



HIDALGO COUNTY AUDITOR'S OFFICE

2808 SOUTH BUSINESS HIGHWAY 281
EDINBURG, TEXAS 78539-6243

PHONE: (956) 318-2511 FAX: (956) 318-2577
www.hidalgocounty.us/294/Auditors-Office

April 13, 2026

The Honorable Richard Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.07075 Special Budget for Revenue received after start of Fiscal Year:

The county auditor shall certify to the commissioners court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or for any of its intended purposes.

I, Letty Chavez, Hidalgo County Auditor, certify to the Hidalgo County Commissioners Court Program income in the amount of \$3,344.00 generated by the Hidalgo County Adult Probation Department for the DWI Court Grant FY2026. These funds may now be made available by Creating a new special budget or amending a current budget for its intended purposes.

AMOUNT
\$ 518.00
2,826.00

PURPOSE
January 2026 DWI Program Income
February 2026 DWI Program Income

CERTIFIED BY:



Letty Chavez
Hidalgo County Auditor

4/13/2026

Date

HIDALGO COUNTY DISTRICT JUDGES

AI-103104

Adult Probation 12. 0.

CC CONSENT AGENDA REGULAR MTG

Meeting Date: 04/28/2026

Submitted For: Maria Castilleja, ADULT PROBATION

Submitted By: Maria Castilleja

Department: ADULT PROBATION

CAPTION

Approval of certification of the revenues by the County Auditor for the DWI Court Grant program income and appropriation of the same for the month of January 2026 in the amount of \$518.00, and February 2026 in the amount of \$2,826.00.

BACKGROUND

Fiscal Impact

CALENDAR YEAR: 2026

ACCT. #: 1289-23-320-000-0000-506100

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds availalbe.

Attachments

January GPI approp
February GPI approp
DWI approved budget
request to certify revenues

Form Review

Inbox

Budget and Management

Final Approval

Form Started By: Maria Castilleja

Reviewed By

Melannie Rivera

Date

04/10/2026 08:29 AM

Started On: 04/09/2026 06:06 PM

Rosario Ramirez-Castilleja

From: Rosario Ramirez-Castilleja
Sent: Thursday, April 9, 2026 6:10 PM
To: 'Karmina Martinez'
Cc: Rossana Schettino; Isabel Rodriguez
Subject: request to certify DWI grant gpi revenues

Good afternoon,

Please certify the DWI grant gpi revenues for January and February 2026. I have created agenda item 103104. Thank you.

*Rosario Ramirez-Castilleja
Hidalgo County CSCD
Budget/Fiscal Director
P.O. Box 970
Edinburg, TX 78540
956.587.6009
Fax 956.318.2488*

Agency Name: Hidalgo County
Grant/App: 2413916 **Start Date:** 9/1/2025 **End Date:** 8/31/2026

Project Title: DWI Court Program
Status: Active Grant

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	A licensed Substance Abuse Counselor (Maralba Perez) will provide intensive outpatient treatment services for participants as supported by ASI (Addiction Severity Index) assessment. Services will consist of 48 hours of group and six individual sessions. Our current plan includes one counselor dedicated to providing these services to DWI court program participants. The department will look for the most suitable residential treatment program when residential care is indicated. The treatment providers will work with the program participant to develop a	\$60,241.64	\$0.00	\$0.00	\$0.00	\$60,241.64	100

		<p>treatment plan tailored to the participant's assets and needs. The participant will meet privately with the Substance Abuse Counselor weekly, and the treatment plan will constantly be revisited based on the participant's progress. The Substance Abuse Counselor and the probation officer will provide ongoing progress reports to the DWI Court program team, which will monitor each participant's effectiveness of the treatment plan. The budget amount would cover: Salary of \$43,000.00, Health Benefits of \$7,471.20, Life Benefit of \$26.64, FICA of \$3,289.50, Retirement Benefit of \$6,196.30, and Unemployment Benefit of \$258.00, Totaling \$60,241.64.</p>						
Personnel	Probation Officer	<p>Probation Officer #1 (Alex Martinez): The probation officer's responsibility is case management in collaboration with the</p>	\$84,074.50	\$0.00	\$0.00	\$0.00	\$84,074.50	100

		<p>treatment provider and court. The probation officer oversees referrals to all other services. The probation officer begins with weekly contact with the participant and adjusts this as they advance through the program. The Officer uses cognitive-behavioral intervention to guide the participant through the program. Non-compliance with court-ordered conditions requires the probation officer to notify the court immediately and take action as the court sees fit. The budget would cover: Salary of \$60,085.00, total fringe \$23,989.50, Totaling \$84,074.50.</p>						
Personnel	Probation Officer	<p>Probation Officer #2 Valerie Cordova effective 12/29/25: The probation officer's responsibility is case management in collaboration with the treatment provider and</p>	\$10,947.93	\$0.00	\$0.00	\$2,284.00	\$13,231.93	20

		<p>court. The probation officer oversees referrals to all other services. The probation officer begins with weekly contact with the participant and adjusts this as they advance through the program. The Officer uses cognitive-behavioral intervention to guide the participant through the program. Non-compliance with court-ordered conditions requires the probation officer to notify the court immediately and take action as the court sees fit. The budget would cover: Salary of \$9,554.95, fringe \$3,676.98, Totaling \$13,231.93. Total annual salary \$47,586.00 total annual fringe \$18,341.40 = Total 65,927.40</p>							
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	Purchase office supplies for daily program operations: copy paper, staples, paperclips, pens, copy toners, and file folders.	\$2,500.00	\$0.00	\$0.00	\$3,644.00	\$6,144.00	0	
Supplies and Direct	Project Supplies (e.g.,	Purchase 500 Alcohol and Drug Testing kits	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0	

Operating Expenses	binocular, battery, flexicuff, drug testing kit)	@ \$5.00 each. Drug and alcohol tests will be used to monitor drug and alcohol use by random urinalysis.						
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You are logged in as **User Name:** flopez

DATE: March 20, 2026
 DEPARTMENT HEAD: Faustino Lopez, Executive Director
 DEPARTMENT NAME: Adult Probation
 PROGRAM: HIDALGO COUNTY DWI COURT
 ACCOUNT NUMBER: ~~6-1289-123-00-320-032-6-XXX~~ 3200003200 GRANT SUPPLIES GEN SUPPL *ICR*

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code,
 Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in
 accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE TYLER PROJECT STRING	TYLER GL ACCOUNT	AMOUNT
3200003200 GRANT SUPPLIES GEN SUPPL	DWI Court- 1289-23-320-000-0000-506100	2,826.00
TOTAL APPROPRIATION		2,826.00
32000032000 PROG INC OOG FY2026	DWI Court Program Income 1289-00-320-000-0000-442300	2,826.00
TOTAL REVENUES		2,826.00

REASON:

To allocate the GPI for the FY2026 DWI Grant Budget #2413916 from 2/1/2026-2/28/2026.
 The total GPI is equal to \$2,826.00

 Faustino Lopez, Director
 Hidalgo County CSCD

 Date

 Leticia Chavez
 Hidalgo County Auditor

 Date

DATE: March 20, 2026

DEPARTMENT HEAD: Faustino Lopez, Executive Director

DEPARTMENT NAME: Adult Probation

PROGRAM: HIDALGO COUNTY DWI COURT

ICR ACCOUNT NUMBER: ~~6-1289-423-00-320-032-6-XXX~~ 3200003200 GRANT SUPPLIES GEN SUPPL

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE TYLER PROJECT STRING	TYLER GL ACCOUNT	AMOUNT
3200003200 GRANT SUPPLIES GEN SUPPL	DWI Court- 1289-23-320-000-0000-506100	518.00
TOTAL APPROPRIATION		518.00
32000032000 PROG INC OOG FY2026	DWI Court Program Income 1289-00-320-000-0000-442300	518.00
TOTAL REVENUES		518.00

REASON:

To allocate the GPI for the FY2026 DWI Grant Budget #2413916 from 1/1/2026-1/31/2026.
The total GPI is equal to \$518.00

Faustino Lopez, Director
Hidalgo County CSCD

Date

Leticia Chavez
Hidalgo County Auditor

Date