

EXHIBIT “F”
HIDALGO COUNTY
Professional Engineering Services
Agreement # C-25-0377-09-16

WORK AUTHORIZATION NO. 1

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of the Professional Engineering Services Agreement No. C-25-0377-09-16, incorporated herein by reference, for the “**2812 Community Resource Center in Precinct 4**” made by and between HIDALGO COUNTY, action herein by and through the Commissioner’s Court, hereinafter called the “**Owner,**” and Supreme Engineering, PLLC, hereinafter called “**Engineer**”.

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the **Engineer** to provide Professional Engineering Services for the “2812 Community Resource Center in Precinct 4”

The **Engineer** is to provide the scope of Services as required by the Agreement with Owner.

The scope of services to be provided by the **Engineer** is identified in **Attachment “A”** – “*Scope of Services to be provided by Engineer*” attached hereto and incorporated by reference.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is **\$75,715.00**. This amount is based upon the costs outlined in the **Attachment “B”** – “*Fee Proposal*” attached hereto and incorporated by reference.

PART 3. PAYMENT

Compensation and payment to the Engineer for the services established under this Work Authorization shall be made in accordance with the **Professional Engineering Services Agreement No. C-25-0377-09-16** between the **Owner** and the **Engineer**.

PART 4. FUNDING

This Work Authorization No.1 shall be funded through funding source:

Account No. _____
Requisition Number _____ **(MUST BE INCLUDED AFTER CC APPROVAL)**

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of the scopes of the Work Authorization, within the limits of Agreement No. C-25-0377-09-16 , provided in this Work Authorization; or on (_____ DATE _____). *If applicable:* Engineer shall conform to the approved “Work/Project Schedule”, attached hereto and incorporated by reference herein as **Attachment “C”**.

PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties’ responsibilities and obligations provided under the Agreement No. C-25-0377-09-16.

PART 7. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners’ Court, and hereby executed and effective as of the date indicated below.

EXECUTED as of the day and year first written above.

APPROVED BY COMMISSIONERS’ COURT ON September 16, 2025.

Agenda Item No. 100713

Executive Office: _____

VENDOR:

Supreme Engineering, PLLC.

COUNTY:

COUNTY OF HIDALGO

Omar Cano, PE

Hon. Richard F. Cortez, County Judge

ATTEST:

Arturo Guajardo, Jr., County Clerk

LIST OF ATTACHMENTS:

Attachment “A” – *Scope of Services to be provided by Engineer*

Attachment “B” – *Fee Proposal*

Attachment “C” – *Approved Work/Project Schedule (If applicable)*



ATTACHMENT A

**PROJECT SPECIFIC SCOPE OF SERVICES
TO BE PROVIDED BY ENGINEER**

EXHIBIT A

-Scope of Services to be provided by the Engineer

The following provides an outline of the service to be provided by the **ENGINEER** in the development of the project.

The **ENGINEER** will identify, evaluate and design of the installation of the inline check valves as follows:

1. Collect data information of a preliminary design from the owner's architect.
2. Identify and analyzed existing conditions.
3. Prepare and compile analyzed data into a boundary survey to distribute to the rest of the team members.
4. Survey identified locations to determine existing conditions such as but not limited to road rights-of-way, irrigation crossings, outfall size, system structures, general topographic in varies areas of interest to determine installation eligibility and other existing infrastructure aiming or obstructing eligibility at or along proposed alignment.
5. Evaluate data to determined utilities availability and storm location outfall.
6. Coordinate and present findings to Precinct 4 before proceed to subdivide/plat the property.
7. Identify alignments and right of ways of proposed project.
8. Design and prepare plans showing a preliminary site plan, including but not limited to existing topography, grading plan, erosion control plan, dimension control plan, site utilities & details, paving plan, drainage plan, storm water protection plan, coordination with site-approved local jurisdiction and coordination with bus stop regulations.
9. Prepare Construction plans, specification and estimates for project improvements.
10. Coordinate and assist Precinct 4 and architect on bidding process as required.
11. Coordinate with TxDOT as needed.



ATTACHMENT B

FEE PROPOSAL

EXHIBIT B

Engineer's Contract Rates

Hidalgo County Precinct No. 4

2812 Community Resource Center in Precinct 4 Project

Prepared by: Supreme Engineering, PLLC

2812 Community Resource Center Project	Senior Engineer	Land Surveyor	Project EIT	Surveying Crew	CADD Designer	Admin/Clerical	Total Hours
Subdivision Services							
Design Phase							
Coordination & Project Research	2	2	16	4	4	1	29
Boundary Survey w/ Metes & Bounds		4		8	12	1	25
Preliminary Plat	2		16		24	4	46
Construction Plans	8		4		40		52
Construction Plans Comments & Resubmittal	4		8		20		32
Support for Construction - Project Closeout	2		2			4	8
Construction Phase							
Lot Staking				3	2		5
Project Closeout							
Plat Review & Signature	2	2			4	8	16
Civil Site Services							
Design Phase							
Preliminary Layout	4		16	16	80		116
Preliminary Site Design	24		32		96		152
Site Plan Construction Plans	4		64	4	160	8	240
Final Site Plan Comments & Resubmittal	4		16	4	32	4	60
Total Hours	56	8	174	39	474	30	-
Hourly Rate	\$225.00	\$185.00	\$115.00	\$125.00	\$75.00	\$40.00	-
Total Cost	\$12,600.00	\$1,480.00	\$20,010.00	\$4,875.00	\$35,550.00	\$1,200.00	\$75,715.00



