

# Monthly Reports: February 2026

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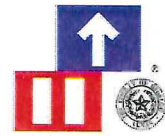
# PIS Report

# Program Information Summary (PIS) Report

To: Policy Council Members and Hidalgo County Commissioners Court

Date: February 2026 Data Presented in March 2026

Presented by: Irma Peña, Head Start Executive Director/HS & EHS Director



## February 2026 Data

DEPARTMENT	STATUS	PENDING/WITHIN COMPLIANCE MEASURES																		
Family Services	ERSEA/Volunteers/Parent Committees	Total Funded Enrollment: <b>2720</b> Funded HS Enrollment Slots: <b>2480</b> Funded EHS Enrollment Slots: <b>240</b> Actual HS Enrollment: [2460]; Actual EHS Enrollment: [208] YTD ADA Percentage HS: [90.92] %; EHS [85.28] % # Volunteers: [72] # Referrals: [23] # Families that received services: [11] # Referral Follow-ups: [6]																		
Community Partnerships/ Transition	Agencies/Transition Activities	# Community agencies with MOUs: [44] # Transition activities: [9] # Activities – Fatherhood Conference, February 2026																		
Human Resources	Funded Slots Vacancies	Funded Employee Slots-HCHSP: <b>610</b> Funded Employee Slots-TDA: <b>27</b> # Vacancies-Campuses: [50] # Vacancies-Admin: [2]																		
Staff Development	Staff Development Activities	# Staff development activities: [28] # Staff that attended staff development activities: [340]																		
Program Compliance	Licensing Visits/Ongoing Monitoring	Childcare Licensing Visits: <table border="1"> <thead> <tr> <th>Campus</th> <th>Date</th> <th>Outcome</th> </tr> </thead> <tbody> <tr> <td>Camarena</td> <td>02/03/2026</td> <td>Incident regarding forcing a child to nap. Investigation Closed</td> </tr> <tr> <td>Guzman</td> <td>02/12/2026</td> <td>Incident of a child requiring medical attention. Investigation Closed</td> </tr> <tr> <td>Chapa</td> <td>02/12/2026</td> <td>Incomplete First Aid Kit – Corrected Garbage inaccessible to children - Corrected</td> </tr> <tr> <td>Palacios</td> <td>02/13/2026</td> <td>Supervision and notification of incident reports to parents – Pending Investigation</td> </tr> <tr> <td>Donna EHS</td> <td>02/27/2026</td> <td>Annual Fire Inspection/Initial and Ongoing In Compliance</td> </tr> </tbody> </table>	Campus	Date	Outcome	Camarena	02/03/2026	Incident regarding forcing a child to nap. Investigation Closed	Guzman	02/12/2026	Incident of a child requiring medical attention. Investigation Closed	Chapa	02/12/2026	Incomplete First Aid Kit – Corrected Garbage inaccessible to children - Corrected	Palacios	02/13/2026	Supervision and notification of incident reports to parents – Pending Investigation	Donna EHS	02/27/2026	Annual Fire Inspection/Initial and Ongoing In Compliance
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Education Services	CLI Screening-Assessments Home Visits/Parent Conferences Teachers/Coaching Hours CLASS	CLI percent complete: Pre [99.04] %; Mid [63.45] %; Post [N/A] % Home visits complete: 1 <sup>st</sup> [93.7] %; 2 <sup>nd</sup> [19.73] % Parent/Teacher conferences complete: 1 <sup>st</sup> [97.35] %; 2 <sup>nd</sup> [39.84] % # CLASS observations: Fall [125] Spring [N/A] # CLASS observers: [6] 19 1 <sup>st</sup> Edition & [18] 2 <sup>nd</sup> Edition # Staff that received coaching: [34] (Internal) and (Pending-TSR) # Staff that provided coaching: [9] (3-Internal) and (6-TSR) # Coaching hours: [300]																		
Health Services	Immunizations/Hearing & Vision/Physicals & Dentals/IHPs	Immunizations: Complete [77.78] % Current [24.47] % = Total: [95.25] % Hearing screenings: Complete [99.04] % Overdue [.33] % Almost Due [.63] % Vision screenings: Complete [98.58] % Overdue [.59] % Almost Due [.83] % Physicals: [1344] for newly enrolled (90 days) Dentals: [1364] for newly enrolled (90 days) # Children with chronic health issues: [273] # Individual health plans (IHP): [103]																		
Disability Services	IEPs/Staffings/Referrals	# of Children with Disabilities (IDEA Eligible): [350] # of ARD/IEPs Percentage of Actual Enrollment: [14.06] % # of Staffings: [12] # of Referrals: [35-Internal] [154-External]																		
Mental Health Services	Consultation/Staffings/Referrals/Mental Wellness	# Teaching staff that received mental health consultation-cumulative: [191] # Mental health classroom observations: [129-Cumulative] # Children with challenging behaviors: [111] # Staffings: [46-Cumulative] # Referrals: [137-Cumulative] [32-External] # Mental health wellness activities for staff: [3]																		

