



HIDALGO COUNTY AUDITOR'S OFFICE

2808 SOUTH BUSINESS HIGHWAY 281
EDINBURG, TEXAS 78539-6243

PHONE: (956) 318-2511 FAX: (956) 318-2577
www.hidalgocounty.us/294/Auditors-Office

August 18, 2026

The Honorable Richard F. Cortez, Hidalgo County Judge
The Honorable David L. Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111. 0707 SPECIAL BUDGET FOR REVENUE FROM INTERGOVERNMENTAL CONTRACTS:

The county auditor shall certify to the commissioner's court the receipt of all revenue from intergovernmental contracts that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the revenue from intergovernmental contracts for its intended purpose.

I, Letty Chavez, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Tropical Texas Behavioral Health for the Mental Health Officer Program Agreement. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT
\$202,589.97

PURPOSE
MHOP (Mental Health Officer Program) FY27
Hidalgo County Constable Precinct No. 5

CERTIFIED BY:



Letty Chavez,
County Auditor

 SIGN HERE

8/13/2026

Date

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. FERNANDO MANCIAS JUDGE, 93RD D.C. J. R. "BOBBY" FLORES JUDGE, 139TH D.C. ROSE GUERRA REYNA JUDGE, 206TH D.C. MARLA CUELLAR JUDGE, 275TH D.C. JUAN R. ALVAREZ JUDGE, 332ND D.C. NOE GONZALEZ JUDGE, 370TH D.C. LETICIA LOPEZ JUDGE, 389TH D.C. L. KENO VASQUEZ JUDGE, 398TH D.C. ORLANDO ESQUIVEL JUDGE, 430TH D.C. RENEE R. BETANCOURT JUDGE, 449TH D.C. JOSE "JOE" RAMIREZ JUDGE, 464TH D.C. NEREIDA LOPEZ-SINGLETERRY JUDGE, 476TH D.C.



Abraham Salazar Martinez <abraham.smartinez@auditor.co.hidalgo.tx.us>

COR Request - TTBH MHOP C.PCT.5 FY27 ICA

1 message

Diomar Galvan <diomar.galvan@co.hidalgo.tx.us>

Thu, Aug 6, 2026 at 5:25 PM

To: "Chavez, Letty" <letty.chavez@auditor.co.hidalgo.tx.us>

Cc: "marichalar, daniel" <daniel.marichalar@co.hidalgo.tx.us>, Damaris San Miguel <damaris.sanmiguel@co.hidalgo.tx.us>, "Cantu, Reynaldo" <reynaldo.cantu@auditor.co.hidalgo.tx.us>, Minerva Diaz <minerva.diaz@auditor.co.hidalgo.tx.us>, Maria Munoz <maria.munoz@auditor.co.hidalgo.tx.us>, Abraham Salazar Martinez <abraham.smartinez@auditor.co.hidalgo.tx.us>

Good afternoon Ms.Chavez

At this time, our department is requesting a Certification of Revenues in reference to the Interlocal Agreement between Hidalgo County Constable Pct. 5 and Tropical Texas Behavioral Health in the amount of \$202,589.97 . The term of the agreement is from September 1, 2026 to August 31, 2027.

Please be advised that an Agenda Item (AI-104160) has been set in place for the upcoming Commissioners Court meeting on August 18, 2026 for the appropriation of funds.

REVIEWED*By Maria A. Munoz at 10:50 am, Aug 13, 2026*

AI-104160 ✓

Executive Office 49. D.

CC REGULAR AGENDA SPECIAL MTG

Meeting Date: 08/18/2026 ✓

Submitted By: Sandra Jara

Department: BUDGET & MANAGEMENT

CAPTION

Various Constable Offices - TTBH (1285):

- ✓ 1. Approval to ratify and enter into Interlocal Cooperation Agreements between Hidalgo County and Tropical Texas Behavioral Health for Fiscal Year 2027 (September 1, 2026 ✓ to August 31, 2027) with authority for County Judge, as authorized official, to execute agreements for the following programs (as listed below):

Mental Health Officer Program (MHOP)	
Constable Office	Agreement Amount
Precinct No. 1	\$302,412.33
Precinct No. 2	\$409,492.76
Precinct No. 4	\$311,080.11
Precinct No. 5 ✓	\$202,589.97 ✓

Safety & Security Services	
Constable Office	Agreement Amount
Precinct No. 1	\$90,538.33
Precinct No. 4	\$104,026.20

- ✓ 2. Approval to pay overtime reimbursable under the agreement(s) terms and conditions.
✓ 3. Approval of certification of revenues by County Auditor, and appropriation of the same.

BACKGROUND

The TTBH Interlocal Agreements with various Constable Offices will fund a total of 14 deputy constable positions' salaries, allowances, overtime, & fringes in order to provide mental health officers for TTBH for FY 2027 (09-01-2026 to 08-31-2027) ✓. TTBH will reimburse the county 100% of actual costs associated to the positions assigned. No county cash match required. Note that the Safety & Security Services agreements don't include an overtime provision. Only salary, allowances, & fringes are to be reimbursed by TTBH. ✓

Fiscal Impact

CALENDAR YEAR: 2026 ✓

ACCT. #: 1285-21-29X-000-0000-50XXX0- ✓

FUNDS AVAILABLE Y/N?: Y ✓ **MATCHING FUNDS Y/N?:** N ✓

BUDGETARY IMPACT:

REVIEWED

By Maria A. Munoz at 10:50 am, Aug 13, 2026

Appropriation of funds for various Constable Offices in relation to the FY 2027 (09.01.2026 to 08.31.2027) interlocal agreements with TTBH, pending CORs by Co. Auditor. No county cash match required. TTBH will reimburse county 100% of actual costs.

Attachments

TTBH MHOP C1 FY27 ICA
TTBH MHOP C2 FY27 ICA
TTBH MHOP C4 FY27 ICA
TTBH MHOP C5 FY27 ICA ✓
TTBH S&S C1 FY27 ICA
TTBH S&S C4 FY27 ICA
Appropriation
Tyler JEs

Form Review

Inbox

Budget and Management
Final Approval
Form Started By: Sandra Jara

Reviewed By

Date

Started On: 07/23/2026 02:20 PM

REVIEWED

By Maria A. Munoz at 10:50 am, Aug 13, 2026

**INTERLOCAL COOPERATION AGREEMENT
BETWEEN
TROPICAL TEXAS BEHAVIORAL HEALTH
AND COUNTY OF HIDALGO, TEXAS, ACTING BY AND THROUGH THE OFFICE
OF CONSTABLE PRECINCT 5, IN RELATION TO MENTAL HEALTH OFFICERS
PROGRAM (MHOP) ✓**

This Agreement is made and entered into pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, regarding law enforcement services provided through the cooperation of municipalities, counties, and certain other local governments between Tropical Texas Behavioral Health (TTBH), a community mental health center and a governmental unit of the state of Texas under the provisions of Vernon's Texas Codes Annotated, Health and Safety Code, §534.001 and the Hidalgo County ✓
✓ Precinct 5 Constables Office, referred to as the participating law enforcement agency for the purpose of creating a law enforcement task force comprised of specially trained and certified Mental Health Officers, serving across Hidalgo, Cameron and Willacy Counties, with the objectives of coordinating response to individuals in mental health crisis with the local mental health authority and decreasing preventable admissions and readmissions into the criminal justice system.

It is the intent of TTBH and participating law enforcement agency that participating law enforcement agency is an independent contractor and not an employee of TTBH for any purpose. Participating law enforcement agency and TTBH understand and agree that (a) TTBH will not withhold or pay on behalf of participating law enforcement agency any sums for income tax, unemployment insurance, social security, or any other withholding pursuant to any law or requirement of any governmental body or make available to participating law enforcement agency any of the benefits, including workers' compensation insurance coverage, afforded to employees of TTBH; (b) all such withholdings, payments and benefits, if any, are the sole responsibility of participating law enforcement agency; and (c) participating law enforcement agency will indemnify and hold harmless TTBH from any damages or liability, including attorneys' fees and legal expenses, incurred by TTBH with respect to such payments, withholdings, and benefits.

