to services outlined in the Contract, the Engineer shall,

A. PRELIMINARY PHASE

1. Attend preliminary meetings with the Owner to discuss the Project limits and obtain maps and other information (preferably in digital form) to help assess and evaluate the field conditions and traffic concerns during construction including the original engineer's design intent for the street improvements.
2. Prepare a Base Map of the Survey for the purpose of preparing preliminary and final construction drawings.
3. Prepare plans and technical specifications for overlay improvements.
4. Prepare preliminary construction plans based on engineering recommendations for paving improvements and submit to Owner for review and comment.
5. Meet with Owner to discuss the preliminary plans.
6. Prepare materials list and preliminary cost estimates.

B. DESIGN PHASE

1. Preparation of final plans and specifications based on preliminary review as approved by the Owner.
2. Prepare material specifications and quantities and prepare estimates



Attachment "B"

Engineering Scope of Services

Hidalgo County Urban Program
Mercedes Street Improvements

3. Prepare Bid Documents
4. Prepare Bid Award Recommendation

C. CONSTRUCTION PHASE (GENERAL REPRESENTATION ONLY)

1. Conduct periodic site visits limited to 3 to determine the general compliance with the plans and specifications.



Attachment "C"

Work Schedule



808 Dallas Avenue
 McAllen, Texas 78501
 956/631-4482
 TX Reg. Eng. : F-2158

PCE Project No.: OFF25113

Project Name: Mercedes Street Improvements

Proj. Location: Mercedes, Texas

Date: 8/11/25

Client: Hidalgo County - Urban County Program
 Ms. Anita Jenny, CDBG Division Mgr. III
 1916 Tesoro St.
 Pharr, Texas 78577

Task Description	Begin Date	End Date	Total Calendar Days	Sept. 2025	Oct. 2025	Nov. 2025	Dec. 2025	Jan. 2025	Feb. 2025
Topography & Utility Survey	9/1/2025	9/21/2025	21						
Geotechnical Engineering	9/1/2025	9/21/2025	21						
Engineering Design	9/22/2025	10/20/2025	29						
Final Specs & Contract Doc.	10/20/2025	11/2/2025	14						
Bidding & Contract Award	11/3/2025	11/24/2025	22						
Construction	11/24/2025	2/20/2026	89						

