

Hidalgo County Head Start Program Policy Council Agenda

DATE: February 17, 2026

SUBJECT: Discussion/Approval on request to enter into a forty-eight (48) month copier lease agreement for fifty-six (56) copiers through Hidalgo County's membership/participation in the Department of Information Resources (DIR) awarded vendor, Toshiba America Business Solutions, Inc. (Contract TX DIR-CPO-5427) in the total monthly amount of \$2,854.63.

RATIONALE/NEED: The lease agreement will replace existing copiers located throughout the Head Start campuses and the administration offices.

RECOMMENDATION: Administration recommends approval.

COST: Head Start Funds are available.

RELATED INFORMATION INCLUDED: Proposal, Vendor Info, Sam.Gov, Form 1295, Legal Approval

INITIATED BY: Ambrosio Tovar, Procurement Director *at*

REVIEWED BY: Jorge Cavazos, Assistant Program Director for IT *JG*

PROGRAM DIRECTOR'S APPROVAL: *[Signature]*

From: [Ambrosio Tovar](#)
To: [Jorge Alberto Cavazos](#)
Subject: FW: Approval
Date: Tuesday, February 10, 2026 3:47:43 PM

From: ric oxfordandgonzalez.com <ric@oxfordandgonzalez.com>
Sent: Tuesday, February 10, 2026 2:12 PM
To: Ambrosio Tovar <ambrosio.tovar@hchsp.org>
Subject: Re: Approval

re: Toshiba Lease Contract

I have reviewed the lease agreement for the Hidalgo County Head Start Program.

Subject to some "minor" additions and/or deletions, the contract is approved as To Form and approval by the Hidalgo County Policy Council.

Ricardo Gonzalez
HS Counsel

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
 CERTIFICATION OF FILING**

Certificate Number:
 2026-1416578

Date Filed:
 02/04/2026

Date Acknowledged:
 02/06/2026

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
 Toshiba Business Solutions, a division of Toshiba America Business Solutions, Inc.
 San Antonio, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
 County of Hidalgo

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
 DIR-CPO-5427
 Lease of MFD Copiers and Related Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Toshiba TEC Corporation	Shinagawa-Ku Tokyo Japan	X	

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

 Signature of authorized agent of contracting business entity
 (Declarant)

[Home](#) >

Contract Number

DIR-CPO-5427

Contract Start Date: **06/12/25** ⓘ

Contract Term Date: **06/12/27** ⓘ

Contract Expiration Date: **06/12/30** ⓘ

Vendor Information

Toshiba America Business Solutions, Inc.

Vendor ID: **13308653057**

RFO: **DIR-CPO-TMP-593**

Contract Status: **Active**

VENDOR CONTACT:

[Toshiba Sales and Contracts Administrators](#) ⓘ

[Vendor Website](#) ⓘ

DIR CONTACT:

[Lupe Cruz](#) ⓘ

Products & Services

Contract Overview

Toshiba America Business Solutions, Inc. offers Toshiba, Lexmark, RISO, KIP, Brother, hardware and related services for copiers, printers, scanners, and document management. Additional products and services include: lease and rental agreements and managed print services. This contract also offers Enterprise Content Management products and services to include the following brands: Docuware, Drivve, Papercut, Psigen, Xmedius, Flashgrade, Pharos, and Printerlogic. Customers can purchase directly through this DIR contract or any of the Vendor's authorized resellers. Contracts may be used by state and local government, public education, other public entities in Texas, as well as public entities outside the state. One reseller is available for Riso products under this contract.

Contract Details & Ordering Information

[Products & Services](#)



Products & Services

This contract offers the following products and services. Please contact the Vendor for the latest information.



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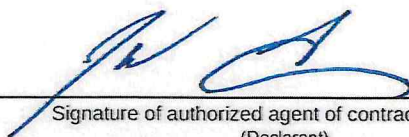
6 UNSWORN DECLARATION

My name is Joe Lemoine, and my date of birth is 08/06/1955.

My address is 14607 San Pedro Ave., Suite 215, San Antonio, TX, 78232, USA.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Bexar County, State of Texas, on the 4th day of February, 2026.
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)



DIR-CPO-5427

DIR Contract - Proposal Details for either purchase or 48 month lease.