I. Objectives and Goals

Specialized mental health intervention services will be provided to individuals (youth and adults) who are in mental health crisis. Approximately eighteen (18) certified Mental Health Officers will be recruited from participating law enforcement agencies and engaged to serve in the Mental Health Officer Program (MHO P) serving Hidalgo, Cameron and Willacy Counties and will provide an intervention for a targeted behavioral health population to prevent unnecessary use of services in a specified setting (i.e., the criminal justice system, emergency rooms, and psychiatric inpatient hospital admissions). The objective is to decrease preventable admissions and readmissions into the Criminal Justice System and improve health outcomes for persons served, delivering the right care at the right time in the right setting. The Participating Law Enforcement Agency agrees to assign two (2) ✓ Deputy Constables to this program.

The MHOP will recruit new/additional officers employed by the respective participating law enforcement agencies to serve in the program. Personnel, supplies and operating expenses for the task force will be funded through funds received by TTBH. Officers serving on the task force will have the authority to intervene in cases involving individuals exhibiting signs and symptoms of a possible mental illness

anywhere outside of the jurisdiction in which they are regularly employed throughout the catchment area of TTBH which is Cameron, Hidalgo and Willacy Counties in accordance with applicable statutes and the terms of this agreement. The participating law enforcement agencies will cooperate to improve the identification of individuals who come in contact with law enforcement for misdemeanor offenses determined to be related to the symptoms of their mental illness and who may be appropriate for diversion from the criminal justice system into routine behavioral health care services.

II. Extent of Authority

A law enforcement officer assigned by a participating law enforcement agency to the MHOP shall be empowered to enforce all laws and ordinances applicable in the jurisdictions of the cities and counties having executed an individual agreement with TTBH, including the power to make arrests and execute warrants outside the city or county from which he is assigned, but within the catchment area of TTBH. While functioning as a law enforcement officer assigned to the MHOP in a jurisdiction other than the jurisdiction from which he is assigned, all such officers shall have all the law enforcement powers of a regular law enforcement officer of such other city or county, while within the catchment area of TTBH. Nothing in this Agreement limits the authority of a law enforcement officer to act under state law, including: (1) a citizen's arrest or an extraterritorial arrest authorized under Chapter 14, Code of Criminal Procedure, or other law; or (2) an action taken in the presence of and under the direction of or to assist another peace officer with appropriate territorial jurisdiction.

III. Creation of an Advisory Board

An Advisory Board will be established for this Project. It will be comprised of the Authorized Official of each agency having executed an Interlocal agreement with TTBH and participating in the MHOP or appointed designee. The Board will be chaired by the Chief Executive Officer of TTBH or appointed designee. The TTBH Mental Health Officer Team, hereinafter referred to as "MHOT", supervisor will also serve as a member. The Advisory Board will hold regularly scheduled quarterly meetings which will serve as a platform for the exchange of information, ideas, and recommendations regarding inter-jurisdictional coordination, law enforcement operational issues, policy development, and any other matters necessary to carry out the purposes of this agreement. Additional meetings may be called by TTBH when necessary, as dictated by Project concerns and/or determined by TTBH or Advisory Board members. Advisory Board will review reports on Project activities, as generated by the MHOT.

IV. Mental Health Officers Duties

The primary Duties of Mental Health Officers will include, but not be limited to:

- Execution of Magistrate's Order for Emergency Apprehension and Detention (Sec.28) as requested by Magistrates and/or the TTBH Mobile Crisis Outreach Teams (MCOT)
- Execution of Emergency Apprehension and Detention by Peace Officer (Sec.26) for clients identified as potentially in imminent danger of harm to self/others as identified by MCOT staff and other law enforcement agencies
- Assisting MCOT in conducting wellness checks on clients identified by TTBH MCOT as being possibly at risk
- Assisting MCOT with crisis response in the community when risk factors are present

- Transportation of individuals to inpatient Mental Health facilities for admission (both voluntary and involuntary)
- Transportation/Accompaniment of clients for medical clearance as required by inpatient facilities
- Providing safety monitoring on site as requested by MCOT staff
- Responding to crisis situations in TTBH Centers in response to announced emergency codes
- Participation in trainings as required to become familiar with Mental Health Disorders, Intellectual Disability Disorders and crisis response
- Documentation and submission of all encounters and/or interventions using established service codes within 48 hours of encounter.

Individuals selected as Mental Health Officers will meet the physical ability qualifications and requirements established by the participating law enforcement agency.

Officers will collaborate with TTBH's Mobile Crisis Outreach Teams (MCOT) and other service departments to ensure 24 hour access to necessary behavioral health consultations, appropriate outcomes for the individuals served, and to optimize the effectiveness of the program.

Oversight of day to day duties of the Officers will be the responsibility of the MHOP supervisor. Work schedules will be dedicated to mental health duties.

- A. TTBH will allow officers assigned to MHOT sufficient duty time to meet with participating law enforcement agency supervisors, submit routine administrative forms, and to attend training required by the participating law enforcement agency.
- B. Duty hours incurred by officers assigned to MHOT which are not related to mental health duties and are not approved by the MHOT Supervisor may be considered questionable expenditures and may be subject to non-reimbursement by TTBH.

Any disciplinary actions/performance evaluations will be the responsibility of the participating law enforcement agency. TTBH reserves the right to discontinue utilization of any individual officer assigned to the MHOP with or without cause. In cases of misconduct or poor performance, TTBH will make notification to the participating law enforcement agency and request that a replacement officer be assigned to the MHOP.

V. TTBH Responsibilities

Services funded by this interlocal agreement will be monitored through TTBH's Quality Management (QM) and Utilization Management (UM) programs. The QM/UM programs utilize several internal committees including, but not limited to, the Performance Improvement and Compliance and Utilization Management Committees, and the support of the Management of Information Systems (MIS) and Quality Management (QM) Departments, to continuously monitor performance indicators related to service quality, health outcomes and business performance through a plan, do, study act (PDSA) quality improvement process.

VI. Training

Each officer assigned to the MHOP must become certified as a Mental Health Officer as described in Section 1701.404 of the Texas Occupations Code. Each participating law enforcement department will be responsible for ensuring that their respective officer assigned to MHOP receives 40 hours of training every 24 months as required by Section 1701.351 and 1701.352 of the Texas Occupations Code. Participating agencies will also ensure that their respective officers assigned to MHOP demonstrate weapons proficiency with all issued duty weapons as required in Section 1701.355. TTBH will allow officers sufficient time to meet all training requirements. TTBH will provide the following training to maintain a high level of knowledge and skill in intervening with persons with mental illness in the community:

- Mental Health Officer Certification Training
- Crisis Intervention
- Mental Health/Dual Diagnosis
- Cultural Sensitivity
- People First Language
- Mobile Crisis Outreach Team (MCOT) Duties
- First Aid
- Mental Health Training as identified or indicated.

VII. Seizure of Contraband and Weapons

Participating Agency agrees to retain, store, and dispose of any contraband seized by their respective Officer(s) while assigned to the MHOT according to their Department policies and law. Contraband is defined in Article 59.01 of the Texas Code of Criminal Procedure. Participating Agency also agrees to store, retain, and dispose of any firearm seized by persons with mental illness by their respective officers in accordance with Article 18.191 of the Code of Criminal Procedure.

VIII. Equipment

TTBH will provide mobile radio communication equipment designed to work with the Rio Grande Valley Communication Group Regional Radio System (RRS). Participating Agencies subscribing to the Rio Grande Valley RRS agree to monitor the law enforcement "talk group" and respond to radio transmissions from any MHOT member when necessary.

Participating Law Enforcement Agencies subscribing to the Rio Grande Valley RRS agree to provide a portable radio and charger compatible to the Rio Grande Valley RRS to their officer(s) assigned to MHOT if they have sufficient radio equipment resources to do so, and allow the TTBH talk group to be programmed into their radios.

TTBH will provide a vehicle for Official use by Officers assigned to the MHOP while on duty. TTBH will also provide insurance coverage for these vehicles.

