



# HIDALGO COUNTY AUDITOR'S OFFICE

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September 16, 2025

The Honorable Richard F. Cortez, Hidalgo County Judge  
The Honorable David Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo Cantu, Commissioner, Precinct No. 2  
The Honorable Everardo Villarreal, Commissioner, Precinct No. 3  
The Honorable Ellie Torres, Commissioner, Precinct No. 4

**RE: Certification of Revenue**

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR:

The county auditor shall certify to the commissioners court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or for any of its intended purposes.

I, Letty Chavez, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court program income in the amount of \$175,000.00 to be generated by the Hidalgo County Health & Human Services Department for the Immunization/Locals-ICC Grant Program. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT  
\$ 175,000.00

PURPOSE  
Award No. HHS001331300042 Amend. No. 3  
Immunization/Locals-ICC Grant Program FY26

CERTIFIED BY:

\_\_\_\_\_  
Letty Chavez  
County Auditor

9/8/2025

\_\_\_\_\_  
Date

## HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C.    FERNANDO MANCIAS JUDGE, 93RD D.C.    J. R. "BOBBY" FLORES JUDGE, 139TH D.C.    ROSE GUERRA REYNA JUDGE, 206TH D.C.    MARLA CUELLAR JUDGE, 275TH D.C.    JUAN R. ALVAREZ JUDGE, 332ND D.C.    NOE GONZALEZ JUDGE, 370TH D.C.    LETICIA LOPEZ JUDGE, 389TH D.C.    L. KENO VASQUEZ JUDGE, 398TH D.C.    ORLANDO ESQUIVEL JUDGE, 430TH D.C.    RENEE R. BETANCOURT JUDGE, 449TH D.C.    JOSE "JOE" RAMIREZ JUDGE, 464TH D.C.    NEREIDA LOPEZ-SINGLETERRY JUDGE, 476TH D.C.

AI-100637 ✓

Health & Human Services Dept. 28. 0.

**CC REGULAR AGENDA SPECIAL MTG**

**Meeting Date:** 09/16/2025 ✓

**Submitted For:** Dairen Sarmiento, HEALTH & HUMAN SERVICES DEPT.

**Submitted By:** Carlos Oliva

**Department:** HEALTH & HUMAN SERVICES DEPT.

**CAPTION**

Requesting approval of the Certification of Revenue by the County Auditor in the amount of ✓ \$175,000.00 and appropriation of the same. The additional amount is for program income projected above the previous estimate.

**BACKGROUND**

08/05/2025 - AI-100240 - Approval of Certification of Revenue in the amount of \$125,000 for Immunizations Program Income

**Fiscal Impact**

**CALENDAR YEAR:** 2025 ✓

**ACCT. #:** 5-1293-441-10-340-012-6-XXX ✓ ✓ ✓ ✓ ✓ ✓

**FUNDS AVAILABLE Y/N?:** Y ✓ **MATCHING FUNDS Y/N?:** N ✓

**BUDGETARY IMPACT:**

Program Income earnings are monitored throughout the grant period to ensure the amount that has been initially projected and appropriated is plausible.

A recent review and analysis of the program income earnings and projected earnings has reflected an expected increase in earnings.

**Attachments**

PI Budget Appropriation

**Form Review**

**Inbox**

Budget & Management

Final Approval

Form Started By: Carlos Oliva

**Reviewed By**

**Date**

Started On: 09/02/2025 02:45 PM

**REVIEWED**  
By Maria.Munoz at 2:57 pm, Sep 08, 2025



Monica Valdez <monica.avaldez@auditor.co.hidalgo.tx.us>

**Request for Certification of Revenue - Program 10-340-012 (\$175,000)**

1 message

**Carlos Oliva** <carlos.oliva@hchd.org>

Wed, Sep 3, 2025 at 8:32 AM

To: Monica Valdez <monica.avaldez@auditor.co.hidalgo.tx.us>

Cc: Minerva Diaz <minerva.diaz@auditor.co.hidalgo.tx.us>, Maritza Guerra <maritza.guerra@hchd.org>

Good morning Monica,



Will you please help me with a certification of revenue in the amount of \$175,000 for Immunizations Program Income? This certification is to appropriate the additional program income that it is projected to be generated under the Immunizations program.

AI-100637 was created and will be presented to court on 09/16/2025. ✓

If you have any questions please let me know.

