



# NOTICE

**TO:** Valde Guerra, County Executive Officer  
**FROM:** Ived Sepulveda, Contract Specialist I  
**DATE:** October 24, 2025  
**RE:** Project No. 24-0028-EXT01  
Extension of Contract C-24-0028-01-09

Contract C-24-0028-01-09 between Hidalgo County and Palm Valley Animal Society for Animal Shelter Services will expire on December 31, 2025. We have the option to renew this contract for an additional one (1) year term.

For your review and consideration, the current contract is enclosed. Please advise what action the Executive Office would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **October 31, 2025**. Following your response, our office will send you a tentative schedule for this project. If there is no action selected by the deadline stated, we will proceed with renewing this contract to ensure there is no lapse in services.

<u>Valde Guerra</u>	<u>M. Salinas Forgas</u>	<u>10/29/25</u>
Name	Signature	Date

Please include the account number(s) for the above reference project:

Account No.: 6-1100-461-00-125-027-0-350

Should you have any questions or need additional information, I may be reached at 4861.

ivs