

Hidalgo County Head Start Program Policy Council Agenda

DATE: September 17, 2025

SUBJECT: Discussion/Approval for Hidalgo County Head Start Program to Amend the Memorandum of Understanding, with Donna, La Joya, McAllen, Mercedes, Monte Alto, and Pharr-San Juan-Alamo Independent School Districts

RATIONALE/NEED: This amendment to the Memorandum of Understanding is to specify the number of children by age in the classrooms.

RECOMMENDATION: Administration recommends approval.

COST: There is no cost for this project.

RELATED INFORMATION INCLUDED: Amended Memorandum of Understanding

INITIATED BY: Ambrosio Tovar, Procurement Director *A. Tovar*

REVIEWED BY: Dr. Nereyda Cantu, Asst. Program Director for Operations *N. Cantu*

PROGRAM DIRECTOR'S APPROVAL: *[Signature]*

Amendment to Memorandum of Understanding between
Hidalgo County Head Start Program
And
Donna Independent School District

PARTIES TO THE MOU:

This Memorandum of Understanding (MOU) represents a collaborative agreement between Hidalgo County Head Start Program herein referred to as “HCHSP” and the Donna Independent School District (a political subdivision for the State of Texas and a legally constituted Independent School District located with Hidalgo County, Texas) herein referred “ISD,” for services.

PERIOD OF AMENDMENT TO MOU:

The MOU period will be from September 17, 2025, to June 30, 2031.

AMENDEMENT:

The purpose of this amendment is to modify the MOU in the sections:

COLLABORATION FRAMEWORK:

- A. Each classroom will support a maximum of twenty (20), three-year old and maximum of twenty-four (24) four-year old children.

CLASS COMPOSITION:

- A. Each classroom will support a maximum of twenty (20), three-year old and a maximum of twenty-four (24) four-year-old children. Both parties will support full enrollment of qualifying students.

ENROLLMENT:

- A. Full enrollment shall be maintained at all times, (each classroom shall have a maximum of twenty (20) three-year old and a maximum of twenty-four (24) four-year-old children per classroom with two (2) adults present).

NOTICES:

All notices, consents, approvals, demands, requests, or other communications provided for or permitted to be given under any of the provisions of this Agreement shall be deemed to have been duly given or serve when delivered by delivery or when deposited in the U.S. mail by registered or certified mail, return receipt requested, postage prepaid and addressed as follow:

To ISD:

Donna Independent School District
Dr. Angela Dominguez, Superintendent of Schools
904 Hester Ave.
Donna, TX 78537

To HCHSP:

Hidalgo County Head Start Program
Mrs. Irma Peña, Executive Director
1901 W. State Hwy 107
McAllen, TX 78504

IN WITNESS WHEREOF, the Commissioners' Court and the Donna Independent School Board, acting by their duly authorized representatives, have executed this MOU to be effective as of the last date on which is signed by the authorized representative of the parties.

Donna Independent School District

Dr. Angela Dominguez
Superintendent of Schools

Date

Hidalgo County Head Start Program

Honorable Richard Cortez
Hidalgo County Judge

Date

Irma Peña, Executive Director
Hidalgo County Head Start Program

Date

ATTEST:

Arturo Guajardo, Jr.
Hidalgo County Clerk

APPROVED AS TO FORM:

Ricardo Gonzalez, P.C.
DBA, Oxford & Gonzalez

By: 

Ricardo Gonzalez

Date Approved by Policy Council:
Date Approved by Commissioner's Court:

Amendment to Memorandum of Understanding between
Hidalgo County Head Start Program
And
La Joya Independent School District

PARTIES TO THE MOU:

This Memorandum of Understanding (MOU) represents a collaborative agreement between Hidalgo County Head Start Program herein referred to as “HCHSP” and the La Joya Independent School District (a political subdivision for the State of Texas and a legally constituted Independent School District located with Hidalgo County, Texas) herein referred “ISD,” for services.

PERIOD OF AMENDMENT TO MOU:

The MOU period will be from September 17, 2025, to June 30, 2031.

AMENDMENT:

The purpose of this amendment is to modify the MOU in the sections:

COLLABORATION FRAMEWORK:

- A. Each classroom will support a maximum of twenty (20), three-year old and maximum of twenty-four (24) four-year old children.

CLASS COMPOSITION:

- A. Each classroom will support a maximum of twenty (20), three-year old and a maximum of twenty-four (24) four-year-old children. Both parties will support full enrollment of qualifying students.