Child Nutrition Services	Therapeutic Menus/Referrals	# Children with special diets: [275] # Referrals [275]
Field Operations	Workorders/Inventory/Vehicle Maintenance	# Workorders initiated: [169] # Workorders completed: [159] # Repairs to vehicles: [1]
Transportation	HCHSP and ISD Transportation	# Children with HCHSP transportation: [369] # Children with ISD transportation: [180] # Buses in operation: [16] # Routes: [21] # Repairs of buses: [6]
Procurement/Warehouse	Requisitions/Purchase Orders/Contracts MOUs	# Requisitions: [373] # Purchase Orders: [HS-285 & TDA-88] # Contracts: [0] # MOUs: [0]
Information Technology (I/T)	Work Orders/Trainings/Cameras	# Workorders initiated: [80] # Workorders completed: [69] # IT trainings: [3] # Staff participating in trainings: [86]

**GOVERNANCE/PROGRAM DESIGN AND MANAGEMENT/FISCAL – February/March 2026**

DEPARTMENT	STATUS	PENDING/WITHIN COMPLIANCE MEASURES
Policy Council	PC membership in place and regular meetings held as per bylaws	EHS parent representatives and alternates in place. Election will take place on March 2026.
Board of Directors	Full HCCC membership in place and regular meetings held as per bylaws	Within compliance measures.
PDM	No issues reported to OHS as required by §1302.102(d)	Within compliance measures.
Fiscal	Non-Federal Match ISD Teachers: \$1,618,310 Non-Federal Match ISD Space: \$ Pending	All fiscal filing reports, submitted and certified on 07/29/2025, within compliance measures

**ISSUES/OPPORTUNITIES/REPORTS – February/March 2026**

ISSUES-OPPORTUNITIES-REPORTS	ACTION/TASKS ASSIGNED TO	COMPLIANCE DATE
NHSA Program of Excellence Accreditation & Award	Project Lead-Asst Director for Program Operations, Executive Director, Asst Directors, Department Directors	September 2025-Awarded
EEISD ISD & MCISD: PY 2026-27	Executive Director, Assistant Program Directors	February/March 2026
Governance Leadership Conference	CC/PC/HS Executive Directors/Managers	February 13-15, 2026
Notification for PY25 Improper Payment Review	Executive Director, Asst Program Director for Finance, Asst Finance Director, Asst Program Director for IT	March 2026-Completed

