



NOTICE

September 04, 2025
BIC Development Corp.
3910 W. Freddy Gonzalez Dr.
Edinburg, TX 78539

Delivered via email: richardagarza@gmail.com
Term: November 01, 2025 – October 31, 2026

**Re: Extension 1 of 2 for Contract No. C-22-0511-11-01
“Lease of Office Space – Administration Offices”**

Dear Mr. Richard A. Garza,

This letter is to notify you that Hidalgo County has chosen the option to exercise the first of two (2) one (1) year extensions under the same rates, terms, and conditions for the above referenced project. To proceed, please return the following to Hidalgo County Purchasing Department via email to amandamartinez1@co.hidalgo.tx.us no later than **1:00 PM on September 11, 2025**:

1. Certificate of Interest Parties – Form 1295 [Link to File Form \(state.tx.us\)](http://state.tx.us)
 - a. On box 3, please reference – **C-22-0511-11-01**
2. Updated Certificate of Insurance – ensure Hidalgo County is listed as a Certificate Holder
3. Signed Acknowledgment of Receipt of this Notice from an authorized representative

This item will be placed on the next available Commissioners' Court meeting for approval. Failure to submit all items requested in a timely manner, may result in delay of award.

Richard A. Garza

A handwritten signature in blue ink, appearing to be "Richard A. Garza", is written over a horizontal line.

9/10/25

Authorized Representative Name

Signature

Date

Hidalgo County Purchasing Department appreciates your business. If any further assistance is required, please do not hesitate to call Amanda Martinez Contract Specialist II, at (956) 318-2626, extension 4865.

Sincerely,

Ignacio Amezcua

Ignacio Amezcua, MBA, CTCM, CTCD
Hidalgo County Purchasing Director