ATTACHMENT C

APPROVED WORK/PROJECT SCHEDULE

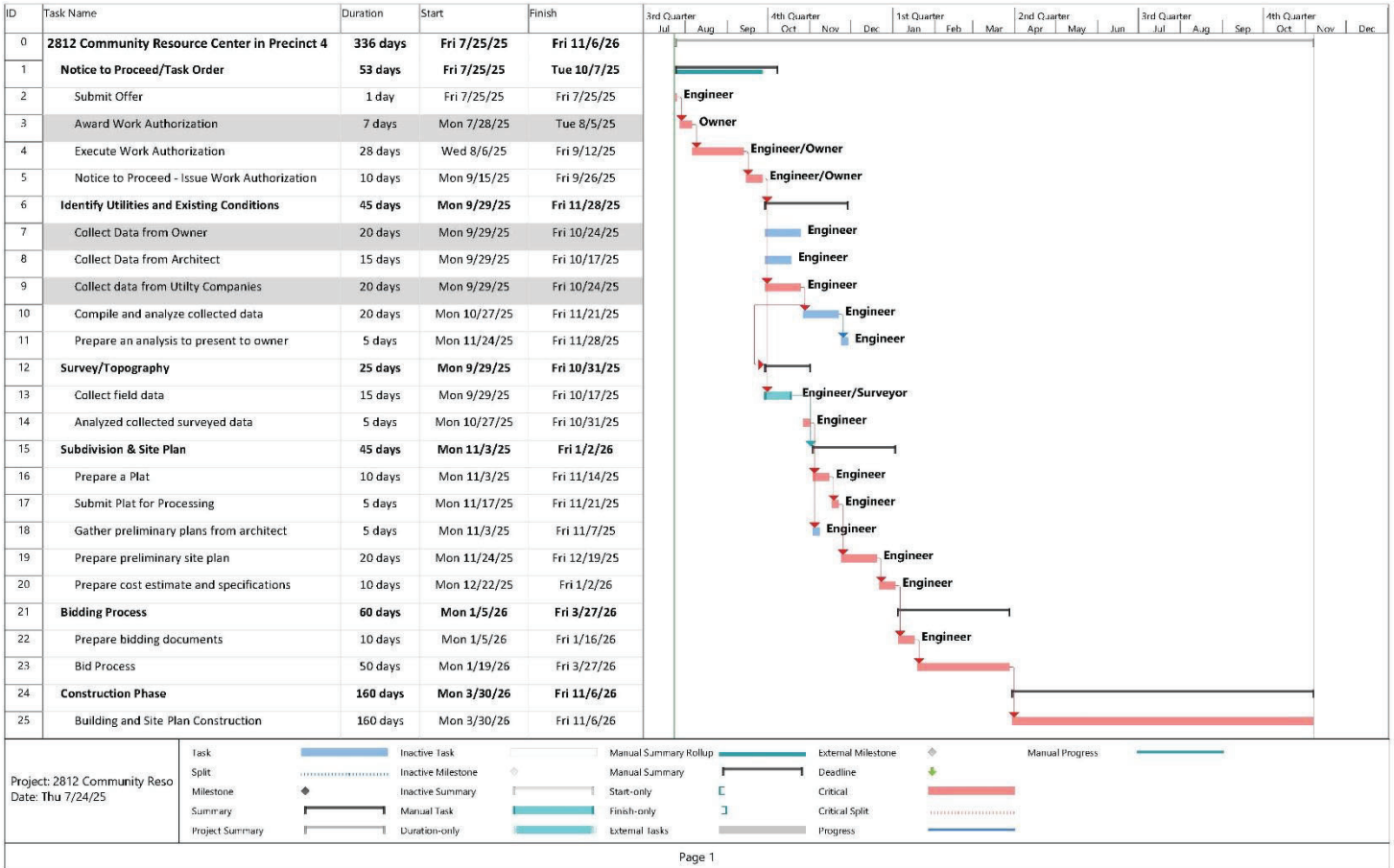
EXHIBIT C

-Engineer's Fee Proposal

Hidalgo County Precinct No. 4

2812 Community Resource Center in Precinct 4 Project

Prepared by: Supreme Engineering, PLLC



The Engineer will inform the Owner (in reasonable advance of the delay) should the Engineer encounter delays that would prevent the performance of all work in accordance with the established work schedule.

***Note: Timely coordination with other team members and construction stage will be vital to comply with this schedule**