ENROLLMENT:

- A. Full enrollment shall be maintained at all times, (each classroom shall have a maximum of twenty (20) three-year old and a maximum of twenty-four (24) four-year-old children per classroom with two (2) adults present);

NOTICES:

All notices, consents, approvals, demands, requests, or other communications provided for or permitted to be given under any of the provisions of this Agreement shall be deemed to have been duly given or serve when delivered by delivery or when deposited in the U.S. mail by registered or certified mail, return receipt requested, postage prepaid and addressed as follow:

To ISD:

La Joya Independent School District
Dr. Marcey Sorensen, Superintendent of Schools
200 W. Expressway 83
La Joya, TX 78560

To HCHSP:

Hidalgo County Head Start Program
c/o Ms. Irma Peña, Executive Director
1901 W. State Hwy 107
McAllen, TX

IN WITNESS WHEREOF, the Commissioners' Court and the La Joya Independent school Board, acting by their duly authorized representatives, have executed this MOU to be effective as of the last date on which is signed by the authorized representative of the parties.

La Joya Independent School District

Dr. Marcey Sorensen
Superintendent of Schools

Date

Hidalgo County Head Start Program

Honorable Richard Cortez
Hidalgo County Judge

Date

Irma Peña, Executive Director
Hidalgo County Head Start Program


Date

ATTEST:

Arturo Guajardo, Jr.
Hidalgo County Clerk

APPROVED AS TO FORM:

Ricardo Gonzalez, P.C.
DBA, Oxford & Gonzalez

By: 

Ricardo Gonzalez

Amendment to Memorandum of Understanding between
Hidalgo County Head Start Program
And
McAllen Independent School District

PARTIES TO THE MOU:

This Memorandum of Understanding (MOU) represents a collaborative agreement between Hidalgo County Head Start Program herein referred to as “HCHSP” and the McAllen Independent School District (a political subdivision for the State of Texas and a legally constituted Independent School District located with Hidalgo County, Texas) herein referred “ISD,” for services.

PERIOD OF AMENDMENT TO MOU:

The MOU period will be from September 17, 2025, to June 30, 2031.

AMENDEMENT:

The purpose of this amendment is to modify the MOU in the sections:

COLLABORATION FRAMEWORK:

- A. Each classroom will support a maximum of twenty (20), three-year old and maximum of twenty-four (24) four-year old children.

CLASS COMPOSITION:

- A. Each classroom will support a maximum of twenty (20), three-year old and a maximum of twenty-four (24) four-year-old children. Both parties will support full enrollment of qualifying students.

ENROLLMENT:

- A. Full enrollment shall be maintained at all times, (each classroom shall have a maximum of twenty (20) three-year old and a maximum of twenty-four (24) four-year-old children per classroom with two (2) adults present);

NOTICES:

All notices, consents, approvals, demands, requests, or other communications provided for or permitted to be given under any of the provisions of this Agreement shall be deemed to have been duly given or serve when delivered by delivery or when deposited in the U.S. mail by registered or certified mail, return receipt requested, postage prepaid and addressed as follow:

To ISD:

McAllen Independent School District
Dr. Rene Gutierrez, Superintendent of Schools
2000 N. 23rd Street
McAllen, TX 78504

Amendment to Memorandum of Understanding between
Hidalgo County Head Start Program
And
Mercedes Independent School District

PARTIES TO THE MOU:

This Memorandum of Understanding (MOU) represents a collaborative agreement between Hidalgo County Head Start Program herein referred to as “HCHSP” and the Mercedes Independent School District (a political subdivision for the State of Texas and a legally constituted Independent School District located with Hidalgo County, Texas) herein referred “ISD,” for services.

PERIOD OF AMENDMENT TO MOU:

The MOU period will be from September 17, 2025, to June 30, 2031.

AMENDEMENT:

The purpose of this amendment is to modify the MOU in the sections:

COLLABORATION FRAMEWORK:

- A. Each classroom will support a maximum of twenty (20), three-year old and maximum of twenty-four (24) four-year old children.

CLASS COMPOSITION:

- A. Each classroom will support a maximum of twenty (20), three-year old and a maximum of twenty-four (24) four-year-old children. Both parties will support full enrollment of qualifying students.

ENROLLMENT:

- A. Full enrollment shall be maintained at all times, (each classroom shall have a maximum of twenty (20) three-year old and a maximum of twenty-four (24) four-year-old children per classroom with two (2) adults present).

NOTICES:

All notices, consents, approvals, demands, requests, or other communications provided for or permitted to be given under any of the provisions of this Agreement shall be deemed to have been duly given or serve when delivered by delivery or when deposited in the U.S. mail by registered or certified mail, return receipt requested, postage prepaid and addressed as follow:

To ISD:

Mercedes Independent School District
Dr. Alicia Noyola, Superintendent of Schools
1206 W. 6th Street
Mercedes, TX 78570

To HCHSP:

Hidalgo County Head Start Program
c/o Ms. Irma Peña, Executive Director
1901 W. State Hwy 107
McAllen, TX

IN WITNESS WHEREOF, the Commissioners' Court and the Mercedes Independent school Board, acting by their duly authorized representatives, have executed this MOU to be effective as of the last date on which is signed by the authorized representative of the parties.