**CURRENT UPDATES – February/March 2026**

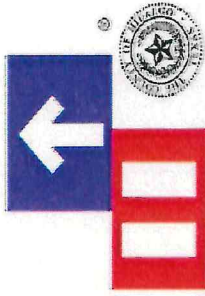
TOPICS	DATE
Senior Executive Team Meetings: Every Monday Exec Team Meetings: Full Meetings/3 <sup>rd</sup> Thursday of every month Campus Director Meetings: 3 <sup>rd</sup> Friday of every month FSW IDT Meetings: 2 <sup>nd</sup> Tuesday/Wednesday of every month Ongoing Meetings with ISD Partnerships Meetings with OHS-Southwest Region, Program Specialist (Virtual): 2 <sup>nd</sup> Wednesday of every month. Grantee Board Meetings – Every other Tuesday Policy Council Meetings – Every 3 <sup>rd</sup> Wednesday of every month.	February/March 2026

\*PC – Policy Council \*HCCC – Hidalgo County Commissioners' Court

# Financial/Credit Card Log Report

Hidalgo County Head Start Program  
 Budget Report  
 Fund - 19  
 From 01/01/2026 - 12/31/2026

Account Title	Total Budget	YTD Expenditures	YTD Encumbrances	Total Budget Balance	Budget Remaining	February Expenditures
SALARIES	21,169,409.00	2,495,317.80	0.00	18,674,091.20	88.21%	1,580,564.65
FRINGE BENEFITS	8,918,338.00	1,178,851.17	0.00	7,739,486.83	86.78%	641,388.63
OUT OF TOWN TRAVEL	176,817.00	8,140.11	0.00	168,676.89	95.39%	6,871.75
OFFICE SUPPLIES	84,480.00	14,003.87	0.00	70,476.13	83.42%	10,271.59
CLASSROOM SUPPLIES	1,252,813.00	90,153.52	0.00	1,162,659.48	92.80%	78,808.82
MAINTENANCE SUPPLIES	420,000.00	94,118.37	0.00	325,881.63	77.59%	81,261.22
MEDICAL SUPPLIES	123,000.00	760.07	0.00	122,239.93	99.38%	760.07
OPERATIONAL - SOFTWARE	272,255.00	17,648.15	0.00	254,606.85	93.51%	11,818.15
RENT	84.00	84.00	0.00	0.00	0.00%	84.00
UTILITIES	138,000.00	8,412.35	0.00	129,587.65	93.90%	8,034.69
TELEPHONE	292,300.00	52,428.97	0.00	239,871.03	82.06%	29,214.88
LOCAL TRAVEL	55,250.00	7,285.62	0.00	47,964.38	86.81%	7,285.62
VEHICLE MAINT/REPAIRS	215,000.00	14,884.94	0.00	200,115.06	93.07%	8,176.22
PRINTING	13,750.00	669.49	0.00	13,080.51	95.13%	0.00
INSURANCE	348,000.00	0.00	0.00	348,000.00	100.00%	0.00
SMALL EQUIPMENT/REPAIRS	48,000.00	4,441.43	0.00	43,558.57	90.74%	4,104.76
T&TA	180,769.00	52,199.02	0.00	128,569.98	71.12%	36,769.68
CONTRACTUAL	149,693.00	17,320.25	0.00	132,372.75	88.42%	12,257.75
BUILDING REPAIRS & MAINTENANCE	72,000.00	0.00	0.00	72,000.00	100.00%	0.00
EQUIPMENT	28,000.00	27,183.98	0.00	816.02	2.91%	27,183.98
MICROIX ENCUMBRANCES	0.00	0.00	156,980.06	(156,980.06)		
<b>Total 19 - HEAD START</b>	<b>33,957,958.00</b>	<b>4,083,903.11</b>	<b>156,980.06</b>	<b>29,717,074.83</b>	<b>87.97%</b>	<b>2,544,856.46</b>



