

Monthly Reports: March 2026

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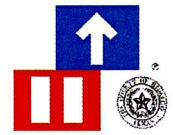
PIS Report

Program Information Summary (PIS) Report

To: Policy Council Members and Hidalgo County Commissioners Court

Date: March 2026 Data Presented in April 2026

Presented by: Irma Peña, Head Start Executive Director/HS & EHS Director



March 2026 Data

DEPARTMENT	STATUS	PENDING/WITHIN COMPLIANCE MEASURES															
Family Services	ERSEA/Volunteers/Parent Committees	Total Funded Enrollment: 2720 Funded HS Enrollment Slots: 2480 Funded EHS Enrollment Slots: 240 Actual HS Enrollment: [2444]; Actual EHS Enrollment: [233] YTD ADA Percentage HS: [90.36] %; EHS [85.91]% # Volunteers: [72] # Referrals: [30] # Families that received services: [20] # Referral Follow-ups: [12]															
Community Partnerships/ Transition	Agencies/Transition Activities	# Community agencies with MOUs: [44] # Transition activities: [6] # Activities: Advisory Committee Meeting – May 2026															
Human Resources	Funded Slots Vacancies	Funded Employee Slots-HCHSP: 610 Funded Employee Slots-TDA: 27 # Vacancies-Campuses: [27] # Vacancies-Admin: [0]															
Staff Development	Staff Development Activities	# Staff development activities: [16] # Staff that attended staff development activities: [168]															
Program Compliance	Licensing Visits/Ongoing Monitoring	Childcare Licensing Visits: <table border="1"> <thead> <tr> <th>Campus</th> <th>Date</th> <th>Outcome</th> </tr> </thead> <tbody> <tr> <td>Mercedes</td> <td>03/03/2026</td> <td>746.4103(b) Policy for Release of Children Investigation Closed</td> </tr> <tr> <td>Escandon</td> <td>03/05/2026</td> <td>746.305(a)(6) Report-Children at Risk Investigation Closed – In Compliance</td> </tr> <tr> <td>Edinburg North</td> <td>03/13/2026</td> <td>746.1205(a)(4); 746.1205(a)(2) Child Supervision/Fire Drill Investigation Closed – Deficiency</td> </tr> <tr> <td>Seguin</td> <td>03/24/2026</td> <td>746.3407 Classroom Carpets Corrected</td> </tr> </tbody> </table>	Campus	Date	Outcome	Mercedes	03/03/2026	746.4103(b) Policy for Release of Children Investigation Closed	Escandon	03/05/2026	746.305(a)(6) Report-Children at Risk Investigation Closed – In Compliance	Edinburg North	03/13/2026	746.1205(a)(4); 746.1205(a)(2) Child Supervision/Fire Drill Investigation Closed – Deficiency	Seguin	03/24/2026	746.3407 Classroom Carpets Corrected
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Education Services	CLI Screening-Assessments Home Visits/Parent Conferences Teachers/Coaching Hours CLASS	CLI percent complete: Pre [99.04] %; Mid [79.98] %; Post [N/A] % Home visits complete: 1 st [93.7] %; 2 nd [76.95] % Parent/Teacher conferences complete: 1 st [97.35] %; 2 nd [86.46] % # CLASS observations: Fall [125] Spring [126] # CLASS observers: [6] 19 1 st Edition & [18] 2 nd Edition # Staff that received coaching: [34] (Internal) and (Pending-TSR) # Staff that provided coaching: [9] (3-Internal) and (6-TSR) # Coaching hours: [244]															
Health Services	Immunizations/Hearing & Vision/Physicals & Dentals/IHPs	Immunizations: Complete [74.72] % Current [21.79] % = Total: [96.51] % Hearing screenings: Complete [99.04]% Overdue [.04] % Almost Due [.67]% Vision screenings: Complete [98.79]% Overdue [.12] % Almost Due [.67] % Physicals: [2181] for newly enrolled (90 days) Dentals: [1388] for newly enrolled (90 days) # Children with chronic health issues: [274] # Individual health plans (IHP): [105]															
Disability Services	IEPs/Staffings/Referrals	# of Children with Disabilities (IDEA Eligible): [393] # of ARD/IEPs Percentage of Actual Enrollment: [14.06] % # Staffings: [12] # Referrals: [98-Internal] [167-External]															
Mental Health Services	Consultation/Staffings/Referrals/Mental Wellness	# Teaching staff that received mental health consultation [228-Cumulative] # Mental health classroom observations: [144-Cumulative] # Children with challenging behaviors: [106] # Staffings: [59-Cumulative] # Referrals: [146-Cumulative] [38-External] # Mental health wellness activities for staff: [3]															

