PURCHASING DEPARTMENT

ASSET DISPOSITION FORM

Purpose of Form: *This form is to be used for asset disposition only. (E.g., trade-in, destroyed, lost, stolen, obsolete, or are damaged beyond repair.) Items listed on this form must be approved by County Commissioners first.*

Please return this form along with a copy of the approved minutes to the Purchasing Dept. within 10 days of commissioners court approval date.

DATE OF REQUEST:
DEPT. NAME: Constable Precinct 3
LOCATION NO.: 293

Disposition Type:

☐ Trade-in ☐ Landfill ☐ Destruction

☐ Auction X Other Donation City of Hidalgo Police Dept.

Item No	Asset No	Asset Description	Serial / VIN No	PO No	Acq Date	Original Cost	FMV	AI No	CC Date	Fund
1	63737	2016 FORD EXPLORER	1FM5K8AR2GGA19092	724147	09/01/2015	37,572.84	-017-0-752			1304
2		with Accessories								
3										
4										
5										

Elected Official/Dept. Head Signature

9/17/25
Date