



# HIDALGO COUNTY AUDITOR'S OFFICE

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January 27, 2026

The Honorable Richard Cortez, Hidalgo County Judge  
The Honorable David Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2  
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3  
The Honorable Ellie Torres, Commissioner, Precinct No. 4

**RE: Certification of Revenue**

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.07075 Special Budget for Revenue received after start of Fiscal Year:

The county auditor shall certify to the commissioners court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or for any of its intended purposes.

I, Letty Chavez, Hidalgo County Auditor, certify to the Hidalgo County Commissioners Court Program income in the amount of \$300.00 generated by the Hidalgo County Adult Probation Department for the DWI Court Grant FY2026. These funds may now be made available by Creating a new special budget or amending a current budget for its intended purposes.

AMOUNT  
\$ 300.00

PURPOSE  
December 2025 DWI Program Income

CERTIFIED BY:

\_\_\_\_\_  
Letty Chavez  
Hidalgo County Auditor

1/28/2026  
\_\_\_\_\_  
Date

### HIDALGO COUNTY DISTRICT JUDGES

AI-102113

Adult Probation 6. A.

**CC CONSENT AGENDA REGULAR MTG**

**Meeting Date:** 01/27/2026

**Submitted For:** Maria Castilleja, ADULT PROBATION

**Submitted By:** Maria Castilleja

**Department:** ADULT PROBATION

**CAPTION**

Approval of certification of the revenues by the County Auditor for the DWI Court Grant program income and appropriation of the same for the month of December 2025 in the amount of \$300.00.

**BACKGROUND**

**Fiscal Impact**

**CALENDAR YEAR:** 2025

**ACCT. #:** 5-1289-423-00-320-032-6-610

**FUNDS AVAILABLE Y/N?:** y

**MATCHING FUNDS Y/N?:** n

**BUDGETARY IMPACT:**

Certification of revenues for December DWI Court.

5-1289-342-30-320-032-6-000 DWI Court Program Income.

**Attachments**

DWI -Dec approp  
request to certify revenues  
DWI approved budget

**Form Review**

**Inbox**

Budget & Management  
Final Approval  
Form Started By: Maria Castilleja  
Final Approval Date: 01/21/2026

**Reviewed By**

Melannie Rivera  
Monica Salinas

**Date**

01/20/2026 08:50 AM  
01/21/2026 04:41 PM  
Started On: 01/12/2026 04:42 PM

DATE: January 12, 2026  
 DEPARTMENT HEAD: Faustino Lopez, Executive Director  
 DEPARTMENT NAME: Adult Probation  
 PROGRAM: HIDALGO COUNTY DWI COURT  
 ACCOUNT NUMBER: 5-1289-423-00-320-032-6-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.



INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
5-1289-423-00-320-032-6-610	DWI Court- General Supplies	300.00
<b>TOTAL APPROPRIATION</b>		<b>300.00</b>
5-1289-342-30-320-032-6-000	DWI Court Program Income	300.00
<b>TOTAL REVENUES</b>		<b>300.00</b>

**REASON:**

To allocate the GPI for the FY2026 DWI Grant Budget #2413916 from 12/1/2025-12/31/2025.  
 The total GPI is equal to \$300.00

\_\_\_\_\_  
 Faustino Lopez, Director  
 Hidalgo County CSCD

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Leticia Chavez  
 Hidalgo County Auditor

\_\_\_\_\_  
 Date

Print This Page

Agency Name: Hidalgo County  
Grant/App: 2413916 Start Date: 9/1/2025 End Date: 8/31/2026

Project Title: DWI Court Program  
Status: Active Grant

**Budget Details Information**

**Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	A licensed Substance Abuse Counselor (Maralba Perez) will provide intensive outpatient treatment services for participants as supported by ASI (Addiction Severity Index) assessment. Services will consist of 48 hours of group and six individual sessions. Our current plan includes one counselor dedicated to providing these services to DWI court program participants. The department will look for the most suitable residential treatment program when residential care is indicated. The treatment providers will work with the program participant to develop a	\$60,241.64	\$0.00	\$0.00	\$0.00	\$60,241.64	100

		<p>treatment plan tailored to the participant's assets and needs. The participant will meet privately with the Substance Abuse Counselor weekly, and the treatment plan will constantly be revisited based on the participant's progress. The Substance Abuse Counselor and the probation officer will provide ongoing progress reports to the DWI Court program team, which will monitor each participant's effectiveness of the treatment plan. The budget amount would cover: Salary of \$43,000.00, Health Benefits of \$7,471.20, Life Benefit of \$26.64, FICA of \$3,289.50, Retirement Benefit of \$6,196.30, and Unemployment Benefit of \$258.00, Totaling \$60,241.64.</p>						
Personnel	Probation Officer	<p>Probation Officer #1 (Alex Martinez): The probation officer's responsibility is case management in collaboration with the</p>	\$84,074.50	\$0.00	\$0.00	\$0.00	\$84,074.50	100

		<p>treatment provider and court. The probation officer oversees referrals to all other services. The probation officer begins with weekly contact with the participant and adjusts this as they advance through the program. The Officer uses cognitive-behavioral intervention to guide the participant through the program. Non-compliance with court-ordered conditions requires the probation officer to notify the court immediately and take action as the court sees fit. The budget would cover: Salary of \$60,085.00, total fringe \$23,989.50, Totaling \$84,074.50.</p>							
Personnel	Probation Officer	<p>Probation Officer #2 Valerie Cordova effective 12/29/25: The probation officer's responsibility is case management in collaboration with the treatment provider and</p>	\$10,947.93	\$0.00	\$0.00	\$2,284.00	\$13,231.93	20	

		<p>court. The probation officer oversees referrals to all other services. The probation officer begins with weekly contact with the participant and adjusts this as they advance through the program. The Officer uses cognitive-behavioral intervention to guide the participant through the program. Non-compliance with court-ordered conditions requires the probation officer to notify the court immediately and take action as the court sees fit. The budget would cover: Salary of \$9,554.95, fringe \$3,676.98, Totaling \$13,231.93. Total annual salary \$47,586.00 total annual fringe \$18,341.40 = Total 65,927.40</p>							
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	Purchase office supplies for daily program operations: copy paper, staples, paperclips, pens, copy toners, and file folders.	\$2,500.00	\$0.00	\$0.00	\$300.00	\$2,800.00	0	
Supplies and Direct	Project Supplies (e.g.,	Purchase 500 Alcohol and Drug Testing kits	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0	

Operating Expenses	binocular, battery, flexicuff, drug testing kit)	@ \$5.00 each. Drug and alcohol tests will be used to monitor drug and alcohol use by random urinalysis.						
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You are logged in as **User Name:** flopez

## **Rosario Ramirez-Castilleja**

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**From:** Rosario Ramirez-Castilleja  
**Sent:** Monday, January 12, 2026 4:48 PM  
**To:** 'Karmina Martinez'  
**Cc:** Rossana Schettino; Isabel Rodriguez  
**Subject:** certification of revenues



Please certify the revenues for the DWI grant for the month of December 2025, I have created agenda item 102113 for 1/27/26. Thank you.

*Rosario Ramirez-Castilleja  
Hidalgo County CSCD  
Budget/Fiscal Director  
P.O. Box 970  
Edinburg, TX 78540  
956.587.6009  
Fax 956.318.2488*