



HIDALGO COUNTY AUDITOR'S OFFICE

2808 SOUTH BUSINESS HIGHWAY 281
EDINBURG, TEXAS 78539-6243

PHONE: (956) 318-2511 FAX: (956) 318-2577
www.hidalgocounty.us/294/Auditors-Office

09/16/2025

The Honorable Richard F. Cortez, Hidalgo County Judge
The Honorable David L. Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioner's court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Letty Chavez, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the U.S Department of Justice – High Intensity Drug Trafficking Areas (HIDTA) McAllen Drug Enforcement Administration (DEA). These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$19,372.00	DNO D-26-HO-0026 USDOJ-HIDTA MCALLEN DEA TF FY26

CERTIFIED BY:

LETTY CHAVEZ
COUNTY AUDITOR

09/09/2025

DATE

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. FERNANDO MANCIAS JUDGE, 93RD D.C. J. R. "BOBBY" FLORES JUDGE, 139TH D.C. ROSE GUERRA REYNA JUDGE, 206TH D.C. MARLA CUELLAR JUDGE, 275TH D.C. JUAN R. ALVAREZ JUDGE, 332ND D.C. NOE GONZALEZ JUDGE, 370TH D.C. LETICIA LOPEZ JUDGE, 389TH D.C. L. KENO VASQUEZ JUDGE, 398TH D.C. ORLANDO ESQUIVEL JUDGE, 430TH D.C. RENEE R. BETANCOURT JUDGE, 449TH D.C. JOSE "JOE" RAMIREZ JUDGE, 464TH D.C. NEREIDA LOPEZ-SINGLETERRY JUDGE, 476TH D.C.

AI-100563

Sheriff's Office 18. B.

CC REGULAR AGENDA SPECIAL MTG

Meeting Date: 09/16/2025

Submitted For: Michael Ochoa, SHERIFF DEPT.

Submitted By: Jose Rodriguez

Department: SHERIFF DEPT.

CAPTION

Sheriff's Office-HIDTA - DEA Task Force (1284):

1. Approval of the HIDTA - DEA Agreement for FY 2025-2026 (10/01/2025 to 09/30/2026) between the Hidalgo County Sheriff's Office and the Drug Enforcement Administration McAllen District Office.
2. Requesting authorization to pay overtime reimbursable under the grant terms and conditions.
3. Approval of certification of revenues, as certified by the County Auditor, for the FY 2025-2026 HIDTA DEA Task Force agreement in the amount of \$19,372.00 and appropriation of the same amount.



BACKGROUND

Expenses relating to fringe benefits for the overtime hours are to be charged to the Sheriff's Office G/F Budget.

No cash match required.

Fiscal Impact

CALENDAR YEAR: 2025

ACCT. #: 5-1284-421-00-280-107-6-131

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N



BUDGETARY IMPACT:

No Cash Match Required.

Attachments

- Award Letter
- Appropriation
- COR Request

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	09/08/2025 08:12 AM
Final Approval		
Form Started By: Jose Rodriguez		Started On: 08/22/2025 12:50 PM

ICR



e19 - Request for Goods and Services

Form Title: HIDTA TFO CLAUDIA MERCADO HIDALGO SHERIFF'S OFC

Requested Funding: HIDTA

Contracting Officer's Representative: ✓

Acquisition Forecast Tool:

ITJA Number:

SCRM:

UFMS Document Number: DNO D-26-HO-0026

Conference Code:

Case Number:

GDEP:

DOJ Reporting Category: Law Enforcement purchases supporting mission operations and core functions

Requestor Infomation

Requestor: BERNARDO X ANZALDUA JR.

