



NOTICE

TO: Dairen Sarmiento / Director of Health & Human Services Department
FROM: Pedro Cuadros, Contract Specialist II
DATE: September 10, 2025
RE: Project No. 22-0619-EXT01
Extension 1 of 2 of Contract C-22-0619-11-29

Contract **C-22-0619-11-29** between Hidalgo County and **The University of Texas Rio Grande Valley** for “**Public Health Emergency Preparedness (PHEP)**” will expire on **November 28, 2025**. We have the option to exercise the first one (1) of two (2), one (1) year extension under the same rates, terms and conditions.

For your review and consideration, the current contract is enclosed. Please advise what action Facilities Management would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **September 15, 2025**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

<u>Dairen Sarmiento Rangel</u>	<u>Dairen Sarmiento Rangel</u> <small>Digitally signed by Dairen Sarmiento Rangel Date: 2025.09.15 16:56:38 -05'00'</small>	<u>9/15/25</u>
Name	Signature	Date

Please include the account number(s) for the above reference project:

Account No.: N/A (No budgetary impact)

Should you have any questions or need additional information, I may be reached at extension 4859.

pcp