



# NOTICE

October 29, 2025  
Dr. Ivan G. Melendez, M.D.  
3304 N. Bryan Rd.  
Mission, Texas 78573

**Delivered via email:**  
**[ivanmelendez1960@hotmail.com](mailto:ivanmelendez1960@hotmail.com)**  
**Term: 01/01/2026 – 12/31/2026**


**Re: Extension 4 of 5 for Contract #: C-19-182-11-19**  
**“Chief Physician/Health Authority for HC Health and Human Services”**

Dear Dr. Melendez,

This letter is to notify you that Hidalgo County has chosen the option to exercise the fourth, one (1) year extension under the same rates, terms, and conditions for the above referenced project. To proceed, please return the following to Hidalgo County Purchasing Department via email to [ived.sepulveda@co.hidalgo.tx.us](mailto:ived.sepulveda@co.hidalgo.tx.us) no later than **3PM on Day, Wednesday, November 5, 2025**:

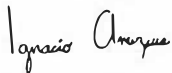
1. Certificate of Interest Parties – Form 1295 [Link to File Form \(state.tx.us\)](http://state.tx.us)
  - a. On box 3, please reference – **C-19-182-11-19**
2. Updated Certificate of Insurance – ensure Hidalgo County is listed as a Certificate Holder
3. Signed Acknowledgment of Receipt of this Notice from an authorized representative

This item will be placed on the next available Commissioners' Court meeting for approval. Failure to submit all items requested in a timely manner, may result in delay of award.

Ivan Gilberto Melendez		10/29/2025
Authorized Representative Name	Signature	Date

Hidalgo County Purchasing Department appreciates your business. If any further assistance is required, please do not hesitate to call Ived Sepulveda, Contract Specialist I, at (956) 318-2626, extension 4861

Sincerely,



Ignacio Amezcua, MBA, CTCM, CTCD  
Hidalgo County Purchasing Director