IX. Compensation ✓

Agreement Amount

✓ A. Base Pay - Salaries, Allowances, Fringe Benefits

Base Pay is defined as compensation for 40 hours per week, which consists of time worked, holiday, paid time off plus allowance pay. Allowance pay is defined as supplemental and longevity pay. **The maximum reimbursement entitlement for base pay plus applicable fringe benefits for two (2) Precinct 5 Deputy Constables assigned to the MHOT shall not exceed \$202,589.97 in any one year.** ✓

In order for any expense to be reimbursable under this agreement, the terms, services and amounts must be mutually agreed to in writing by both parties. TTBH does not guarantee payments other than those specified in this contract. Any adjustments needed must be submitted 30 days in advance and must be pre-approved by TTBH.

Officer transfers out of the current program-funded positions require 14 days' written notice to TTBH.

✓ B. Overtime Pay

Overtime Pay is defined as time worked in excess of 80 hours per work period. Overtime pay is paid at 150% of the base pay rate. **Overtime pay, if needed, is included in the amount above (Paragraph A).** ✓

Basis for Calculating Reimbursable Costs

- A. Participating law enforcement agency monthly expenses for MHOP participation shall be reimbursed by TTBH with funds encumbered for this purpose by TTBH. TTBH shall reimburse one hundred percent (100%) of the salary and fringe benefits including overtime approved by TTBH for each officer assigned to the MHOP.
- B. All remuneration paid currently or accrued by the employees working on the TTBH project during the performance period is allowable to the extent that the total compensation to individual employees conforms to the established Hidalgo County pay policies, to all applicable state and federal laws, and the terms of this agreement.
- C. Reimbursement for any other operating expenses will require prior approval by TTBH. All requests for reimbursement will be subject to the submission of documentation, such as time sheets, indicating that expenditures have been made.
- D. The Hidalgo County Constable, Precinct 5 remains fully responsible, as the employer of the officer(s) assigned to the TTBH MHOT, for the payment of salaries, overtime, and related benefits such as tax withholdings, insurance coverage, and all other requirements under the law, regulation, ordinance, or contract.

- E. Participating law enforcement agency shall develop, implement, and maintain a financial management and control system that includes the development of a budget that adequately reflects all resources necessary to carry out contracted activities and the adequate determination of costs (the Program Budget) which shall be approved by TTBH prior to the exaction thereof. Participating law enforcement agency shall expend any and all funds disbursed by TTBH only in accordance with the approved Program Budget.
- F. Participating law enforcement agency shall adopt all TTBH's forms and form revisions for MHOP services. Participating law enforcement agency shall provide and maintain proper hardware and software to ensure compatibility with TTBH requirements. Participating law enforcement agency shall not alter billing forms provided by TTBH
- G. Participating law enforcement agency may transfer funds from one budget line item to another line item provided that the total transferred from the line item during the fiscal year:
1. Shall not exceed five percent (5%) of either line-item;
 2. Shall not alter the intent of this Agreement; and
 3. Total expenses do not exceed the maximum Agreement amount.
- H. Budget Adjustment Request forms shall be used if budget adjustments are necessary during the fiscal year. Budget Adjustment Requests may be submitted on a monthly basis and in emergency situations. Participating law enforcement agency shall include a written explanation for each line item adjustment, along with any appropriate supporting documentation, for all Budget Adjustment Requests submitted to TTBH. Any changes in budget line items made in accordance with this provision, or as approved herein, shall be reported to TTBH on a Budget Adjustment Request form at least ten (10) working days subsequent to the change. Changes in any budget line item exceeding five percent (5%) of the amount stated herein shall require prior written approval of TTBH. Any and all changes in the schedule of personnel require prior written approval of TTBH.
- I. All furnishing and equipment purchased by TTBH will become the property of TTBH at the conclusion of this agreement.
- J. All furnishing and equipment purchased by participating law enforcement agency but reimbursed by TTBH will become property of TTBH at the conclusion of this agreement.

Unallowable Costs include:

- Mileage reimbursement in excess of current state rate
- Tips and gratuities
- Partial per diem in excess of current state rate
- Charitable Donations
- Lodging in excess of current state rate
- Honorariums
- Food or beverages for volunteers and/or guests
- Gifts
- Food or beverages for staff meetings (Alcoholic beverages)
- Cellular Services for personal use
- Tobacco products

- Pager services for personal use
- Personal phone calls
- Legal services as a separate budget item
- Royalties
- Travel expenses for a volunteer
- Laundry services for clothing
- Bonuses or Incentives (without a written waiver from TTBH)
- Lobbying expenses
- Unlisted telephone numbers
- Employee Leave Buy backs (without a written waiver from TTBH)
- Cost of investment counsel
- Interest and other financial costs
- Depreciation or use charges for donated assets
- Consultant Fees (without a written waiver from TTBH)
- Payment of bad debts of participating law enforcement agency
- Cash payment to intended recipients of health services
- Firearms or any type of expenses associated with firearms
- FMLA or Worker's Comp Leave (without a written waiver from TTBH)
- Fund Raising that is not financed by in-kind contributions
- Fines and penalties resulting from violations of federal, state, or local law
- Building or land purchases, lease-purchases, rental-purchases
- Travel expenses for any person that is not an employee (or paid through this Contract) (without a written waiver from TTBH)
- Advertising costs other than those incurred for personnel recruitment solicitation of bids, and disposal of surplus materials
- Monetary judgments against the provider or the cost of out of court settlements from any civil lawsuits to which the provider is a party
- Actual losses that could have been covered by insurance but were not, unless such losses are specifically provided for in the provider(s) grant agreement
- Entertainment costs for either offenders, guests, or staff members including amusement/social activities and their related costs such as meals, beverages,
- Lodgings, rentals, transportation, and gratuities

Questionable Expenditures:

Participating law enforcement agency is prohibited from expending any funds received hereunder for illegal purposes. Participating law enforcement agency is further advised that expenditures for any items not listed on the Program Budget may be considered unallowable costs.

Payment for Services

A. The cost of services received shall not exceed the total budgeted amount as stated in this Section, Agreement Amount.

B. TTBH shall have the right to withhold the monthly payment to the participating law enforcement agency until the following failures have been corrected:

1. Failure to submit reports required for compliance standards
2. Failure to respond to audit reports and
3. Failure to correct identified areas of non-compliance to the satisfaction of TTBH within (30) days upon receipt of notification.

C. Participating law enforcement agency agrees to establish controls that ensure the expenditures charged to program activities are allowable. Participating law enforcement agency must have prior approval from TTBH on all expenditures, i.e., salary increases, furniture, equipment, and emergency expenses.

D. Participating law enforcement agency shall be liable to TTBH for full repayment of funds in the event of their use for any purpose other than stated herein. Services or expenditures submitted by participating law enforcement agency that cannot be verified will be disallowed for reimbursement. Any unauthorized expenditures will be reimbursed to TTBH within thirty (30) working days. (See Unallowable Costs Section)

E. TTBH shall require participating law enforcement agency to provide monthly financial status reports (FSR) within thirty (30) working days following the end of the reporting period and no later than sixty (60) days after the close of the fiscal year. FSR's shall include the following:

1. Total approved budgeted amounts detailed by line items;
2. Total current monthly program expenses detailed by line items;
3. Year-to-date (cumulative) program expenses detailed by line item;
4. Remaining budget balance detailed by line item.

This Agreement is contingent upon the continued availability of funding. If funds become unavailable through lack of appropriations, budget cuts, or any other disruption of current appropriated funding for this contract, TTBH may restrict, reduce, or terminate funding under this agreement. TTBH will provide sixty (60) days prior written notice to all parties of any action taken under this provision.

X. Term

This Interlocal Agreement will be effective from **September 1, 2026 through August 31, 2027**. Notwithstanding any other provision herein to the contrary, this agreement's implementation and continuation are contingent upon the availability of funds appropriated under this agreement and being made available to TTBH. This agreement may be automatically renewed annually based on mutual written agreement of all parties. This agreement may be terminated without cause at any time with 60 days written notice.

XI. Compliance with All Laws

All parties to this agreement will act, at all times in compliance with all pertinent City and County ordinances, orders, regulations and policies, as well as all applicable State and Federal Laws.

XII. Entire Agreement

This instrument contains the entire agreement between the parties relating to the rights herein granted and obligations herein assumed. Any oral presentations or modifications concerning this instrument shall be of no force or effect, excepting a subsequent modification in writing, signed by the party to be charged.

