

STATE OF TEXAS           §  
  §  
COUNTY OF HIDALGO   §

**MEMORANDUM OF AGREEMENT BETWEEN  
THE COUNTY OF HIDALGO, TEXAS AND HOLY FAMILY SERVICES INC.**

This Memorandum of Understanding, hereinafter, “Agreement” is made and entered into this 10<sup>th</sup> day of November, 2025, by and between **THE COUNTY OF HIDALGO, TEXAS** by and through its **Women, Infants & Children Program (WIC)** , hereinafter referred to as “**COUNTY**”, with administrative offices located at in Edinburg, Hidalgo County, Texas, and **Holy Family Services Inc.**, (hereinafter referred to as “**SERVICE PROVIDER**”), with its principal office located at 5819 N. FM 88, Weslaco, Tx; referred to collectively as “**the Parties**”.

**I. MEMORANDUM OF UNDERSTANDING PURPOSE AND PROTOCOL**

The Hidalgo County WIC program provides training to providers of health-related services. SERVICE PROVIDER is a provider of health-related services in the County of Hidalgo. Parties wish to cooperate to establish and implement from time-to-time training offered by WIC, through the Lactation Care Center RGV, regarding the Texas Ten Step Program and other Breastfeeding/Lactation supportive topics to applicable inpatient maternity staff/employees of SERVICE PROVIDER as described more fully below.

By way of background, the Texas Department of State Health Services and the Texas Hospital Association developed the Texas Ten Step Program as a method to improve maternity care practices in birthing facilities. The program is based on the World Health Organization/United Nations Children’s Fund’s Ten Step to Successful Breastfeeding and is supported by the Texas Medical Association. A key initiative of this program is the education of staff responsible for care of breastfeeding mothers. Additional information may be found at Texas WIC and/or Texas Health and Human Services. Hidalgo County WIC program provides this training to applicable inpatient maternity staff/employees engaged in providing this health-related service at local hospitals and medical facilities in the County of Hidalgo.

The safety, health and general welfare of the citizens of Hidalgo County is a common objective of both Parties. Further, it is the objective of both parties to collaborate with partners in the community in an effort to educate the constituents in Hidalgo County about health care resources available for women, infants and children and the general public alike.

Therefore, the aim of this Understanding is to establish an agreement for Parties to participate in training described more fully below with a common goal of educating the community about access to health care and other resources available to citizens in HIDALGO COUNTY. Specifically, SERVICE PROVIDER and COUNTY agree to work cooperatively toward the aforementioned goal as described more fully below.

## **I. PROVISIONS OF SERVICES**

Through this Agreement the parties shall develop a cooperative program to provide the training as follows:

The participation of WIC in the Agreement shall include the following:

1. Staff from WIC Lactation Center will train applicable inpatient maternity staff/employees of eligible clients at a location to be determined by the Parties.
2. Keep a record of the trainings provided and attendance at each session and those who successfully complete the program.
3. Report the successful completion of training to the respective eligible client and appropriate State agency as may be required by law or policy.
4. Designate a Hidalgo County WIC staff member to serve as a liaison to the respective eligible client to facilitate the training.

The participation of the SERVICE PROVIDER in the Agreement shall include the following:

1. Make available the applicable inpatient maternity staff/employees for participation in the training.
2. Keep a record of the trainings provided and attendance at each session and those who successfully complete the program.
3. Report the successful completion of training to the respective eligible client and appropriate State agency as may be required by law or policy.
4. Designate a staff member to serve as a liaison to the Hidalgo County WIC Program to facilitate the training.

This Agreement does not create an agency and the employees of the respective parties are not employees of the other entity. Hidalgo County WIC Program will only train SERVICE PROVIDER'S inpatient maternity staff/employees, and training will not involve the patients seeking treatment at the SERVICE PROVIDER's facility.

## **II. TERM OF AGREEMENT**

The term of this Agreement shall be for a period of one (1) calendar year from the date of execution by both parties. This Agreement shall automatically renew annually for successive one (1) year periods, unless either party provides at least thirty (30) days written notice to the other party or by mutual written agreement of the parties that this Agreement shall not be renewed or as provided below.

## **III. TERMINATION**

This Agreement may be terminated by either party at any time, with or without cause, by providing at least thirty (30) days written notice, to the other party hereto of the intention to terminate.

#### **IV. COMPENSATION**

The Parties agree that neither will receive compensation from the other for providing Services pursuant to the terms of this Agreement.

#### **V. CONFIDENTIALITY**

The Parties understand and acknowledge that some of the information provided during the Agreement may be subject to statutory prohibitions to disclosure and as such, is not to be disclosed to any party not subject to this agreement. Both Parties agree to maintain the confidentiality of the information in the same manner as the original custodian of records is so required. Both Parties agree and acknowledge that they may be required to maintain confidentiality of the information under the laws of the State of Texas and the United States, including but not limited to the *Texas Public Information Act*, *Health Insurance Portability Accountability Act (HIPAA)*, *Texas Medical Records Privacy Act (TMRPA)*, *Health Information Technology for Economic and Clinical Health (HITECH)*, *Communicable Disease Prevention and Control Act*, *applicable judicial decisions*, *Texas Attorney General opinions and Hidalgo County Policy*.. The confidentiality provisions above do not constitute a Data Use Agreement or a Business Associate Agreement (BAA), and do not supersede any requirements imposed on Business Associates (BA) as per HIPAA, HITECH, TMRPA or other applicable law to execute a BAA.

