

AI-98093

Purchasing Department 19. D. 1.

**CC REGULAR AGENDA SPECIAL  
MTG**

**IT Department**

**Meeting Date:** 02/04/2025

**Submitted For:** Ignacio Amezcua,  
PURCHASING DEPT.

**Submitted By:** Victor Webber

**Department:** PURCHASING DEPT.

**CAPTION**

- A. Requesting exemption from competitive bidding requirements under Texas Local Government Code 262.024(a)(7)(A), items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies;
- B. Acceptance and approval of the "Sole Source Declaration" for CivicPlus, LLC, for CivicEngage and associated product and service package, to be utilized by HC IT Department, with said declaration to remain in effect while the declaration is in place or until revoked by HCCC;
- C. Requesting approval to enter into a one (1) year CivicEngage Renewal Plan Subscription with CivicPlus, LLC in the total amount of \$44,086.90

**BACKGROUND**

Project No. 25-0024

Term: 01/01/2025 - 12/31/2025

**Fiscal Impact**

**CALENDAR YEAR:** 2025

**ACCT. #:** 5-1100-415-00-200-002-0-336

**FUNDS AVAILABLE Y/N?:** Y

**MATCHING FUNDS Y/N?:**

**BUDGETARY IMPACT:**

Funding available as of 01/22/2025.

**Attachments**

- 1295 & 1295 Acknowledged
- Sole Source Letter
- Sole Source Affidavit
- Legal Approval
- Sole Source Declaration

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Purchasing / Internal	Ignacio Amezcua	01/30/2025 04:48 PM
Purchasing / Internal	Ignacio Amezcua	01/31/2025 01:22 PM
Budget & Management	Veronica Ortiz	01/31/2025 01:25 PM
Final Approval	Monica Salinas	01/31/2025 06:01 PM
Form Started By: Victor Webber		Started On: 01/22/2025 01:27 PM
Final Approval Date: 01/31/2025		

