



Sullivan City Police Department

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To: Whom it may concern
From: Chief of Police Reynaldo Cortes
Reference: Formal Request for Allocation of 2017 Pickup Truck (Unit 318)
Date: March 27th, 2026

I am writing to formally request the assignment of the 2017 Pickup Truck (Unit 318) to. After evaluating our current operational needs and the specific challenges of our patrol area, it has become clear that this unit is the most suitable asset for our ongoing security efforts. Our team currently faces several obstacles that Unit 318 is uniquely equipped to handle. Much of our jurisdiction includes [mention specific terrain, e.g., unpaved roads, construction zones, or rural outskirts]. Our current sedans lack the ground clearance and 4WD capabilities required to respond effectively in these areas, especially during inclement weather. A high-profile patrol vehicle like Unit 318 provides a visible deterrent to crime and increases the community's sense of safety. The utility of a pickup bed allows for the transport of essential security equipment, such as [barricades, recovery gear, or emergency supplies], which cannot be accommodated by our existing fleet. By integrating Unit 318 into our daily operations, we anticipate great improvement in response times to off-road locations and a significant increase in our ability to conduct proactive patrols in previously hard-to-reach sectors.

We are prepared to take full responsibility for the maintenance and logging requirements associated with this unit. Thank you for your time and for your dedication to keeping our community safe

If any questions arise feel free to reach out by email at rcortes@sullivancity.org or phone at 956-955-1832

RESPECTFULLY,

Reynaldo Cortes Jr

CHIEF OF POLICE
REYNALDO CORTES JR
SULLIVAN CITY POLICE DEPARTMENT
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