



NOTICE

TO: Everardo Villarreal, Precinct 3 Commissioner
FROM: Amanda Martinez, Contract Specialist II
DATE: January 23, 2026
RE: Project No. 25-0042-EXT01
Extension of Contract C-25-0042-03-04

Contract C-25-0042-03-04 between Hidalgo County and City of Alton for ICA to Assist One Another in Multiple Projects will expire on 03/25/2026. We have the option to renew this contract for a one (1) year term.

For your review and consideration, the current contract is enclosed. Please advise what action HC Precinct 3 would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **01/30/2026**. Following your response, our office will send you a tentative schedule for this project. If there is no action selected by the deadline stated, we will proceed with renewing this contract to ensure there is no lapse in services.

Jorge Arcaute

Name

Signature

1-23-26

Date

Please include the account number(s) for the above reference project:

Account No.: _____

Should you have any questions or need additional information, I may be reached at extension 4865.