Mercedes Independent School District

Dr. Alicia Noyola
Superintendent of Schools

Date

Hidalgo County Head Start Program

Honorable Richard Cortez
Hidalgo County Judge

Date

Irma Peña, Executive Director
Hidalgo County Head Start Program

Date

ATTEST:

Arturo Guajardo, Jr.
Hidalgo County Clerk

APPROVED AS TO FORM:

Ricardo Gonzalez, P.C.
DBA, Oxford & Gonzalez

By: 

Ricardo Gonzalez

Date Approved by Policy Council:
Date Approved by Commissioner's Court:

Amendment to Memorandum of Understanding between
Hidalgo County Head Start Program
And
Monte Alto Independent School District

PARTIES TO THE MOU:

This Memorandum of Understanding (MOU) represents a collaborative agreement between Hidalgo County Head Start Program herein referred to as “HCHSP” and the Monte Alto Independent School District (a political subdivision for the State of Texas and a legally constituted Independent School District located with Hidalgo County, Texas) herein referred “ISD,” for services.

The MOU period will be from September 17, 2025, to June 30, 2031.

AMENDMENT:

The purpose of this amendment is to modify the MOU in the sections:

COLLABORATION FRAMEWORK:

- A. Each classroom will support a maximum of twenty (20), three-year old and maximum of twenty-four (24) four-year old children.

CLASS COMPOSITION:

- A. Each classroom will support a maximum of twenty (20), three-year old and a maximum of twenty-four (24) four-year-old children. Both parties will support full enrollment of qualifying students.

ENROLLMENT:

- A. Full enrollment shall be maintained at all times, (each classroom shall have a maximum of twenty (20) three-year old and a maximum of twenty-four (24) four-year-old children per classroom with two (2) adults present).

NOTICES:

All notices, consents, approvals, demands, requests, or other communications provided for or permitted to be given under any of the provisions of this Agreement shall be deemed to have been duly given or serve when delivered by delivery or when deposited in the U.S. mail by registered or certified mail, return receipt requested, postage prepaid and addressed as follow:

To ISD:

Monte Alto Independent School District
Mr. Rashad Rana, Superintendent of Schools
25149 1st Street
Monte Alto, TX 78538

Amendment to Memorandum of Understanding between
Hidalgo County Head Start Program
And
Pharr-San Juan-Alamo Independent School District

PARTIES TO THE MOU:

This Memorandum of Understanding (MOU) represents a collaborative agreement between Hidalgo County Head Start Program herein referred to as “HCHSP” and the Pharr-San Juan-Alamo Independent School District (a political subdivision for the State of Texas and a legally constituted Independent School District located with Hidalgo County, Texas) herein referred “ISD,” for services.

PERIOD OF AMENDMENT TO MOU:

The MOU period will be from September 17, 2025, to June 30, 2031.

AMENDEMENT:

The purpose of this amendment is to modify the MOU in the sections:

COLLABORATION FRAMEWORK:

- A. Each classroom will support a maximum of twenty (20), three-year old and maximum of twenty-four (24) four-year old children.

CLASS COMPOSITION:

- A. Each classroom will support a maximum of twenty (20), three-year old and a maximum of twenty-four (24) four-year-old children. Both parties will support full enrollment of qualifying students.

ENROLLMENT:

Full enrollment shall be maintained at all times, (each classroom shall have a maximum of twenty (20) three-year old and a maximum of twenty-four (24) four-year-old children per classroom with two (2) adults present).

NOTICES:

All notices, consents, approvals, demands, requests, or other communications provided for or permitted to be given under any of the provisions of this Agreement shall be deemed to have been duly given or serve when delivered by delivery or when deposited in the U.S. mail by registered or certified mail, return receipt requested, postage prepaid and addressed as follow:

To ISD:

Pharr-San Juan-Alamo Independent School District
c/o Dr. Alejandro Elias, Superintendent of Schools
601 E. Kelly
Pharr, TX 78577

To HCHSP:

Hidalgo County Head Start Program
c/o Ms. Irma Peña, Executive Director
1901 W. State Hwy 107
McAllen, TX 78504

IN WITNESS WHEREOF, the Commissioners' Court and the Pharr-San Juan-Alamo Independent School Board, acting by their duly authorized representatives, have executed this MOU to be effective as of the last date on which is signed by the authorized representative of the parties.

Pharr-San Juan-Alamo Independent School District

Dr. Alejandro Elias
Superintendent of Schools

Date

HIDALGO COUNTY HEAD START PROGRAM

Honorable Richard Cortez
Hidalgo County Judge

Date

Irma Peña, Executive Director
Hidalgo County Head Start Program

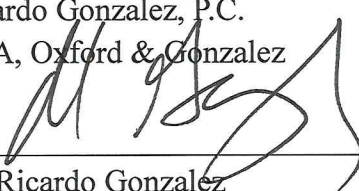
Date

ATTEST:

Arturo Guajardo, Jr.
Hidalgo County Clerk

APPROVED AS TO FORM:

Ricardo Gonzalez, P.C.
DBA, Oxford & Gonzalez

By: 

Ricardo Gonzalez

Date Approved by Policy Council:
Date Approved by Commissioner's Court: