



MEMORANDUM

TO: Hidalgo County Commissioner's Court

FROM: Ignacio Amezcua MBA, CTCM, CTCD IA

DATE: March 4, 2025

RE: Sole Source Declaration for Amigos Library Services **“Courier Services for HC Library System”**

The Hidalgo County seeks to procure the purchase of Courier Services from Amigos Library Services.

Amigos Library Services is a not-for-profit, 501(c) (3) membership-based organization providing affordable services and resource sharing to libraries and cultural heritage institutions in the United States.

Amigos Library Services Courier Service offers low-cost pickup and delivery of Libraries items among participating libraries; and is the only agency that offers the shared use of courier services in Texas.

In Accordance with the Texas Local Government Code Chapter 262.024 (a)(7)(A),
(a) A contract for the purchase of any of the following items is exempt from the requirement established by section 262.023 if the commissioners court by order grants the exemption:
(7) Any item that can be obtained from only one source, including:
(A) Items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies.

Therefore, for the reason stated herein, we humbly request that the Hidalgo County Commissioners' Court declare a Sole Source Vendor, for the purpose of procuring the purchase with Amigos Library Services. This sole source declaration will remain in effect through the life term of the contract, unless otherwise revoked by the Hidalgo County Commissioners Court.



Amigos as a Sole-Source Provider

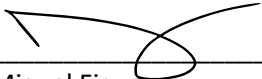
Amigos Library Services is a not-for-profit, 501(c)(3) membership-based organization providing affordable services and resource sharing to libraries and cultural heritage institutions in the United States.

Amigos is the only agency that offers the shared use of courier services in Texas, Arkansas and Oklahoma.

Amigos also provides services to members such as significantly discounted pricing on subscriptions to reference databases full text resources, electronic books, supplies, and document delivery services; continuing education services; and technology hosting services. Members will find their overall savings on these services to be greater through Amigos than if they purchase directly from the service provider.

Amigos provides the added benefit of having invoicing and billing handled through Amigos.

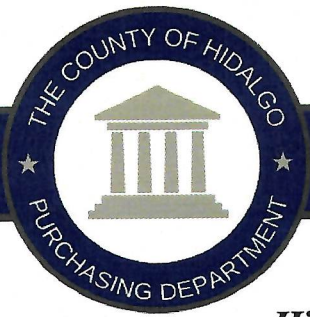
For Amigos Library Services



Miguel Figueroa

President and Chief Executive Officer
Title

February 4th, 2025
Date



Hidalgo County Purchasing Department Sole Source Affidavit

THIS IS AN OFFICIAL PURCHASING DOCUMENT – RETAIN WITH PURCHASE ORDER

Before me, the undersigned official, on this day, personally appeared Miguel Figueroa a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is Miguel Figueroa. I am over the age of 18, have never been convicted of a crime, and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Amigos Library Services
3. The above-named company or firm is the sole source for the following item(s), product(s), or service(s):
Amigos is the only agency that offers the shared use of courier services in Texas, Arkansas and Oklahoma.
4. Competition in providing the above-named item(s), product(s), service(s) is precluded by the existence of a patent, copyright, secret process, or monopoly as stated under Section 262.024(a)(7)(A), of the Local Government Code. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuations of any/all business with Hidalgo County.

Signature: _____

SWORN AND SUBSCRIBED TO under oath before me on 7TH day of FEBRUARY, 2025

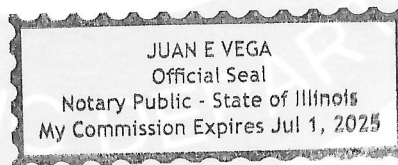
Juan E. Vega
Notary Public

JUAN E. VEGA

Printed Name

July 1, 2025

My Commission Expires



Company Name: Amigos Library Services

Address, City, State & Zip Code: 4006 Belt Line Rd Suite 125, Addison, TX 75001

Phone Number: (972) 851-8000 Fax: 972-991-6061

Contact Name and Title: Laurence Zuercher, Supervisor, MDS/TAE WEB Address: www.amigos.org Email: tae@amigos.org
Federal Tax ID Number: 75-1627097 Texas Sales Tax Number: 17516270976