



# NOTICE

**TO:** Valde Guerra, Hidalgo County CEO  
**FROM:** Pablo Granados, Contract Specialist II  
**DATE:** November 6, 2025  
**RE:** Project No. 23-0472-EXT01  
Extension of Contract C-23-0472-12-13

Contract C-23-0472-12-13 between Hidalgo County and The City of La Joya for "Operation of an Animal Shelter" will expire on December 31, 2025. We have the option to exercise the first one (1) of two (2), one (1) year extension under the same rates, terms and conditions.

For your review and consideration, the current contract is enclosed. Please advise what action Executive Office would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **November 16, 2025**. Following your response, our office will send you a tentative schedule for this project. If there is no action selected by the deadline stated, we will proceed with renewing this contract to ensure there is no lapse in services.

<u>Valde Guerra</u>	<u>V Guerra</u>	<u>11/12/25</u>
Name	Signature	Date

Please include the account number(s) for the above reference project:

Account No.: 6-1100-461-00-125-027-0-350

Should you have any questions or need additional information, I may be reached at extension 4878.

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