THE COUNTY OF HIDALGO PURCHASING DEPARTMENT
2812 S. Bus. Hwy 281, Edinburg, Texas 78539 | Phone: (956) 318-2626 | www.co.hidalgo.tx.us/purchasing

NOTICE

TO: Daniel Salinas, Director of Information Technology

FROM: Ived Sepulveda, Contract Specialist I

DATE: October 24, 2025

RE: Project No. 25-0014-EXT01

Extension of Contract C-25-0014-12-17

Contract C-25-0014-12-17 between Hidalgo County and Charles Graham dba SyntaxWare for Maintenance and Support Services will expire on December 31, 2025. We have the option to renew this contract for an additional one (1) year term.

For your review and consideration, the current contract is enclosed. Please advise what action IT Department would like the Purchasing Department to take by making a selection below:

- ☑ Renew the contract with the same rates, terms, and conditions
- ☐ Allow the contract to expire, as those services are no longer needed
- ☐ Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **October 31, 2025**. Following your response, our office will send you a tentative schedule for this project. If there is no action selected by the deadline stated, we will proceed with renewing this contract to ensure there is no lapse in services.

Daniel Salinas — 10-27-25

Name — Signature — Date

Please include the account number(s) for the above reference project:

Account No.: 6-1100-415-00-200-002-0 - 336

Should you have any questions or need additional information, I may be reached at extension 4861.

ivs