Phone: 571-387-2052

Organization: HIDTA TASK FORCE GROUP I (MC ALLEN)

Alternate POC: NILSA A ESCOBAR

Phone:: 571-387-2016

Organization: MC ALLEN, TX DISTRICT OFFICE

Justification/Summary Description

Justification

Overtime for HIDTA TFO Claudia Mercado Hidalgo County Sheriff's Office. HIDTA OT amount has not gone up. The current amount is \$19,372.00

Summary Description

Overtime for HIDTA TFO Claudia Mercado Hidalgo County Sheriff's Office. HIDTA OT amount has not gone up. The current amount is \$19,372.00

Funding

Funding Group Name: HOUSTON DIVISION (HO)

Will this be incrementally funded? Yes No

Reference Contract/BPA

Will this request reference an existing Contract or BPA? Yes No

Important Date

Delivery Date: **Period of Performance Start Date:** 10/01/2025

End Date: 09/30/2026

Delivery Address

Name: LYDIA E MARTINEZ

GroupName: HOUSTON DIVISION (HO)

Email: Lydia.E.Martinez@dea.gov

Room: 414

Address: 1200 NORTH COMMERCE CENTER STREET

Phone: 571-387-2015

Recommended Source

Foreign Vendor: Yes No

Recommended Source 1

Name: COUNTY OF HIDALGO - SHERIFF'S DEPARTMENT
Website: <https://www.hidalgocounty.us/209/Sheriff>
Contact: MYRA MONTOYA **Phone:** 9562927000 x7628
eMail: myra.montoya@hidalgoso.org **Fax:**
Address: 711 E EL CIBOLO RD
 EDINBURG, TX 78542-0471
Vendor Code: 746000717 **Address Code:** Q4RQHZQE2TK1 **Cage Code:** 4SSSI **UEI:** Q4RQHZQE2TK1 **Expiration Date:** 10/28/2025

Recommended Source 2

Name:
Website:
Contact: **Phone:**
eMail: **Fax:**
Address:
UEI:

Recommended Source 3

Name:
Website:
Contact: **Phone:**
eMail: **Fax:**
Address:
UEI:

Details

Line	Type	Category	SubCategory	Description	Item #	Qty	Unit	Unit Price	Request	Funded
1	Services	Miscellaneous Services	State & Local Task Force	FY 2025-2026 HIDTA TFO CLAUDIA MERCADO HIDALGO SHERIFF'S OFFICE	1	1	Year	\$19,372.00	\$19,372.00	\$19,372.00
Total:									\$19,372.00	\$19,372.00

Funding

UFMS Title: FY 26 HIDTA HIDALGO SHERRIF'S OFFICE, MDO

The System determined document type to be created in UFMS is: DNC The Fiscal changed document type to be created in UFMS is: DNO

Default Document Prefix: D-25-HO

Fiscal Updated Document Prefix: D-26-HO

User Selected or System Defaulted Vendor:

Vendor Code	Address Code	Cage Code	UEI	Vendor Name
746000717	Q4RQHZQE2T K1	4SSSI	Q4RQHZQE2TK1	COUNTY OF HIDALGO - SHERIFFS DEPARTMENT

SOC	BBFY	EBFY	FUND	ORG2	ORG4	PROG	PROJ	ACTY	SSOC	UD3	UD4	ORG5	POP Start Date	POP End Date	AGREE#	LINE#	TOTAL
25205	2025	2026	S2H	OM	6460901	DOM-G2	HOFM	FLS	OT	OM019	RURR	6460901	10/01/2025	09/30/2026			\$19,372.00

Attachments

File Name

[Hidalgo County Sheriff's Office 2026 agreement.pdf](#)

[DEA481 Claudia Mercado.pdf](#)