Equipment Breakdown	DIR Purchase Pricing	DIR 48 Month Pricing	DIR Total Price	Price Extended	Total Price
(49) Toshiba e-STUDIO 331AC	\$2,889.11	\$79.61	\$3,900.89	\$32.08	\$1,571.71
Copier Stand	\$126.95	\$3.50	\$171.50	\$1.41	\$69.10
Stand Spacer	\$127.35	\$3.51	\$171.99	\$1.41	\$69.30
Fax Unit	\$483.17	\$13.31	\$652.19	\$5.36	\$262.77
(3) Toshiba e-STUDIO 5525AC	\$9,209.92	\$253.78	\$761.34	\$102.25	\$306.75
DSD Document Feeder	\$886.47	\$24.43	\$73.29	\$9.84	\$29.53
Large Capacity Feeder	\$421.01	\$11.60	\$34.80	\$4.67	\$14.02
65-Sheet Multi-Staple Finisher	\$1,179.39	\$32.50	\$97.50	\$13.09	\$39.28
Bridge Kit	\$118.29	\$3.26	\$9.78	\$1.31	\$3.94
Fax Unit	\$483.17	\$13.31	\$39.93	\$5.36	\$16.09
(1) Toshiba e-STUDIO 5525AC	\$9,209.92	\$253.78	\$253.78	\$102.25	\$102.25
DSD Document Feeder	\$886.47	\$24.43	\$24.43	\$9.84	\$9.84
Large Capacity Feeder	\$421.01	\$11.60	\$11.60	\$4.67	\$4.67
65-Sheet Saddle Stitch Finisher	\$1,628.30	\$44.87	\$44.87	\$18.08	\$18.08
Bridge Kit	\$118.29	\$3.26	\$3.26	\$1.31	\$1.31
Fax Unit	\$483.17	\$13.31	\$13.31	\$5.36	\$5.36
(2) Toshiba e-STUDIO 6527ACT	\$11,667.84	\$321.51	\$643.02	\$129.54	\$259.08
65-Sheet Saddle Stitch Finisher	\$2,197.23	\$60.54	\$121.08	\$24.39	\$48.78
Finisher Guide Rail	\$23.86	\$0.66	\$1.32	\$0.27	\$0.53
Fax Unit	\$483.17	\$13.31	\$26.62	\$5.36	\$10.73
(1) Brother HL-EX415DW	\$816.07	\$22.49	\$22.49	\$9.06	\$9.06
520 Sheet Lower Paper Tray	\$219.64	\$6.05	\$6.05	\$2.44	\$2.44
		DIR Price	\$7,085.04	Proposal Price	\$2,854.63
CPC Service Rate	SF Mono 0.0116	Mono Copier 0.0048	Color Copier 0.039	Mono Printer 0.0078	Color Printer 0.055

Luis A. Servin

TOSHIBA AMERICA BUSINESS SOLUTIONS, INC

Unique Entity ID L6Z8L4PTBJK5	CAGE / NCAGE 1UH24	Purpose of Registration All Awards
Registration Status Active Registration	Expiration Date Jun 25, 2026	
Physical Address 25530 Commercentre DR Lake Forest, California 92630-8855 United States	Mailing Address 25530 Commercentre DR Lake Forest, California 92630-8855 United States	

Business Information

Doing Business as TOSHIBA AMERICA BUS SOLUTIONS	Division Name Electronic Imaging Division	Division Number (blank)
Congressional District California 40	State / Country of Incorporation California / United States	URL http://business.toshiba.com/usa/home.html

Registration Dates		
Activation Date Jun 27, 2025	Submission Date Jun 25, 2025	Initial Registration Date Sep 9, 2009

Entity Dates	
Entity Start Date Aug 11, 1999	Fiscal Year End Close Date Mar 31

Immediate Owner	
CAGE (blank)	Legal Business Name (blank)

Highest Level Owner	
CAGE (blank)	Legal Business Name (blank)

Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

Exclusion Summary

Active Exclusions Records?
No

SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:
Yes

Entity Types

Business Types		
Entity Structure Corporate Entity (Not Tax Exempt)	Entity Type Business or Organization	Organization Factors Manufacturer of Goods
Profit Structure For Profit Organization		

Check the registrant's Repts & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Financial Information

Accepts Credit Card Payments
Yes

Debt Subject To Offset
No

EFT Indicator
0000

CAGE Code
1UH24

EFT Indicator
1213

CAGE Code
8BHM9

EFT Indicator
2709

CAGE Code
85S40

Points of Contact

Electronic Business

♀
Linda Raessner, Contracts Manager

**25530 Commercentre DR
Lake Forest, California 92630
United States**

Government Business

♀
**Martin Quinn, Director, State, Local
Government**

**25530 Commercentre DR
Lake Forest, California 92630
United States**

Kirk Pierson, VP Fed/Sled & Sales Admin

**25530 Commercentre Drive
Lake Forest, California 92630
United States**

Service Classifications

NAICS Codes

Primary	NAICS Codes	NAICS Title
Yes	423420	Office Equipment Merchant Wholesalers
	325992	Photographic Film, Paper, Plate, Chemical, And Copy Toner Manufacturing
	334111	Electronic Computer Manufacturing
	334118	Computer Terminal And Other Computer Peripheral Equipment Manufacturing
	339940	Office Supplies (Except Paper) Manufacturing
	532420	Office Machinery And Equipment Rental And Leasing

Product and Service Codes

PSC	PSC Name
7510	Office Supplies
J075	Maintenance, Repair, And Rebuilding Of Equipment- Office Supplies And Devices
W075	Lease Or Rental Of Equipment- Office Supplies And Devices

Disaster Response

This entity does not appear in the disaster response registry.