# Hidalgo County Head Start Program

P.O. Box 0117

Edinburg, TX 78504

(956)383-0706

## Credit Card Log

Billing Cycle: January 27 - February 24, 2026

Date	Merchant Name	Amount	Balance	Description	Department
	Balance Forward		6,836.79		
January 29, 2026	Hilton	(4,423.16)	2,413.63	Credit reimbursement for Hotel Reservations to attend Winter Leadership Institute	Administration
January 29, 2026	United Airlines	(3,193.38)	(779.75)	Credit reimbursement for Flight Reservations to attend Winter Leadership Institute	Administration
January 30, 2026	Hilton	942.24	162.49	Hotel Reservations to attend Winter Leadership Institute	Administration
February 17, 2026	Margarita Ville	13,686.35	13,848.84	Hotel Reservations Governance Conference	Administration
February 18, 2026	Margarita Ville	1,669.40	15,518.24	Hotel Reservations Governance Conference	Administration
	Total Balance		\$15,518.24		
	Payments		\$162.49	Check #183829	
	Balance as of February 28, 2026		\$15,355.75		

# Enrollment – Average Daily Attendance Report



## Hidalgo County Head Start Program

### Average Monthly Attendance and Enrollment - February 2026

#### 2025-2026 Head Start (HS)

Campus	Funded Enrollment	Actual Enrollment	Attendance %
Alvarez HS	120	120	93.91%
Camarena HS	128	124	91.38%
Chapa HS	94	92	90.08%
Edinburg HS	180	177	86.69%
Edinburg North HS	120	116	90.80%
Escandon HS	100	99	89.84%
Farias HS	97	106	90.02%
Guerra HS	88	84	94.25%
Guzman HS Academy	307	313	89.39%
Longoria HS	120	100	93.21%
MEL HS-Mercedes Early Literacy	140	140	90.08%
Mission HS	60	64	91.75%
Monte Alto HS	60	64	95.89%
Palacios HS	80	67	89.72%
Salinas HS	80	68	90.78%
Sam Fordyce HS	80	79	92.46%
Sam Houston HS	80	81	93.54%
San Carlos HS	80	75	88.62%
San Juan HS	86	86	90.23%
Seguin HS	80	91	93.01%
Singleterry HS	140	147	90.93%
Thigpen-Zavala HS	80	82	92.22%
Wilson-McAllen	80	85	90.62%
<b>Head Start Totals:</b>	<b>2480</b>	<b>2460</b>	<b>90.92%</b>

#### 2025-2026 Early Head Start (EHS)- February 2026

Campus	Funded Enrollment	Actual Enrollment	Attendance %
Garza EHS	64	46	100.00%
Donna EHS	64	67	85.83%
Mission EHS	48	46	89.44%
San Juan EHS	64	49	77.30%
<b>Early Head Start Totals:</b>	<b>240</b>	<b>208</b>	<b>85.28%</b>
<b>Agency Total Enrollment</b>	<b>2720</b>	<b>2663</b>	<b>N/A</b>

# Texas Department of Agriculture Meals/Snack Report

Texas Department of Agriculture  
Hidalgo County Head Start Program  
Meals and Snack Report

	Feb. 25'	Mar. 25'	Apr. 25'	May 25'	June-July 2'	Aug. 25'	Oct. 25'	Nov. 25'	Dec. 25'	Jan. 26'	Feb. 26'*	Meal Totals
<b>Breakfast</b>	48,042	37,704	52,311	49,275	3,349	22,655	46,261	31,590	30,321	37,665	41,628	400,801
<b>Lunch</b>	48,590	38,320	52,585	47,996	3,283	22,685	46,699	31,801	30,416	38,304	42,170	402,849
<b>PM Snack</b>	46,280	36,207	50,530	46,122	2,600	21,494	44,408	29,529	28,319	36,782	39,902	382,173
<b>Monthly Totals</b>	142,912	112,231	155,426	143,393	9,232	66,834	137,368	92,920	89,056	112,751	123,700	1,185,823

\*Preliminary

# Amended Meal claim

Rates for Free Meal Reimbursement Effective July 1, 2025, to June 30, 2026

Breakfast: \$ 2.46  
Lunch: \$ 4.60  
Cash in Lieu of Commodities (Lunch): \$0.31  
Snack: \$1.26

\*Current Preliminary numbers are calculated based on 85% estimated meal participation.

Submitted by: Gilbert Silva, Child Nutrition Director