



Hidalgo County Health & Human Services Department

Dairen Sarmiento Rangel, M.B.A. | Director

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Memorandum

To: Letty Chavez, County Auditor

From: Dairen Sarmiento Rangel, Director, Health and Human Services Department

Date: 08/08/2025

RE: Request for Change Fund

I am hereby requesting approval for the establishment of a \$100.00 change fund to be used at the Public Health Laboratory, located at 1211 S 28th Ave. Edinburg, TX. The purpose of this fund is to provide change to the Public Health Laboratory clients.

If you have any questions or require additional information, please contact Guillermo Palacios, Administrative Services Manager Health and Human Services, Carlos Oliva, Accountant III, Maveli Martinez, Billing Supervisor, or me at (956) 383-6221.