#### **VI. NOTICES**

All notices or other writing required under this Agreement shall be deemed to have been made when sent by certified or registered mail, return receipt requested, to the following address:

If to Service Provider: Holy Family Services Inc.  
Attn: Sandra de la Cruz-Yarrison, Executive Director  
5819 N. FM 88  
Weslaco, Texas 78599

If to County: Hidalgo County, Texas  
Attn: Hidalgo County Judge  
100 E. Cano St. – 2<sup>nd</sup> Floor  
Edinburg, Texas 78539

With copy to: WIC – Hidalgo County  
Attn: Clarissa Ramirez, Director  
3105 W. University Dr.  
Edinburg, Texas 78539

## **VII. LIABILITIES**

This Agreement is not intended to extend the liability of the Parties beyond that provided by law. Neither party waives, nor shall be deemed to have hereby waived, any immunity or defenses that would otherwise be available to it against claims arising from third parties.

## **VIII. INDEMNIFICATION**

**SERVICE PROVIDER shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service under this Contract. Said indemnity shall cover any act or failure to act by the SERVICE PROVIDER, its agents or employees.**

## **IX. MISCELLANEOUS**

**Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, and, obligations and undertakings of each of the parties to this Agreement shall be performable in Hidalgo County, Texas.

**Nature of Relationship:** Nothing contained in this Agreement shall be deemed or construed to create the relationship of principal and agent or that of partnership or joint venture or any association between the Parties, and any intention to create a joint venture or partnership relationship between the Parties hereto is hereby expressly disclaimed. The Parties shall maintain exclusive control, direction and management of their own employees, and the other shall have no rights with respect thereto.

**Entire Agreement:** This Agreement contains the entire Agreement of the parties with respect to the matters covered by its terms. No other agreements, statement or promise made by any party or to any employee, officer or agent of any party, that is not contained in this Agreement, will be of no force or effect, unless the same be in writing, dated subsequent to the date hereof and duly executed by the parties hereto.

**Additional Documents:** The Parties agree that they will use reasonable, good faith efforts to execute each such other and further instruments and documents as, are, or may, become necessary or convenient to effectuate and carry out the terms of this Agreement, including, but not limited to collaboration in the creation of shared forms.

**Modification:** This Agreement shall constitute the entire understanding of the Parties and shall supersede any prior agreement. This Agreement may be modified at any time in writing only by the mutual consent of both parties. Changes shall be in the form of a modification and shall become effective upon signature by authorized individuals representing both Parties.

**Invalidity:** In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or

unenforceability shall not affect any other provision thereof and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

**Non-Discrimination:** The Agreement, all related activities and programs offered under this Agreement by the Parties shall be conducted in a manner that does not discriminate against any person on a basis prohibited by applicable law or WIC, Hidalgo County and/or service provider's policy, including and without limitation to race, color, national origin, religion, sex, age, veteran status, or disability, or any other protected class under law. Parties also agree to abide by the requirements of Title VI of the Civil Rights Act of 1964 as amended.

**Commitment of Current Revenues Only.** In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of County under this Contract, County may terminate this Contract upon thirty (30) days written notice to SERVICE PROVIDER. County agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Contract. The parties intend this provision to be a continuing right to terminate this Contract at the expiration of each budget period of County. *Agreements for the acquisition, including lease of real or personal property under Tex. Loc. Govt. Code §271.903:* In the event that, during any term hereof, the Commissioner's Court does not appropriate sufficient funds to meet the obligations of County under this Agreement, County may terminate this Agreement upon thirty (30) days written notice to SERVICE PROVIDER, County agrees, however, to use a best efforts attempt to obtain and appropriate funds for payment of the Agreement. The parties intend this provision, if applicable, to be a continuing right to terminate this Agreement at the expiration of each budget period of County in accordance with Tex. Loc. Govt. Code §271.903 (Vernon Supp. 1996).

**Required Contract Provision for Contracts Subject to Federal Award (if applicable):** Pursuant to 2 CFR 200.327, a non-Federal entity's contracts must contain the applicable provisions described in Appendix II to 2 CFR 200-Contract Provisions for non-Federal Entity Contracts under Federal Awards. Additionally, County contracts under Federal award which are subject to assistance from the Federal Emergency Management Agency (FEMA) are also required to contain additional contract clauses. Applicable clauses are incorporated by reference in to this agreement should it be subject to Federal award.

**Authority to Execute:** The execution and performance of this Agreement by the Parties has been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of the participating Parties in accordance with its terms.

(Signature Page to Follow)

**EXECUTED** as of the day and year first written above.

**APPROVED BY COMMISSIONERS' COURT ON November 10, 2025.**

**Agenda Item No. 101179**

**Executive Office:** \_\_\_\_\_

**SERVICE PROVIDER:**  
Holy Family Services Inc,

**COUNTY:**  
County of Hidalgo, Texas

\_\_\_\_\_  
Amy Beckmann, Clinical Director

\_\_\_\_\_  
Hon. Richard F. Cortez, County Judge

**APPROVED AS TO FORM**  
Office of the Criminal District Attorney,  
Toribio "Terry" Palacios

**ATTEST:**

\_\_\_\_\_  
Michelle Lopez, Assistant District Attorney

\_\_\_\_\_  
Arturo Guajardo, Jr., County Clerk