Child Nutrition Services	Therapeutic Menus/Referrals	# Children with special diets: [274] # Referrals [274]
Field Operations	Workorders/Inventory/Vehicle Maintenance	# Workorders initiated: [100] # Workorders completed: [88] # Repairs to vehicles: [0]
Transportation	HCHSP and ISD Transportation	# Children with HCHSP transportation: [378] # Children with ISD transportation: [181] # Buses in operation: [16] # Routes: [21] # Repairs of buses: [3]
Procurement/Warehouse	Requisitions/Purchase Orders/Contracts MOUs	# Requisitions: [214] # Purchase Orders: [HS-171 & TDA-43] # Contracts: [0] # MOUs: [0]
Information Technology (I/T)	Work Orders/Trainings/Cameras	# Workorders initiated: [80] # Workorders completed: [69] # IT trainings: [3] # Staff participating in trainings: [86]

GOVERNANCE/PROGRAM DESIGN AND MANAGEMENT/FISCAL – March/April 2026

DEPARTMENT	STATUS	PENDING/WITHIN COMPLIANCE MEASURES
Policy Council	PC membership in place and regular meetings held as per bylaws	Within compliance measures
Board of Directors	Full HCCC membership in place and regular meetings held as per bylaws	Within compliance measures.
PDM	No issues reported to OHS as required by §1302.102(d)	Within compliance measures
Fiscal	Non-Federal Match ISD Teachers: \$2,376,985 Non-Federal Match ISD Space: \$ Pending	All fiscal filing reports, submitted and certified on 04/02/2026, within compliance measures

ISSUES/OPPORTUNITIES/REPORTS – March/April 2026

ISSUES-OPPORTUNITIES-REPORTS	ACTION/TASKS ASSIGNED TO	COMPLIANCE DATE
NHSA Program of Excellence Accreditation & Award	Project Lead-Asst Director for Program Operations, Executive Director, Asst Directors, Department Directors	September 2025-Awarded
Vanguard Academy/PSJA/MCISD: PY 2026-27	Executive Director, Assistant Program Directors	April 2026-Completed
Notification for PY25 Improper Payment Review Phase II	Executive Director, Asst Program Director for Finance, Asst Finance Director, Asst Program Director for IT	April 2026-Completed
Notification for Outdoor Learning – OHS Report	Executive Director, Asst Program Director for Finance, Asst Finance Director, Asst Program Director for IT	April 2026-Pending
MOU's for ISD/Charter Partnerships – 5 Year	Executive Director, Assistant Program Directors	April/May 2026-Pending

CURRENT UPDATES – March/April 2026

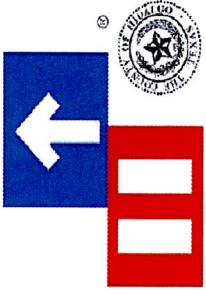
TOPICS	DATE
Senior Executive Team Meetings: Every Monday Exec Team Meetings: Full Meetings/3 rd Thursday of every month Campus Director Meetings: 3 rd Friday of every month FSW IDT Meetings: 2 nd Tuesday/Wednesday of every month Ongoing Meetings with ISD Partnerships Meetings with OHS-Southwest Region, Program Specialist (Virtual): 2 nd Wednesday of every month. Grantee Board Meetings – Every other Tuesday Policy Council Meetings – Every 3 rd Wednesday of every month.	March/April 2026

*PC – Policy Council *HCCC – Hidalgo County Commissioners' Court

Financial/Credit Card Log Report

Hidalgo County Head Start Program
 Budget Report
 Fund - 19
 From 01/01/2026 - 12/31/2026

Account Title	Total Budget	YTD Expenditures	YTD Encumbrances	Total Budget Balance	Budget Remaining	March Expenditures
SALARIES	21,169,409.00	4,122,417.95	0.00	17,046,991.05	80.52%	1,627,100.15
FRINGE BENEFITS	8,918,338.00	1,835,612.59	0.00	7,082,725.41	79.41%	656,761.42
OUT OF TOWN TRAVEL	176,817.00	35,855.86	0.00	140,961.14	79.72%	27,715.75
OFFICE SUPPLIES	84,480.00	33,746.60	0.00	50,733.40	60.05%	19,742.73
CLASSROOM SUPPLIES	1,252,813.00	187,922.94	0.00	1,064,890.06	84.99%	97,769.42
MAINTENANCE SUPPLIES	420,000.00	145,763.08	0.00	274,236.92	65.29%	51,644.71
MEDICAL SUPPLIES	123,000.00	8,011.92	0.00	114,988.08	93.48%	7,251.85
OPERATIONAL - SOFTWARE	272,255.00	17,948.15	0.00	254,306.85	93.40%	300.00
RENT	84.00	84.00	0.00	0.00	0.00%	0.00
UTILITIES	138,000.00	21,331.95	0.00	116,668.05	84.54%	12,919.60
TELEPHONE	292,300.00	86,958.43	0.00	205,341.57	70.25%	34,529.46
LOCAL TRAVEL	55,250.00	15,875.06	0.00	39,374.94	71.26%	8,589.44
VEHICLE MAINT/REPAIRS	215,000.00	42,450.23	0.00	172,549.77	80.25%	27,565.29
PRINTING	13,750.00	669.49	0.00	13,080.51	95.13%	0.00
INSURANCE	348,000.00	10,500.00	0.00	337,500.00	96.98%	10,500.00
SMALL EQUIPMENT/REPAIRS	48,000.00	8,376.43	0.00	39,623.57	82.54%	3,935.00
T&TA	145,769.00	55,687.11	0.00	90,081.89	61.79%	18,037.57
CONTRACTUAL	149,693.00	29,884.73	0.00	119,808.27	80.03%	13,141.98
BUILDING REPAIRS & MAINTENANCE	72,000.00	68,660.00	0.00	3,340.00	4.63%	68,660.00
EQUIPMENT	28,000.00	27,183.98	0.00	816.02	2.91%	0.00
STAFF CERTIFICATION	35,000.00	14,549.48	0.00	20,450.52	58.43%	0.00
MICROIX ENCUMBRANCES	0.00	0.00	268,430.31	(268,430.31)		
Total 19 - HEAD START	33,957,958.00	6,769,489.98	268,430.31	26,920,037.71	80.07%	2,686,164.37