XIII. Breach of Obligation

This agreement contains in its entirety all of the performances to be rendered under it. Breach of any obligation to be performed by any party shall constitute a breach of the entire agreement and shall give the other parties the right to terminate this agreement.

XIV. Venue

This agreement shall be governed by and construed in accordance with the laws of the State of Texas. The obligations and undertaking of each of the parties to this agreement shall be performable in Cameron, Hidalgo and Willacy Counties, Texas. Executed by the respective parties singularly or an identical duplicate of this document on the dates stated below at the office or facility of the said County's or Municipality's governing body in Cameron, Hidalgo and Willacy Counties, Texas.

This agreement shall become effective upon the execution in duplicate originals by all parties as noted below:

HIDALGO COUNTY

Richard F. Cortez
Hidalgo County Judge
Date: _____

TROPICAL TEXAS BEHAVIORAL HEALTH

W. Terry Crocker
Chief Executive Officer
Date: 07/21/2026

Daniel Marichalar
Constable Daniel Marichalar
Hidalgo County Constable Precinct No. 5
Date: _____

ATTEST:

Arturo Guajardo, Jr., County Clerk
Date: _____

APPROVED AS TO FORM:

Hidalgo County Criminal District Attorney's Office

BY: _____
Victor M. Garza, Chief Administrative Attorney

Hidalgo County Pct 5 FY27

Final Audit Report

2026-07-21

Created:	2026-07-21
By:	Michelle Nielsen (mnielsen@ttbh.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAumN22X53c7WeUDiYIU-38GqnLcZ4y9aa

"Hidalgo County Pct 5 FY27" History

-  Document created by Michelle Nielsen (mnielsen@ttbh.org)
2026-07-21 - 7:37:36 PM GMT- IP address: 12.132.194.220
-  Document emailed to Terry Crocker (tcrocker@ttbh.org) for signature
2026-07-21 - 7:37:41 PM GMT
-  Email viewed by Terry Crocker (tcrocker@ttbh.org)
2026-07-21 - 7:38:31 PM GMT- IP address: 104.47.65.254
-  Document e-signed by Terry Crocker (tcrocker@ttbh.org)
Signature Date: 2026-07-21 - 7:38:46 PM GMT - Time Source: server- IP address: 12.132.194.220 - Signature Appearance Selected: IMAGE
-  Agreement completed.
2026-07-21 - 7:38:46 PM GMT

REVIEWED

By Maria A. Munoz at 10:50 am, Aug 13, 2026



Abraham Salazar Martinez <abraham.smartinez@auditor.co.hidalgo.tx.us>

TTBH MHOP C.PCT.5 FY27 Legal Review Request

3 messages

Diomar Galvan <diomar.galvan@co.hidalgo.tx.us>

Wed, Jul 15, 2026 at 7:15 PM

To: "garza, victor" <victor.garza@da.co.hidalgo.tx.us>

Cc: "marichalar, daniel" <daniel.marichalar@co.hidalgo.tx.us>, Minerva Diaz <minerva.diaz@auditor.co.hidalgo.tx.us>, Maria Munoz <maria.munoz@auditor.co.hidalgo.tx.us>, Abraham Salazar Martinez <abraham.smartinez@auditor.co.hidalgo.tx.us>



TTBH MHOP C5 FY27 ICA.pdf

Good afternoon Mr. Garza,**Attached please find the TTBH agreement for Constable Precinct 5 in relation to the renewal of the TTBH MHOP program for the new fiscal year 09-01-2026 through 08-31-2027 (FY27).****At this time, our office is requesting legal review on the attached TTBH agreement.****Please note that this request is time sensitive since the aforementioned TTBH agreement must be delivered back to TTBH for concurrence after legal review is completed in which then the TTBH agreement may be utilized for certifying revenues.**

Abraham Salazar Martinez <abraham.smartinez@auditor.co.hidalgo.tx.us>

Mon, Jul 20, 2026 at 10:43 AM

To: "garza, victor" <victor.garza@da.co.hidalgo.tx.us>

Cc: "marichalar, daniel" <daniel.marichalar@co.hidalgo.tx.us>, Diomar Galvan <diomar.galvan@co.hidalgo.tx.us>, Minerva Diaz <minerva.diaz@auditor.co.hidalgo.tx.us>, Maria Munoz <maria.munoz@auditor.co.hidalgo.tx.us>

Good morning Mr. Garza,

This is a friendly follow up on the Legal Review request for the new TTBH MHOP CPCT5 FY27 Interlocal Agreement; could you please advise at your earliest convenience?

Kind regards,

--

Abraham Salazar Martinez
Accountant II - Grant Accounting Division
Hidalgo County Auditor's Office
2808 S. Business HWY 281
Edinburg, TX 78539
Phone (956) 318-2511 Ext. 4695
abraham.smartinez@auditor.co.hidalgo.tx.us



CONFIDENTIALITY NOTICE

This transmission is intended for the sole use of the individual and/or entity to whom it is addressed, and may contain information and/or**REVIEWED****By Maria A. Munoz at 10:50 am, Aug 13, 2026**

attachments that are privileged, confidential and exempt from disclosure under applicable law. If the reader of this transmission is not the intended recipient, you are hereby notified that any disclosure, dissemination, distribution, duplication or the taking of any action in reliance on the contents of this transmission by someone other than the intended addressee or its designated agent is strictly prohibited. If your receipt of this transmission is in error, please notify the sender by replying immediately to this transmission and destroy the transmission. Thank you.

[Quoted text hidden]

Victor M. Garza <victor.garza@da.co.hidalgo.tx.us>

Mon, Jul 20, 2026 at 11:01 AM

To: Diomar Galvan <diomar.galvan@co.hidalgo.tx.us>

Cc: "marichalar, daniel" <daniel.marichalar@co.hidalgo.tx.us>, Minerva Diaz <minerva.diaz@auditor.co.hidalgo.tx.us>, Maria Munoz <maria.munoz@auditor.co.hidalgo.tx.us>, Abraham Salazar Martinez <abraham.smartinez@auditor.co.hidalgo.tx.us>

Chief Galvan,

✓

Our office reviewed the proposed ILA between Constable Pct. 5 and TTBH for MHOP. The agreement is approved as to form, please proceed accordingly.

Respectfully,

Victor M. Garza

Chief Administrative Attorney

Hidalgo County Criminal District Attorney's Office

Toribio "Terry" Palacios

Hidalgo County, Texas

100 East Cano Street

Edinburg, Texas 78539

(956) 292-7000 EXT. 8185

(956) 292-7619 FAX

victor.garza@da.co.hidalgo.tx.us

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On Wed, Jul 15, 2026 at 7:15 PM Diomar Galvan <diomar.galvan@co.hidalgo.tx.us> wrote:

[Quoted text hidden]

REVIEWED

By Maria A. Munoz at 10:50 am, Aug 13, 2026

HIDALGO COUNTY
Department of Budget & Management

Constable Pct 5 - TTBH-MHOP
Salary Projection
FY27 (09-01-2026 to 08-31-2027)

(295-013)

Slot No.	Position	2026 Budgeted Salary	Step Increase	5% COLA Increase	Projected Annual Leave	Longevity Pay	Supplemental Pay*	2026/2027 Total Compensation	2026 Prorated Compensation (09/01/26 - 12/31/26)	2027 Prorated Compensation (01/01/27 - 08/31/27)	Total Salary Amount (09/01/26 - 08/31/27)
0001	DEPUTY CONSTABLE	57,523.00	0.00	2,877.00	3,318.63	0.00	3,300.00	67,018.63	22,339.54	44,679.09	67,018.63
0002	DEPUTY CONSTABLE	55,578.00	0.00	2,779.00	3,206.42	0.00	3,300.00	64,863.42	21,621.14	43,242.28	64,863.42
TOTAL BUDGETED COMPENSATION:		\$ 113,101.00	\$ -	\$ 5,656.00	\$ 6,525.06	\$ -	\$ 6,600.00	\$ 131,882.06	\$ 43,960.69	\$ 87,921.37	\$ 131,882.06

Total Budgeted Compensation:	\$ 131,882.06
Total Budgeted Fringe Benefits:	\$ 52,729.12
Total Budgeted Compensation & Fringe Benefits:	\$ 184,611.18
Total Overtime & Fringe Benefits:	\$ 17,978.79
Total Compensation, Overtime & Fringe Benefits: ***	\$ 202,589.97

* Based on assumption that an employee has bachelor's degree and master civil process.