Thank you,

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**REVIEWED**  
By Maria.Munoz at 2:57 pm, Sep 08, 2025

**Carlos Oliva**

**Accountant III**

**Hidalgo County Health Department**

**1304 S. 25<sup>th</sup> Avenue**

**Edinburg, Texas 78542**

**Phone: (956) 292-7000 Ext. 7241**

[carlos.oliva@hchd.org](mailto:carlos.oliva@hchd.org)

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**3 attachments**

**agMemo\_100637.pdf**  
79K

**Projection on PI FY 26.xlsx**  
68K

**Appropriation - IMM FY 26 Prog Income - Additional.xlsx**  
126K

DATE: September 16, 2025 ✓

DEPARTMENT HEAD: Dairen Sarmiento Rangel ✓

DEPARTMENT NAME: Health & Human Services

ACCOUNT NUMBER: 5-1293-441-10-340-012-6-XXX ✓✓

Contact Person: Carlos Oliva Ph#: (956) 383-6221

2025  
Appropriation  
AI-100637



SUBJECT: Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S) ✓	ACCOUNT (OBJECT) NAME ✓	AMOUNT ✓
5-1293-441-10-340-012-6-113	IMM/LOCAL-PI-REG F/T EMPLOYEES	111,075.00
5-1293-441-10-340-012-6-211	IMM/LOCAL-PI-HEALTH INSURANCE	16,660.00
5-1293-441-10-340-012-6-212	IMM/LOCAL-PI-LIFE INSURANCE	85.00
5-1293-441-10-340-012-6-220	IMM/LOCAL-PI-FICA	5,905.00
5-1293-441-10-340-012-6-230	IMM/LOCAL-PI-RETIREMENT	11,120.00
5-1293-441-10-340-012-6-250	IMM/LOCAL-PI-UNEMPLOYMENT COMP	115.00
	+	111,075.00
	+	16,660.00
	+	85.00
	+	5,905.00
5-1293-441-10-340-012-6-581	IMM/LOCAL-PI-TRAVEL IN COUNTY	11,120.00
5-1293-441-10-340-012-6-583	IMM/LOCAL-PI-TRAVEL OUT OF COUNTY	115.00
	+	10,040.00
	+	5,000.00
	+	15,000.00
5-1293-441-10-340-012-6-610	IMM/LOCAL-PI-GENERAL SUPPLIES	15,000.00
	+	175,000.00 ✓
✓ 5-1293-345-40-340-012-6-000 ✓	IMM/LOCAL-PI-PROGRAM INCOME ✓	175,000.00 ✓
<b>TOTAL BUDGET INCREASE (DECREASE)</b>		<b>175,000.00 ✓</b>

REASON: Appropriation of additional Program Income funds projected for the IMMUNIZATION BRANCH / LOCALS FY 26 program that starts on 09/01/2025 and closes on 08/31/2026. ✓

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

REVIEWED  
By Maria.Munoz at 2:57 pm, Sep 08, 2025

Object Code	Amount	Purpose
113	160,790.00	100% of salary from Immunization Specialist (Doris Cavazos); 100% of salary from CSA (Sandra Lopez); 50% of salary from LVN II (Carla Perez); 5% of salary from LVN II (PHEP); 5% of salary from LVN III (PHEP)); 100% of salary from EMR Specialist
	73,425.00	100% of fringes from Immunization Specialist (Doris Cavazos); 100% of fringes from CSA (Sandra Lopez); 50% of fringes from LVN II (Carla Perez); 5% of fringes from LVN II (PHEP); 5% of fringes from LVN III (PHEP); 100% of fringes from EMR Specialist
550	1,785.00	Printing and Binding
583	5,000.00	Out of County Travel
581	12,000.00	In County Travel
430	15,000.00	Monitoring and repairs for generators at clinics
626	15,000.00	Fuel for generators
610	8,600.00	OFFICE SUPPLIES - file folders, pens, markers, boxes, labels, highlighters, staplers, post it, copy paper, toner
610	1,400.00	Microsoft 365 Licenses (8 @ \$175.00)
610	2,000.00	Sensaphone Monitoring
610	5,000.00	Disinfecting Supplies
<b>Total</b>	<b>300,000.00</b>	

Projected Program Income for FY 26

**\$300,000**

\*125,000 appropriated 8/5/25

**REVIEWED**  
By Maria.Munoz at 2:57 pm, Sep 08, 2025

Prepared by:  
8/04/2025  
C.O