

STATE OF TEXAS
COUNTY OF HIDALGO

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**SECOND AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN
THE COUNTY OF HIDALGO, TEXAS, AND
RGV INCLUSIVE PROJECT INC., DBA CHRISTIAN’S MANOR FOR AMERICAN
RESCUE PLAN ACT RECOVERY FUNDS**

WHEREAS, on October 25, 2024 the COUNTY OF HIDALGO (“COUNTY”), and the **RGV INCLUSIVE PROJECT INC. dba CHRISTIAN’S’S MANOR**, hereinafter referred to as (“Christian’s Manor”), collectively the (“Parties”), entered into a Memorandum of Understanding to direct American Rescue Plan Act funds; and

WHEREAS, the agreement was for the purpose of both Parties objective to collaborate with each other to assist in promoting decent and safe housing in disproportionately impacted communities and underserved residents who have been impacted by the COVID-19 public health emergency and tis ongoing negative economic effects to continue in an effort to increase the supply of affordable and quality housing to improve housing security and home ownership; and

WHEREAS, the Parties agreed that the COUNTY will transfer to RGV Inclusive Project, Inc., a specified amount of the SLFRF in order to establish the Hidalgo County Precinct 2 Christian’s Manor Affordable Housing Development Project; and address the insufficient supply of affordable housing to help mitigate the ongoing effects of COVID-19. To combat the negative impacts, the County and Christian’s Manor, a non-profit organization that helps single parents and their children, by providing services, resources and housing assistance in order to mitigate housing insecurity and other public health issues. The County will designate a portion of the funds received from the SLFRF to be transferred to Christian’s Manor for the Project which includes, but is not limited to improving access to stable, affordable housing, including through interventions that increase the supply of affordable and high-quality living units, improve housing security, and support durable and sustainable housing for disproportionately impacted populations, and other necessary provisions; and

WHEREAS, the parties desire to amend the Memorandum of Understanding as hereinafter provided;

NOW THEREFORE, for and in consideration of the terms and provisions of this Amendment to the Memorandum of Understanding for good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, Christian’s Manor and the COUNTY, effective as of the 25th day of November, 2025, hereby agrees to the following amendment to the agreement:

1. **TERMS AND CONDITIONS AND PROPOSED PLAN:** paragraph number **3.2** is hereby amended, modified, and/or replaced as follows:

“3.2 County shall designate funds in the total amount of **\$2,275,000.00** to be allocated to Christian’s Manor for implementing the Hidalgo County Precinct 2 Affordable Housing Development Project and address the insufficient supply of affordable housing to help mitigate the ongoing effects of COVID-19. To combat the negative impacts, the County and Christian’s Manor, a non-profit organization that helps single parents and their children, by providing services, resources and housing assistance in order to mitigate housing insecurity and other public health issues. Christian’s Manor shall submit requests to County on the prescribed Cost Reimbursement/Payment Request Form attached as **Exhibit “C”**, and related documentation for expenses, pursuant to the paragraph (3.3) of this Agreement. County will disburse funds within thirty (30) days upon receipt of a proper Cost Reimbursement/Payment Request form and internal review and audit procedures. Requests shall be submitted to COVID-19@auditor.co.hidalgo.tx.us. Christian’s Manor understands that funds will be disbursed on a reimbursement basis.”

“3.3 In consideration of the Christian’s Manor representation that it will comply with the terms of the SLFRF and further agrees to comply with the terms of this sub-recipient Agreement, Christian’s Manor shall deliver a copy of all related supporting expense documentation, along with the Cost Reimbursement/Payment Request form (attached hereto and incorporated by reference as Exhibit “C”), and the final report of COVID-19 related expenditures to County no later than December 31, 2026, and shall keep the supporting documentation for a minimum of five (5) years. Christian’s Manor shall give The United States Treasury Department, the Special Inspector General of the U.S. Department of Treasury, the Comptroller General of the United States, County, County Auditor, and any of their duly authorized representative, unobstructed and full access to and the right to examine all books, accounts, records, reports, files, and other papers, things or property belonging to or in use by Christian’s Manor pertaining to this Agreement as it pertains to the use of federal funds.

“3.4 Christian’s Manor agrees to notify County in writing and obtain from County written approval, prior to any proposed changes, delays or departures from their proposed Hidalgo County Precinct 2 Christian’s Manor Affordable Housing Development Project, and/or the requirements of this Agreement. Budget adjustments will be considered and may be submitted to the, Hidalgo County Budget Officer, with final approval of the Hidalgo County Commissioners Court.

2. Except as modified herein, all terms and conditions of the Agreement, as amended, remain in full all other provisions in the original agreement will remain in effect.

Executed and effective as of the day and year first written above:

COUNTY OF HIDALGO, TEXAS
COUNTY JUDGE

RGV INCLUSION PROJECT, INC
DBA CHRISTIAN'S MANOR

Richard F. Cortez
Hidalgo County Judge

Felipe Cavazos
Board President

ATTEST:

Arturo Guajardo, Jr.
Hidalgo County Clerk

APPROVED AS TO FORM:
Hidalgo County Criminal District Attorney's Office
Toribio "Terry" Palacios

By: _____
Victor M. Garza, Assistant District Attorney

**RGV Inclusive
Christian's Manor Expansion Project Budget**

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|--|-----------------------|
| Real Property (e.g., land, new construction) | \$1,995,000.00 |
| Administrative (personnel and operation costs) | \$280,000.00 |
| Total | \$2,275,000.00 |



Ending the cycle of poverty two generations at a time

Phone: 956-314-0520

Email: yasmin.avitia@christiansmanor.org

Website: www.christiansmanor.org

October 28th, 2025

To the Hidalgo County ARPA Committee,

I am writing on behalf of Christian's Manor to respectfully request additional funding in the amount of **\$400,000** to support the continued expansion and operation of our nonprofit organization. As you know, Christian's Manor provides safe housing and wraparound services for single parents pursuing higher education, helping families break the cycle of poverty through education, stability, and opportunity.

Of the total amount requested, **\$250,000** will be dedicated to the **construction of new apartment units located on Jordan Road in McAllen, TX**. These units are essential to meeting the growing demand for affordable housing among single-parents in our community. The additional space will allow us to serve more families, reduce our waitlist, and expand our impact.

The remaining **\$150,000** will be used to cover essential **administrative and operational costs necessary to run the organization effectively**. This funding will not cover our new case manager who is funded through other resources.

This investment will directly strengthen the long-term sustainability of Christian's Manor, ensuring that families in Hidalgo County continue to receive stable housing, academic support, financial planning, mental health resources, and case management services as they work toward their degrees.

We are deeply grateful for the support Hidalgo County has provided so far, and we remain committed to being responsible stewards of every dollar entrusted to us. This additional funding will allow us to expand our services, increase our housing capacity, and continue transforming lives for years to come.

Thank you for your time and consideration. Please feel free to contact me with any questions or if additional documentation is needed.

Sincerely,

Yasmin Avitia *Yasmin Avitia*
Chief Executive Officer

Christian's Manor

956-929-8252