** Overtime is estimated as 11.0644% total budgeted compensation

Description	Rates	2026 Prorated Fringe Benefits	2027 Prorated Fringe Benefits	Total Fringe Benefits
Health Insurance	2026 - \$10,536 2027 - \$11,379	7,024.00	15,172.00	22,196.00
Life Insurance	56.16	37.44	74.88	112.32
FICA	7.65%	3,362.99	6,725.98	10,088.98
Retirement	2026 - 14.60% 2027 - 15.60%	6,418.26	13,715.73	20,133.99
Unemployment	0.15%	65.94	131.88	197.82
Workers' Comp.	0.00%	-	-	-
TOTAL BUDGETED FRINGE BENEFITS:		\$ 16,908.63	\$ 35,820.48	\$ 52,729.12

	2026 Prorated Comp. & FB	2027 Prorated Comp. & FB	2026-2027 Total Comp. & FB
TOTAL BUDGETED COMPENSATION & FRINGE BENEFITS:	\$ 60,869.32	\$ 123,741.85	\$ 184,611.18

	Overtime**	Overtime FICA	Overtime Retirement	Overtime Unemployment	Total Overtime Fringe Benefits	Total Overtime & FB
TOTAL OVERTIME & FRINGE BENEFITS:	\$ 14,591.99	\$ 1,116.29	\$ 2,248.63	\$ 21.89	\$ 3,386.80	\$ 17,978.79

REVIEWED

By Maria A. Munoz at 10:50 am, Aug 13, 2026



Abraham Salazar Martinez <abraham.smartinez@auditor.co.hidalgo.tx.us>

Concurrence on Salary Projections For New ICAs (TTBH MHOP/S&S C.PCT.1/2/4/5 FY27)

4 messages

Abraham Salazar Martinez <abraham.smartinez@auditor.co.hidalgo.tx.us>

Thu, Jul 23, 2026 at 2:01 PM

To: 105091 - Michael Taylor <mtaylor@ttbh.org>, 102595 - CFO - Beatriz Trejo <BEATREJO@ttbh.org>

Cc: 102564 - Michelle Nielsen <mnielsen@ttbh.org>, ContractManagement <ContractManagement@ttbh.org>, "102677 - Marina Y. Luna" <mariluna@ttbh.org>, Minerva Diaz <minerva.diaz@auditor.co.hidalgo.tx.us>, Maria Munoz <maria.munoz@auditor.co.hidalgo.tx.us>, Sandra Jara <sandra.jara@co.hidalgo.tx.us>

Good afternoon Mr. Taylor & Ms. Trejo,

Please see the Salary Projections attached below for the new Interlocal Agreements (09/01/2026 to 08/31/2027) between TTBH and Hidalgo County Constable Precincts 1/2/4/5. The Salary Projections have been prepared by our Budget Office whilst the Agreements have been reviewed and approved by our Chief Administrative Attorney.

At this time, we would like to request concurrence on the Salary Projections below before proceeding with certifying revenues via Commissioners' Court for CC Date 08/04/2026.

18

Please let me know if you have any questions or concerns.

REVIEWED*By Maria A. Munoz at 10:50 am, Aug 13, 2026*

Kind regards,

--

Abraham Salazar Martinez
Accountant II - Grant Accounting Division
Hidalgo County Auditor's Office
2808 S. Business HWY 281
Edinburg, TX 78539
Phone (956) 318-2511 Ext. 4695
abraham.smartinez@auditor.co.hidalgo.tx.us

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6 attachments**Salary Projections (TTBH MHOP CPCT1 FY27).pdf**
140K**Salary Projections (TTBH MHOP CPCT2 FY27).pdf**
139K**Salary Projections (TTBH MHOP CPCT4 FY27).pdf**
138K**Salary Projections (TTBH MHOP CPCT5 FY27).pdf**
138K**Salary Projections (TTBH S&S CPCT1 FY27).pdf**
136K

**Salary Projections (TTBH S&S CPCT4 FY27).pdf**

136K

Abraham Salazar Martinez <abraham.smartinez@auditor.co.hidalgo.tx.us>

Wed, Jul 29, 2026 at 3:39 PM

To: 105091 - Michael Taylor <mtaylor@ttbh.org>, 102595 - CFO - Beatriz Trejo <BEATREJO@ttbh.org>

Cc: 102564 - Michelle Nielsen <mnielsen@ttbh.org>, ContractManagement <ContractManagement@ttbh.org>, "102677 - Marina Y. Luna" <mariluna@ttbh.org>, Minerva Diaz <minerva.diaz@auditor.co.hidalgo.tx.us>, Maria Munoz

<maria.munoz@auditor.co.hidalgo.tx.us>, Sandra Jara <sandra.jara@co.hidalgo.tx.us>

Good afternoon Mr. Taylor & Ms. Trejo,

This is a friendly follow up on the concurrence on the Salary Projections below before proceeding with certifying revenues via Commissioners' Court; could you please advise at your earliest convenience?

Kind regards,

--

Abraham Salazar Martinez

Accountant II - Grant Accounting Division

Hidalgo County Auditor's Office

2808 S. Business HWY 281

Edinburg, TX 78539

Phone (956) 318-2511 Ext. 4695

abraham.smartinez@auditor.co.hidalgo.tx.us

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[Quoted text hidden]

102595 - CFO - Beatriz Trejo <Beatrejo@ttbh.org>

Thu, Jul 30, 2026 at 8:35 AM

To: Abraham Salazar Martinez <abraham.smartinez@auditor.co.hidalgo.tx.us>, 105091 - Michael Taylor <mtaylor@ttbh.org>

Cc: 102564 - Michelle Nielsen <Mnielsen@ttbh.org>, ContractManagement <ContractManagement@ttbh.org>, "102677 - Marina Y. Lara" <Mariluna@ttbh.org>, Minerva Diaz <minerva.diaz@auditor.co.hidalgo.tx.us>, Maria Munoz <maria.munoz@auditor.co.hidalgo.tx.us>, Sandra Jara <sandra.jara@co.hidalgo.tx.us>

Looks good, we concur.

REVIEWED

By Maria A. Munoz at 10:50 am, Aug 13, 2026

From: Abraham Salazar Martinez <abraham.smartinez@auditor.co.hidalgo.tx.us>**Sent:** Thursday, July 23, 2026 2:01 PM**To:** 105091 - Michael Taylor <mtaylor@ttbh.org>; 102595 - CFO - Beatriz Trejo <Beatrejo@ttbh.org>**Cc:** 102564 - Michelle Nielsen <Mnielsen@ttbh.org>; ContractManagement <ContractManagement@ttbh.org>; 102677 - Marina Y. Lara <Mariluna@ttbh.org>; Minerva Diaz <minerva.diaz@auditor.co.hidalgo.tx.us>; Maria Munoz <maria.munoz@auditor.co.hidalgo.tx.us>; Sandra Jara <sandra.jara@co.hidalgo.tx.us>**Subject:** Concurrence on Salary Projections For New ICAs (TTBH MHOP/S&S C.PCT.1/2/4/5 FY27)

CAUTION: This email originated from outside of the organization. If the sender is requesting for W2, W9 data or money to be sent please forward the email to osalinas@ttbh.org.

Good afternoon Mr. Taylor & Ms. Trejo,

Please see the Salary Projections attached below for the new Interlocal Agreements (09/01/2026 to 08/31/2027) between TTBH and Hidalgo County Constable Precincts 1/2/4/5. The Salary Projections have been prepared by our Budget Office whilst the Agreements have been reviewed and approved by our Chief Administrative Attorney.

At this time, we would like to request concurrence on the Salary Projections below before proceeding with certifying revenues via Commissioners' Court for CC Date 08/04/2026.

Please let me know if you have any questions or concerns.

