



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

DISCRETIONARY STEPS District Attorney

Date: 04/22/2026 Discretionary Step: Step 2 Step 3 Step 4 Step 5

Employee No. 281328 Department Name: DISTRICT ATTORNEY'S OFFICE

Position Title: ASSISTANT DISTRICT ATTORNEY III Slot No.: 0123

Dept./Prg. #: 080-002 Effective Date: 05/12/2026
(Next full pay period)

POSITION REQUIREMENTS:

Education: *Juris Doctorate (JD)* *Other:* _____

Experience: 0 years 1 year 3 years 5 years 7 or more years

Certificates/Licenses: _____

JUSTIFICATION FOR STEP INCREASE:

Education: *Juris Doctorate (JD)* *Other:* APPOINTED

Experience: 0 years 1 year 2 years 3 years 4 years 5 or more years

Certificates/Licenses: REASSIGNMENT TO FELONY

REQUIREMENTS:
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>Step 2 – Exceed minimum by 2 years</p> <p>Step 3 – Exceed minimum by 3 years</p> </div> <div style="width: 45%;"> <p>Step 4 – Exceed minimum by 4 years</p> <p>Step 5 – Exceed minimum by 5 or more years</p> </div> </div>

JUSTIFICATION:

EMPLOYEE WILL BE REASSIGNED TO THE FELONY DIVISION HANDLING A HIGH-VOLUME CASELOAD. STEP INCREASE REQUEST WILL ENSURE FAIRNESS AND CONSISTENCY IN COMPENSATION WITH THE REST OF THE FELONY ENTRY LEVEL ADA III'S IN ORDER TO COMPLY WITH THE STATUTORY OBLIGATIONS OF THE DA'S OFFICE.

Please make sure supporting documentation is attached (i.e. certificates, degrees, resume, etc.) Forms that are submitted without supporting documentation will not be considered.

Rosalinda Cantu 04/22/2026
Elected Official Signature Date