Funded Amount

\$19,372.00

Requested Amount

\$19,372.00

Approval History

Name	Action	Stop	Date	Comment
UFMS	Processed	UFMS	08/21/2025 09:38 AM	
MIGUEL A MADRIGAL	Approved	Authorizer	08/21/2025 09:38 AM	
MARCOS CARDOZA	Approved	Fiscal	08/20/2025 12:07 PM	
ROBERT E CASTANEDA	Approved	Supervisor	08/20/2025 11:24 AM	
BERNARDO X ANZALDUA JR.	Submitted	Requestor	08/20/2025 11:00 AM	
LYDIA E MARTINEZ	Submitted	Initiator	08/20/2025 10:39 AM	
MARCOS CARDOZA	Rejected	Fiscal	08/19/2025 04:38 PM	need the DOJ Reporting Category
ROBERT E CASTANEDA	Approved	Supervisor	07/28/2025 11:49 AM	
BERNARDO X ANZALDUA JR.	Submitted	Requestor	07/28/2025 11:43 AM	
LYDIA E MARTINEZ	Submitted	Initiator	07/28/2025 11:27 AM	

DATE: September 4, 2025

DEPARTMENT HEAD: Hidalgo County Sheriff J.E. Eddie Guerra

DEPARTMENT NAME: Hidalgo County Sheriff's Office

ACCOUNT NUMBER: 5-1284-421-20-280-107-6-XXX

Contact Person: Jose Rodriguez Ph#: 956-393-6176

2025
Appropriation
AI-100563



SUBJECT: Appropriations of Funds (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Appropriations of Funds (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
5-1284-421-00-280-107-6-131	USDOJ-HIDTA MCALLEN DEATF - OVERTIME	\$19,372.00
5-1284-331-11-280-107-6-000	USDOJ-HIDTA MCALLEN DEATF - REVENUES	\$19,372.00
TOTAL BUDGET INCREASE (DECREASE)		\$19,372.00

REASON: To appropriate overtime funds. Funding period is from 10/01/2025 to 09/30/2026. Note: Expenses relating to fringe benefits for the overtime hours are to be charged to the Hidalgo Co Sheriff's Office general fund budget (5-1100-421-00-280-001-0-XXX)

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

_____/_____/_____
DATE

ATTEST COUNTY CLERK



Jose Rodriguez <jose.rodriguez@hidalgo.org>

FY25-26 HIDTA-DEA COR Request

Jose Rodriguez <jose.rodriguez@hidalgo.org>

Thu, Sep 4, 2025 at 2:22 PM

Draft To: Bryan Garcia <bryan.sgarci@auditor.co.hidalgo.tx.us>

Cc: Myra Montoya <myra.montoya@hidalgo.org>, Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>, Isabel Rodriguez <isabel.rodriguez@auditor.co.hidalgo.tx.us>

Good afternoon Bryan,

Can you please certify revenues for FY 25-26 HIDTA-DEA in the amount of \$19,372.00?

AI-100563 on CC meeting on 09/16/2025.

Respectfully,
Jose L Rodriguez
Program Manager I
Hidalgo County Sheriff's Office
jose.rodriguez@hidalgo.org
956-393-6176






2025.09.16 - AI-100563 - COR

Final Audit Report

2025-09-09

Created:	2025-09-09
By:	Isabel Rodriguez (isabel.rodriguez@auditor.co.hidalgo.tx.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAATWei-gy9ltJCLBgOTWmQRICR_Tow_DRX

"2025.09.16 - AI-100563 - COR" History

-  Document created by Isabel Rodriguez (isabel.rodriguez@auditor.co.hidalgo.tx.us)
2025-09-09 - 4:00:07 PM GMT
-  Document emailed to Letty Chavez (letty.chavez@auditor.co.hidalgo.tx.us) for signature
2025-09-09 - 4:00:55 PM GMT
-  Email viewed by Letty Chavez (letty.chavez@auditor.co.hidalgo.tx.us)
2025-09-09 - 4:27:06 PM GMT
-  Document e-signed by Letty Chavez (letty.chavez@auditor.co.hidalgo.tx.us)
Signature Date: 2025-09-09 - 4:27:20 PM GMT - Time Source: server
-  Agreement completed.
2025-09-09 - 4:27:20 PM GMT

