



NOTICE

TO: Rosario Ramirez-Castilleja, Budget/Fiscal Director
FROM: Pablo Granados, Contract Specialist II
DATE: June 24, 2026
RE: Project No. 24-0294-EXT01
Extension of Contract C-24-0294-10-10

Contract C-24-0294-10-10 between Hidalgo County and Burton, McCumber & Longoria, L.L.P. for Independent Audit Services will expire on August 31, 2026. We have the option to activate the sole one (1) year contract extension.

For your review and consideration, the current contract is enclosed. Please advise what action Adult Probation would like the Purchasing Department to take by making a selection below:

- ☒ Renew the contract with the same rates, terms, and conditions
- ☐ Allow the contract to expire, as those services are no longer needed
- ☐ Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **July 10, 2026**. Following your response, our office will send you a tentative schedule for this project. If there is no action selected by the deadline stated, we will proceed with renewing this contract to ensure there is no lapse in services.

<u>Rosario Castilleja</u>	<u>Rosario Castilleja</u>	<u>6/30/26</u>
Name	Signature	Date

Please include the account number(s) for the above reference project:

Account No.: 3200000200 Grant Pro Fee Acct+Audit

Should you have any questions or need additional information, I may be reached at extension 4878.

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