

# NOTICE

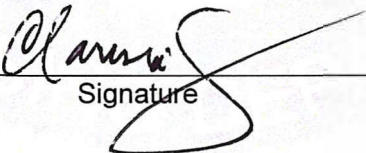
**TO:** Clarissa Ramirez, Director  
**FROM:** Ived Sepulveda, Contract Specialist I  
**DATE:** July 30, 2025  
**RE:** Project No. 21-012-EXT05  
Extension of Contract C-21-012-06-15

Contract C-21-012-06-15 between Hidalgo County and Julcar, LLC for Lease of Office Space - McAllen WIC will expire on September 30, 2025. We have the option to renew this contract for a final one (1) year term.

For your review and consideration, the current contract is enclosed. Please advise what action WIC Department would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **August 6, 2025**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

CLARISSA RAMIREZ		7/30/2025
Name	Signature	Date

Please include the account number(s) for the above reference project:

Account No.: 5-1292-441-00-350-001-6-441

Should you have any questions or need additional information, I may be reached at extension 4861.

ivs