

Hidalgo County Head Start Program Policy Council Agenda

DATE: February 17, 2026

SUBJECT: Discussion/Approval to Declare Obsolete and Auction the Attached List of Items and to Transfer Items to the County's Approved Auctioneer Bond and Bond Auction Company, for Proper Disposition

RATIONALE/NEED: The items listed on the attached surplus materials equipment are not in operating condition, are old and beyond any possible repair and unacceptable under State Licensing Regulations. The Policy Council and Commissioner's Court must approve the disposition of these items.

RECOMMENDATION: Administration recommends approval

COST: N/A

RELATED INFORMATION INCLUDED: Memorandum and List of Surplus Materials and Equipment

INITIATED BY: Azucena Saenz, Field Operations/Transportation Director *A. Saenz*

REVIEWED BY: Dr. Nereyda Cantu, Assistant Program Director of Operations *N. Cantu*

EXECUTIVE DIRECTOR'S APPROVAL: *[Signature]*

Memorandum

To: Irma Pena, Executive Program Director
Through: Nereyda Cantu, Assistant Program Director
From: Azucena C. Saenz, Field Operation Director
Subj: Surplus materials/classroom furniture/computers
Date: February 6, 2026

CC: Elma Carrera, Assistant Program Director
Jorge Cavazos, Chief IT Officer
Gilbert Silva, Nutrition Director
File

After a comprehensive evaluation by Head Start personnel, it was determined that certain items are no longer serviceable and should be considered for public auction. These items have been categorized as damaged surplus due to their state of disrepair, age and the inability to be used for their intended purpose as per Head Start and The Texas Department of Health and Human Services-Licensing Division. Please refer to attached list.

Once approved and authorized by the Policy Council and Commissioners' Court. The Field Operations Department will decide with the Bonnd & Bond Auction Company, the duly authorized vendor by the County, to schedule and conduct the auction. The process will include a viewing of all items followed by the auction and arrangements to pick up items by buyers will be made.

Thank you for consideration

Attachment

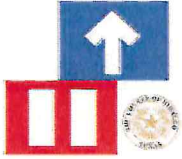
HCHSP Auction list FEBRUARY 2026

Description	Inventory Tag #	Qty
CLASSROOM FURNITURE	***	***
HIGH CHAIRS	N/A	17
SMALL WOOD CHAIRS	N/A	43
BOOK SHELVES	N/A	6
CUBBIE SHELVES	N/A	8
DESK	N/A	1
HALF A DESK	N/A	1
FOLDING CHAIRS	N/A	200
OFFICE CHAIRS	N/A	4
FILE CABINETS	N/A	3
LONG TABLES	N/A	2
BLUE PATTED CHAIRS	N/A	6
COLORED CHILDREN CHAIRS	N/A	150
MISC.	***	***
ROUND KITCHEN TABLE	N/A	7
MUSIC CENTERS	N/A	4
STOVE & SINK SET	N/A	3
PANTRY	N/A	11
SINKS	N/A	12
REFRIGERATORS	N/A	11
STOVES	N/A	9
RED SMALL BIKES	N/A	12
STANDING FANS	N/A	3
VACCUM	N/A	5
BLUE LOCKERS	N/A	2
LAMINATING MACHINES	N/A	5
EASELS	N/A	4
RED EASELS	N/A	1
WHITE FRIDGE	N/A	1
CHILDREN MATS	N/A	18
ROLLING CART	N/A	1

HCHSP Devices for 2026 Auction

Description	Model Type	Serial N°	Tag	Status
Battery Backup	Cyber-Power 1285VA	CPB6Y2001511	None	Damaged
Computer	Dell Optiplex 7050	1YQ98M2	20767	Poor
Computer	Dell Optiplex 5070	94VQ903	21374	Damaged
Computer	Dell Optiplex 5070	94VN903	21377	Poor
Computer	Dell Optiplex 5070	JSMJSZ2	21406	Poor
Computer	Dell Optiplex 5070	8795H03	21409	Damaged
Intercom System	Video and Audio HFX700R	11050025	20128	Poor
Riser	Folding Table Tapered (Level 1 Middle)	20139	Same	Poor
Riser	Folding Table Tapered (Level 1 Left)	20140	Same	Poor
Riser	Folding Table Tapered (Level 1 Right)	20141	Same	Poor
Riser	Folding Table Tapered (Level 2 Middle)	20142	Same	Poor
Riser	Folding Table Tapered (Level 2 Right)	20143	Same	Poor
Riser	Folding Table Tapered (Level 2 Left)	20144	Same	Poor
Riser	Folding Table Tapered (Level 3 Left)	20145	Same	Poor
Riser	Folding Table Tapered (Level 3 Middle)	20146	Same	Poor
Riser	Folding Table Tapered (Level 3 Right)	20147	Same	Poor
TV Mobile Mount	MTM82PL kanto EU#004275532	21586	Same	Poor
TV Mobile Mount	MTM82PL kanto EU#004275532	21606	Same	Poor
TV Mobile Mount	MTM82PL kanto EU#004275532	21632	Same	Poor
TV Mobile Mount	MTM82PL kanto EU#004275532	21633	Same	Poor
TV Mobile Mount	MTM82PL kanto EU#004275532	21601	Same	Poor
TV Mobile Mount	MTM82PL kanto EU#004275532	21659	Same	Poor
TV Mobile Mount	MTM82PL kanto EU#004275532	23769	Same	Poor
TV Mobile Mount	MTM82PL kanto EU#004275532	23773	Same	Poor
TV Mobile Mount	MTM82PL kanto EU#004275532	23778	Same	Poor
Time Clock	AMANO MJR-7000 (Time Recorder)	336124	23761	Upsellit
Time Clock	AMANO MJR-7000 (Time Recorder)	322071041	None	Upsellit
Time Clock Rack	AMANO (Timecard Holder)	None	1	Upsellit
Time Clock Rack	AMANO (Timecard Holder)	None	2	Upsellit
Time Clock Rack	AMANO (Timecard Holder)	None	3	Upsellit
Time Clock Rack	AMANO (Timecard Holder)	None	4	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB01	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB02	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB03	Upsellit

Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB04	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB05	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB06	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB07	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB08	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB09	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB10	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB11	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB12	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB13	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB14	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB15	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB16	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB17	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB18	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB19	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB20	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB21	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB22	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB23	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB24	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB25	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB26	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB27	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB28	Upsellit
Wall Network Bracket	Panduit WBH6E 10.5 Hx20Wx15	None	WB29	Upsellit



Child Nutrition Department

Auction Items List.

Quantity	Item Description	Location	Tag #1
1	Frigidaire White Refrigerator- Residential top freezer/refrigerator combo	Palmview Storage Unit	012795
1	Vulcan Double Deck Oven	Palmview Storage Unit	00003233 00003238
1	Vulcan Double Deck Oven	Palmview Storage Unit	00002243 00003240
1	Vulcan Double Deck Oven	Palmview Storage Unit	00002244 00003241
1	Vulcan Double Deck Oven	Palmview Storage Unit	00003234 00003239
1	Vulcan Double Deck Oven	Palmview Storage Unit	00003169 00003171
29	Refrigerators Racks (white) for True GDM Units		
1	Frigidaire Freezer less Refrigerator	Palmview Storage Unit	
1	Residential Refrigerator- Hot Point	Palmview Storage Unit	000009 Green Tag
1	Residential Refrigerator- Kenmore	Palmview Storage Unit	
1	Double-Door Refrigerator. True GDM-47 Serial # 7642999	Palmview Storage Unit	0000128 Green Tag
1	Refrigerator Single door Stainless Steel- Cultek Model R155	Palmview Storage Unit	0000611 Green Tag
1	Double-Door Refrigerator. True GDM-49 Serial # 8935033	Palmview Storage Unit	0003316 White Tag
1	Stainless Steel Double-Door Refrigerator. True T-49 Serial # 1-2870295	Palmview Storage Unit	0000640 Green Tag
1	Double-Door Refrigerator. True GDM-49 Serial # 1-2853065	Palmview Storage Unit	0000145 Green Tag
1	8 Crate Milk Box. Model TMC-34-HC. Serial #10770579	Palmview Storage Unit	0000512
1	Double-Door Refrigerator. True GDM-49 Serial # 1-3442857	Palmview Storage Unit	0000401 Green Tag
	Double-Door Refrigerator. True GDM-49 Serial # 10178099	Palmview Storage Unit	0000001 Green Tag
1	Double-Door Refrigerator. True GDM-41 Serial # 6804866	Palmview Storage Unit	0000421 Green Tag

1	Double-Door Refrigerator. True GDM-49 Serial # 1-2215598	Palmview Storage Unit	0000319 Green Tag
1	Double-Door Refrigerator. True GDM-41- HC-LD Serial # 10162321	Palmview Storage Unit	
1	Stainless Steel Double-Door Refrigerator. GDM- T-49 Serial # 1-2892716	Palmview Storage Unit	0000199 Green Tag
1	Stainless Steel Double-Door Refrigerator. GDM- T-49 Serial # 1-3824799	Palmview Storage Unit	0000200 Green Tag
1	Stainless Steel Double-Door Freezer GDM- T-49F Serial # 6994367	Palmview Storage Unit	00002102
1	Sindle Door Refrigerator. True GDM-23-HC-TSL01 Serial #10628867	Palmview Storage Unit	0000063 Green Tag
1	Vulcan Food Warmer	Palmview Storage Unit	0000513 Green Tag
11	Deep Pans Stainless Steel	Palmview Storage Unit	
1	Residential Refrigerator White- Capri	Palmview Storage Unit	
2	2-Shelve Stainless Steel Food Cart Vollrath	Palmview Storage Unit	
5	3-Shelve Stainless Steel Food Cart Vollrath	Palmview Storage Unit	
1	Double-Door Refrigerator. TRUE GDM- 47-GC-LD Serial # 10127944	Palmview Storage Unit	
4	Braising Pan Electric. Vulcan VE40 208/3. 40-Gal Capacity	Donna Kitchen Outside Building	
4	Vulcan Double Deck Oven- Bottom Oven	Donna Kitchen Outside Building	
4	Vulcan Double Deck Oven- Top Oven	Donna Kitchen Outside Building	
7	3-Shelve Stainless Steel Food Cart Vollrath	Donna Kitchen Outside Building	
20	CARLISLE & CAMBRO Food Carrier/Warmer	Donna Kitchen Outside Building	
34	Cambro Bus Boxes (brown)	Donna Kitchen Outside Building	