Kind regards,

--

Abraham Salazar Martinez
Accountant II - Grant Accounting Division
Hidalgo County Auditor's Office
[2808 S. Business HWY 281](#)
Edinburg, TX 78539
Phone (956) 318-2511 Ext. 4695
abraham.smartinez@auditor.co.hidalgo.tx.us

[Redacted]

[Quoted text hidden]

Abraham Salazar Martinez <abraham.smartinez@auditor.co.hidalgo.tx.us>

Thu, Jul 30, 2026 at 8:38 AM

To: 102595 - CFO - Beatriz Trejo <Beatrejo@ttbh.org>

Cc: 105091 - Michael Taylor <mtaylor@ttbh.org>, 102564 - Michelle Nielsen <Mnielsen@ttbh.org>, ContractManagement <ContractManagement@ttbh.org>, "102677 - Marina Y. Lara" <Mariluna@ttbh.org>, Minerva Diaz <minerva.diaz@auditor.co.hidalgo.tx.us>, Maria Munoz <maria.munoz@auditor.co.hidalgo.tx.us>, Sandra Jara <sandra.jara@co.hidalgo.tx.us>

Good morning Ms. Trejo,

Noted on this, thank you for your advise.

Kind regards,

--

Abraham Salazar Martinez
Accountant II - Grant Accounting Division
Hidalgo County Auditor's Office
2808 S. Business HWY 281
Edinburg, TX 78539

REVIEWED

By Maria A. Munoz at 10:49 am, Aug 13, 2026

Phone (956) 318-2511 Ext. 4695

abraham.smartinez@auditor.co.hidalgo.tx.us

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[Quoted text hidden]

REVIEWED***By Maria A. Munoz at 10:49 am, Aug 13, 2026***



HIDALGO COUNTY SHERIFF'S DEPARTMENT

SHERIFF ENRIQUE "HENRY" ESCALON

MEMORANDUM

To: Criminal Enforcement and Adult Detention Personnel

From: Chief Deputy Ramiro Castellano *RC*

Date: April 10, 2003

Ref: Pay Period Computation

Effective pay period # 10, which begins on April 21, 2003, Law Enforcement and Detention Personnel of the Hidalgo County Sheriff's Department will change the way they compute their comp-time hours.

Deputy Sheriffs and Detention Officers will work eighty (80) hours within a designated two-week pay period. When an employee is authorized or required to perform his duties for more than the eighty (80) hours, the time above the eighty (80) hours will accrue at the rate of time and a half (1.5).

Example: An employee works 86 hours within a two-week pay period. The first eighty (80) hours will be computed at the regular pay rate. The remaining six (6) hours will be compensated at a rate of time and a half (1.5) which would amount to nine (9) hours.

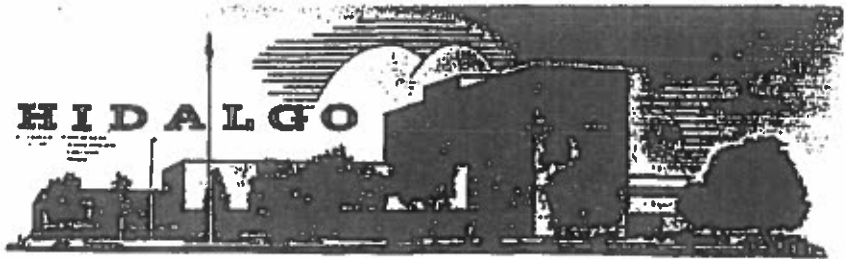
Personnel affected are full time:

- Investigators
- Deputies
- Criminal Enforcement Sergeants
- Detention Sergeants
- Detention Officers
- Detention Matrons

CC COMANDER FLORENTINO GARZA
COMMANDER ADOLFO CANTU
MARILYN HILL
COUNTY AUDITOR, ANTONIO SANDOVAL

COUNTY *of* HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Administration Building 3rd Floor
100 East Cano
Edinburg, Texas 78539-3587
PHONE: (956) 318-2511
FAX: (956) 318-2577
E-mail: hidalgoauditors@hotmail.com



EDINBURG, TEXAS 78539

Mailing Address:
HIDALGO COUNTY AUDITOR'S OFFICE
P O Box 689
Edinburg Texas 78539

MEMORANDUM

TO: All Elected Officials and Department Heads
FROM: A. R. Sandoval, Hidalgo County Auditor
DATE: April 17, 2003
SUBJECT: Recording Of Law Enforcement Compensatory Time (Comp-Time)

Effective March 24, 2003, the Hidalgo County Commissioners' Court approved the recording of compensatory time for all law enforcement officers to be based on an 80 hour pay period instead of an 86 hour pay period.

Time sheets submitted erroneously for Pay Period No. 08 (03/24/03-04/06/03) have been corrected by payroll personnel. Copies of these time sheets have been forwarded to the department.

Please do not hesitate to call Ms. Loni Salinas, Payroll Supervisor, at (956) 318-2550, if you have any questions regarding this memo.

A. R. Sandoval ⑧

HIDALGO COUNTY DISTRICT JUDGES

EDWARD O. APARICIO
JUDGE, 12th D.C.
OVERSEER

RODOLFO DELGADO
JUDGE, 19th D.C.

LETICIA HINOJOSA
JUDGE, 13th D.C.

ROSE GUERRA REYNA
JUDGE, 26th D.C.

JUAN R. PARTIDA
JUDGE, 27th D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 32nd D.C.

NOE GONZALEZ
JUDGE, 17th D.C.

LETICIA LOPEZ
JUDGE, 38th D.C.

ARBA SALINAS FLO
JUDGE, 39th D.C.

REGULAR MEETING – MARCH 11, 2003

BE IT REMEMBERED, that on this 11th day of March, A.D., 2003, there was begun and held a REGULAR MEETING of the Honorable Commissioners' Court of Hidalgo County, Texas, wherein the following members thereof were present, to-wit:

HONORABLE RAMON GARCIA	HIDALGO COUNTY JUDGE
HONORABLE SYLVIA HANDY	COMMISSIONER, PRECINCT NO. 1
HONORABLE JOSE FLORES	COMMISSIONER, PRECINCT NO. 3
HONORABLE OSCAR L. GARZA JR.	COMMISSIONER, PRECINCT NO. 4

and J.D. SALINAS, COUNTY CLERK & EX-OFFICIO CLERK OF THE COMMISSIONERS'

COURT of Hidalgo County, Texas, wherein the following proceedings were had, to-wit:

**COUNTY OF HIDALGO
RAMON GARCIA
COUNTY JUDGE**

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a **REGULAR MEETING** of the Commissioners' Court will be held on **TUESDAY, MARCH 11, 2003 at 9:30 A.M.**, in the Commissioners' Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:

1. Roll Call

All Members of the Court were counted present, with the exception of Commissioner Palacios.

2. Pledge of Allegiance

At this time Judge R. Garcia called on Commissioner Handy to lead the Court and Audience in reciting the Pledge of Allegiance.

3. Prayer

Commissioner Handy led the Court and Audience in Prayer.

4. Open Forum

-Godfrey Garza made a presentation on illegal dumping in the Drainage Facilities.

-Anthony Covasavich and Thelma Garza made a presentation on behalf of the United Way Board advising that Hidalgo County has been one of the top ten contributors.

5. Approval of Consent Agenda

At this point, the Court continued with the Consent Agenda.

6. Approval of Proclamation proclaiming April 6th – 13th, 2003 as Hidalgo County Crime Victims' Rights Week (SEE EXHIBIT H)

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a **UNANIMOUS** vote of approval of the Resolution.

7. Approval of Proclamation proclaiming March 28, 2003 as "Cesar E. Chavez Day" (SEE EXHIBIT I)

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a **UNANIMOUS** vote of approval.

8. Planning Department: (SEE EXHIBIT J)

A. Preliminary Plat Approval:

- 1. Cowboy Subdivision – Pct. #1**
- 2. Luna I Subdivision – Pct. #4**

On motion of Commissioner Handy, seconded by Commissioner Garza, the Court made a **UNANIMOUS** vote to approve item 8.A. 1 & 2.

15. Head Start: (SEE EXHIBIT Q)

- A. Requesting approval of the Western Road Head Start Lease Agreement between Hidalgo County Head Start Program and the Roman Catholic Diocese of Brownsville, San Martin de Porras Catholic Church of Alton, Texas in the amount of \$ 400.00 per month**

On motion of Commissioner Garza seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

16. County Auditor: (SEE EXHIBIT R)

- A. Discussion and action on creating the position of PC Specialist**
- B. Approval of budget amendment**
- C. Set salary**

NO ACTION taken on item 16.A, B, & C.