Hidalgo County Head Start Program

P.O. Box 0117

Edinburg, TX 78504

(956)383-0706

Credit Card Log

Billing Cycle: February 25 - March 25, 2026

Date	Merchant Name	Amount	Balance	Description	Department
	Balance Forward		15,355.75		
March 12, 2026	National CACFP	9,449.00	24,804.75	Child Nutrition Conference Registration	Administration
March 12, 2026	Westgate Las Vegas	1,858.34	26,663.09	Child Nutrition Conference Hotel Reservations	Administration
March 23, 2026	Allegiant	6,865.30	33,528.39	Child Nutrition Conference Flight Reservations	Administration
					Administration
	Total Balance		\$33,528.39		
	Payments		\$15,355.75	Check #184039	
	Balance as of March 31, 2026		\$18,172.64		

Enrollment – Average Daily Attendance Report



Hidalgo County Head Start Program Average Monthly Attendance and Enrollment - March 2026

2025-2026 Head Start (HS)

Campus	Funded Enrollment	Actual Enrollment	Attendance %
Alvarez HS	120	121	92.49%
Camarena HS	128	121	90.51%
Chapa HS	94	90	90.42%
Edinburg HS	180	171	85.65%
Edinburg North HS	120	112	88.94%
Escandon HS	100	100	88.62%
Farias HS	97	107	93.11%
Guerra HS	88	84	93.57%
Guzman HS Academy	307	311	88.23%
Longoria HS	120	100	91.00%
MEL HS-Mercedes Early Literacy	140	137	88.54%
Mission HS	60	64	92.81%
Monte Alto HS	60	66	94.02%
Palacios HS	80	66	88.86%
Salinas HS	80	70	90.38%
Sam Fordyce HS	80	80	92.02%
Sam Houston HS	80	82	96.39%
San Carlos HS	80	75	87.49%
San Juan HS	86	83	90.58%
Seguin HS	80	90	92.23%
Singleterry HS	140	149	91.39%
Thigpen-Zavala HS	80	80	91.08%
Wilson-McAllen	80	85	91.01%
Head Start Totals:	2480	2444	90.36%

2025-2026 Early Head Start (EHS)- March 2026

Campus	Funded Enrollment	Actual Enrollment	Attendance %
Garza EHS	64	65	100.00%
Donna EHS	64	55	86.49%
Mission EHS	48	48	89.94%
San Juan EHS	64	65	78.65%
Early Head Start Totals:	240	233	85.91%
Agency Total Enrollment	2720	2677	N/A

Texas Department of Agriculture Meals/Snack Report

Texas Department of Agriculture
Hidalgo County Head Start Program
Meals and Snack Report

	Mar. 25'	Apr. 25'	May 25'	June-July 2'	Aug. 25'	Oct. 25'	Nov. 25'	Dec. 25'	Jan. 26'	Feb. 26'	Mar. 26'	Meal Totals
Breakfast	37,704	52,311	49,275	3,349	22,655	46,261	31,590	30,321	37,665	41,628	37,232	389,991
Lunch	38,320	52,585	47,996	3,283	22,685	46,699	31,801	30,416	38,304	42,170	37,788	392,047
PM Snack	36,207	50,530	46,122	2,600	21,494	44,408	29,529	28,319	36,782	39,902	35,677	371,570
Monthly Totals	112,231	155,426	143,393	9,232	66,834	137,368	92,920	89,056	112,751	123,700	110,697	1,153,608

*Preliminary

Amended Meal claim

Rates for Free Meal Reimbursement Effective July 1, 2025, to June 30, 2026

Breakfast: \$ 2.46

Lunch: \$ 4.60

Cash in Lieu of Commodities (Lunch): \$0.31

Snack: \$1.26

*Current Preliminary numbers are calculated based on 85% estimated meal participation.

Submitted by: **Gilbert Silva, Child Nutrition Director**