- D. Approval of line item transfer for CO's 2002 – County Auditor office furniture in the amount of \$ 3,000.00**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

17. WIC: (SEE EXHIBIT S)

- A. Approval to pay back wage payment for overtime worked during the period 10/07/00 to 07/06/03 for 152 employees**
- B. Approval to create obj. 131 in Acct. #3-1292-441-00-350-001-3 & line item transfer - \$ 22,709.59**

NO ACTION taken on item 17.A. & B.

18. Sheriff Department: (SEE EXHIBIT T)

- A. Approval to appropriate the December 31, 2002 fund balance (unreserved) in the amount of \$ 52,135.78 in the Sheriff's Inv. Fund 104**

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

- B. Approval to appropriate the December 31, 2002 fund balance (unreserved) in the amount of \$ 12,303.43 in the Sheriff's Inv. Fund 102**

On motion of Commissioner Garza, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

- C. Discussion and action to change the work week of Law Enforcement Personnel from 86 hours a week to 80 hours a week**

On motion of Commissioners' Handy, and Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval, effective March 24, 2003.

- D. Approval of budget amendment for Adult Detention Facility - \$ 27,595.03**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

MEMORANDUM

To: Mercedes Salinas, Attorney for the Civil Service Commission
Esther Cortez, Civil Service Secretary
From: Valorie C. Glass
Date: March 13, 2014
Subject: Request for Approval of wording for Chapter 7 of the Hidalgo County Civil Service Commission Rules

On or about March 24, 2003, the Hidalgo County Commissioner's Court discussed and took action to change the regular work period of Hidalgo County law enforcement personnel from 86 hours a week to 80 hours a week. On April 10, 2003, the change to the designated work period was memorialized and disseminated to the law enforcement and adult detention personnel of the HCSO. Additionally, the County Auditor gave notice of the change to all elected officials and department heads on April 17, 2003. [See attached] We submit and request approval of proposed language for the Hidalgo County Civil Service Rules to reflect the 2003 changes as follows:

- 7.02 There are 40 regular work hours in a seven day work period and 80 regular work hours in a fourteen day work period. In the event of a conflict between the work hours rules set forth in Section 7.01 through 7.08 hereof for Head Start Program employees, the work hours set forth in the County's approved grant application for operation of the County's Head Start Program shall control. (Amended March 24, 2003).
- 7.09 The Fair Labor Standards Act ("FLSA") is the federal law which governs overtime compensation for employees covered by the provision of that Act. Most County and/or District non-management employees are covered by the overtime compensation requirements of the FLSA. An FLSA covered employee receives: (i) time and one-half compensation; or (ii) compensatory leave of one and one-half hours, for each hour physically worked in excess of 40 hours for employees with a seven (7) day work period and 80 hours for those employees with the fourteen (14) day work period. Hours for which an employee receives pay, such as paid leave and holiday hours, but which are not physically worked, are not considered hours worked for purposes of calculating FLSA overtime. (Amended March 24, 2003).

[The following 2 sections were switched and re-numbered.]

- 7.48 An FLSA covered employee earns Compensatory Leave for overtime hours worked when the employee physically works more than 40 hours if the employee has a seven (7) day work period or 80 hours if the employee has

a fourteen (14) day work period. When this occurs, the employee is credited with leave calculated at one and one-half time (converted overtime) for each hour of overtime. (Amended March 24, 2003).

- 7.49 Compensatory Leave on an hour for hour basis, for an FLSA covered employee, is earned by any employee, including law enforcement personnel, when the total of hours actually worked is less than 40 hours for an employee who has a seven day work period or 80 hours for an employee who has a fourteen day work period, but the total of such hours actually worked, plus paid leave used, and official holiday hours, exceeds 40 hours for an employee who has a seven day work period or 80 hours for an employee who has a fourteen day work period. (Amended March 24, 2003).



Esther A. Cortez
Human Resources Director

HUMAN RESOURCES DEPARTMENT County Of Hidalgo

HIDALGO COUNTY, TEXAS CIVIL SERVICE COMMISSION

NOTICE

NOTICE, IS HEREBY GIVEN IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, THAT A MEETING OF THE HIDALGO COUNTY, TEXAS CIVIL SERVICE COMMISSION WILL BE HELD ON THURSDAY, APRIL 03, 2014, AT 5:30 P.M., AT THE HIDALGO COUNTY HUMAN RESOURCES DEPARTMENT, LOCATED AT 208 WEST CANO, EDINBURG, TEXAS. DISCUSSION AND POSSIBLE ACTION RELATING TO THE FOLLOWING BUSINESS WILL BE TRANSACTED.

At anytime during the course of this meeting, the Board may retire to Executive Session under Texas Government Code, Section 551.071 (2) to confer with its legal counsel on any subject matter in this agenda in which the duty of the attorney to the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. At anytime during the course of this meeting, the Board may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code;

AGENDA

- ITEM 1. Call to order;
- ITEM 2. Public Comments;
- ITEM 3. Approval of minutes of February 13, 2014;
- ITEM 4. Discussion, consideration and/or possible action regarding the following request;
"Acknowledgement of Hidalgo County Commissioners Court Law Enforcement Compensatory Time Change of 2003 and Approval of Language for Chapter 7 of the Hidalgo County Civil Service Commission Rules".



HUMAN RESOURCES DEPARTMENT
County Of Hidalgo

Esther A. Cortez
Human Resources Director

- ITEM 5. Discussion, consideration and/or possible action without hearing, consolidation, hearing setting, action on motion for continuance, and/or hearing on the following complaints/grievances;**
- | | |
|---------------------|---------------------|
| 1212-S-T-043 | 0913-S-T-026 |
| 0214-S-T-002 | |
- ITEM 6. Adjournment to closed session pursuant to Texas Government Code (551.074) for discussion and/or hearing on one or more of the complaints/grievances listed in Item 5;**
- ITEM 7. Reconvene in open session;**
- ITEM 8. Additional discussion and/or possible action on complaints/grievances listed on item 5;**
- ITEM 9. Adjourn;**

TO BE POSTED THIS 28th DAY OF MARCH 2014



Esther A. Cortez
Human Resources Director

HUMAN RESOURCES DEPARTMENT County Of Hidalgo

THE STATE OF TEXAS *
COUNTY OF HIDALGO *

BE IT REMEMBERED that on the 03rd day of April, 2014 after due notice having been posted, a Meeting of the Civil Service Commission was held at the Hidalgo County Human Resources Department located at 208 West Cano, City of Edinburg, Hidalgo County, Texas with the following members present and participating:

AURORA VILLARREAL ZAMORA
CIVIL SERVICE CHAIRPERSON

MICHELLE RABINOVICH
CIVIL SERVICE VICE-CHAIRPERSON

SILVESTRE RODRIGUEZ
CIVIL SERVICE COMMISSIONER

Also present:

MERCEDES SALINAS ESPINOSA
CIVIL SERVICE ATTORNEY

SYLVIA RIOS
EXECUTIVE ASSISTANT III

HERMELINDA SOLIS
COURT REPORTER

The following matters were discussed and/or actions taken:



Esther A. Cortez
Human Resources Director

HUMAN RESOURCES DEPARTMENT County Of Hidalgo

ITEM 1. Call to order;

Chairperson Aurora Villarreal Zamora calls the meeting to order at 5:38 p.m.;

ITEM 2. Public Comments;

None

ITEM 3. Approval of minutes of February 13, 2014;

Commissioner Silvestre Rodriguez, motion to approve the minutes;

Chairperson Aurora Villarreal Zamora, seconds the motion;

All in Favor say "Aye"

Motion Passes;

ITEM 4. Discussion, consideration and/or possible action regarding the following request; "Acknowledgement of Hidalgo County Commissioners Court Law Enforcement Compensatory Time Change of 2003 and Approval of Language for Chapter 7 of the Hidalgo County Civil Service Commission Rules".

Vice-Chairperson Michelle Rabinovich, motion to approve

Commissioner Silvestre Rodriguez, seconds the motion;

All in Favor say "Aye"

Motion Passes;



Esther A. Cortez
Human Resources Director

HUMAN RESOURCES DEPARTMENT County Of Hidalgo

ITEM 5. Discussion, consideration and/or possible action without hearing, consolidation, hearing setting, action on motion for continuance, and/or hearing on the following complaints/grievances;

1212-S-T-043

Vice-Chairperson Michelle Rabinovich, motion to Dismiss;

Commissioner Silvestre Rodriguez, seconds the motion;

All in Favor say "Aye"

Motion Passes;

0214-S-T-002

Vice-Chairperson Michelle Rabinovich, motion to Dismiss;

Commissioner Silvestre Rodriguez, seconds the motion;

All in Favor say "Aye"

Motion Passes;

0913-S-T-026

Vice-Chairperson Michelle Rabinovich, motion to reset hearing based on rule 10.04;

Commissioner Silvestre Rodriguez, seconds the motion;

All in Favor say "Aye"

Motion Passes;



Esther A. Cortez
Human Resources Director

HUMAN RESOURCES DEPARTMENT County Of Hidalgo

- ITEM 6. Adjournment to closed session pursuant to Texas Government Code (551.074) for discussion and/or hearing on one or more of the complaints/grievances listed in Item 5;**

Adjourned to closed session on Cases #0913-S-T-026 at 5:48 pm;

- ITEM 7. Reconvene in open session;**

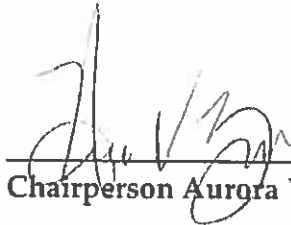
Reconvened to open session on Cases #0913-S-T-026 at 6:02 pm;

- ITEM 8. Additional discussion and/or possible action on complaints/grievances listed on item 5;**

None

- ITEM 9. Adjourn;**

Chairperson Aurora Villarreal Zamora adjourns at 6:08 pm;



Chairperson Aurora Villarreal Zamora

Dated this 12th day of June, 2014

By:



Sylvia Rios
Executive Assistant III

DATE: August 18, 2026 ✓

DEPARTMENT HEAD: Dagoberto Soto, Jr., Budget Officer ✓

2026
Appropriation



DEPARTMENT NAME: Dept of Budget & Mgmt for Const. Pct. 5 TTBH-MHOP

AI-104160/CC 08-18-26

ACCOUNT NUMBER: 1285-21-295-000-0000-50XXXX0-

Contact Person: Sandra Jara **Ph#:** **Ext.** 5408

SUBJECT: Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Increase Account Number(s)	Account (Object) Name	Amount
E(2950001327.GRANT.SALARY.REG FT EE) TTBH MHOP CPCT5	E(1285-21-295-000-0000-501130-) CONSTPCT5 REG FT	125,282.06
E(2950001327.GRANT.SALARY.SUPP PAY) TTBH MHOP CPCT5	E(1285-21-295-000-0000-501170-) CONSTPCT5 SUPP	6,600.00
E(2950001327.GRANT.SALARY.OT PAY) TTBH MHOP CPCT5	E(1285-21-295-000-0000-501310-) CONSTPCT5 OVER	14,591.99
E(2950001327.GRANT.FRINGS.HEALTH INS) TTBH MHOP CPCT5	E(1285-21-295-000-0000-502110-) CONSTPCT5 HEALTH	22,196.00
E(2950001327.GRANT.FRINGS.LIFE INS) TTBH MHOP CPCT5	E(1285-21-295-000-0000-502120-) CONSTPCT5 LIFE	112.32
E(2950001327.GRANT.FRINGS.FICA) TTBH MHOP CPCT5	E(1285-21-295-000-0000-502200-) CONSTPCT5 FICA	11,205.27
E(2950001327.GRANT.FRINGS.RETIREMENT) TTBH MHOP CPCT5	E(1285-21-295-000-0000-502300-) CONSTPCT5 RET	22,382.62
E(2950001327.GRANT.FRINGS.UC COMP) TTBH MHOP CPCT5	E(1285-21-295-000-0000-502500-) CONSTPCT5 UC COM	219.71
F(2950001327.INTERLOCAL.TTBH.)TTBH MHOP CPCT5-REV	R(1285-00-295-000-0000-4370000-)CONSTPCT5	202,589.97
TOTAL BUDGET INCREASE (DECREASE)		202,589.97

REASON:

Appropriation of funds to fund salaries, allowances and fringes in relation to the Constable Pct. 5 interlocal agreement with TTBH for the Mental Health Officer Program (MHOP) for FY 2027. Agreement period is from 9-1-2026 to 8-31-2027. No cash match required by the County. 100% of actual costs to be reimbursed by TTBH.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE _____

ATTEST COUNTY CLERK

REVIEWED

By Maria A. Munoz at 10:49 am, Aug 13, 2026

Journal Proof Report



Journal Number: 84245 Year: 2026 Period: 8

Description: AI-104160

Reference 1: Reference 2: Reference 3:

Source	Account Formatted Project String	Account Description	Line Description	OB	Debit	Credit
BUA	1285-21-295-000-0000-501130- E-2950001327.GRANT .SALARY .REG FT EE	CONSTPCT5 REGULAR FT EMPLOYEE	CC 08/18/26 TTBH MHOP 5 APPROP		\$125282.06	
BUA	1285-21-295-000-0000-501170- E-2950001327.GRANT .SALARY .SUPP PAY	CONSTPCT5 SUPPLEMENTAL PAY	CC 08/18/26 TTBH MHOP 5 APPROP		\$6600.00	
BUA	1285-21-295-000-0000-501310- E-2950001327.GRANT .SALARY .OT PAY	CONSTPCT5 OVERTIME PAY	CC 08/18/26 TTBH MHOP 5 APPROP		\$14591.99	
BUA	1285-21-295-000-0000-502110- E-2950001327.GRANT .FRINGE .HEALTH INS	CONSTPCT5 HEALTH INSURANCE	CC 08/18/26 TTBH MHOP 5 APPROP		\$22196.00	
BUA	1285-21-295-000-0000-502120- E-2950001327.GRANT .FRINGE .LIFE INS	CONSTPCT5 LIFE INSURANCE	CC 08/18/26 TTBH MHOP 5 APPROP		\$112.32	
BUA	1285-21-295-000-0000-502200- E-2950001327.GRANT .FRINGE .FICA	CONSTPCT5 FICA CONTRIBUTION	CC 08/18/26 TTBH MHOP 5 APPROP		\$11205.27	
BUA	1285-21-295-000-0000-502300- E-2950001327.GRANT .FRINGE .RETIREMENT	CONSTPCT5 RETIREMENT CONTRIB	CC 08/18/26 TTBH MHOP 5 APPROP		\$22382.62	
BUA	1285-21-295-000-0000-502500- E-2950001327.GRANT .FRINGE .UNEMP COMP	CONSTPCT5 UE COMPENSATION	CC 08/18/26 TTBH MHOP 5 APPROP		\$219.71	
BUA	1285-00-295-000-0000-437000- F-2950001327.INTERLOCAL.TTBH .	CONSTPCT5 LOC GOV UNIT SPC GRT	CC 08/18/26 TTBH MHOP 5 APPROP			\$202589.97
Journal 2026/8/84245					Total	\$202589.97
						\$202589.97

REVIEWED

By Maria A. Munoz at 10:49 am, Aug 13, 2026

Journal Proof Report



Journal Number: 84245 Year: 2026 Period: 8 Description: AI-104160 Reference 1: Reference 2: Reference 3:

System Generated Lines

Account Display	Account Description	Debit	Credit
		Total	

REVIEWED
By Maria A. Munoz at 10:49 am, Aug 13, 2026

Journal Proof Report



Journal Number: 84245 Year: 2026 Period: 8 Description: AI-104160 Reference 1: Reference 2: Reference 3:

Fund Summary

Fund		Account Description	Debit	Credit
1285	DES PURPOSE GRANTS LEVEL 5			
	1285-00-000-000-0000-331000-	GRANTS LVL 5-APPROPRIATIONS		\$202589.97
	1285-00-000-000-0000-335000-	ESTIMATED REVENUES	\$202589.97	
Fund Total			202589.97	202589.97

REVIEWED
By Maria A. Munoz at 10:49 am, Aug 13, 2026