



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

POSITION TITLE CHANGE ONLY REQUEST FORM

NOTE: Complete this form to correct the position title of an employee based on the employee's assigned duties and responsibilities. A position title change does not involve a change in duties or responsibilities nor a change in salary.

Date: 08/13/2026

Employee Name: _____

Employee No.: 058092

Department Name: Facilities Management

Department No.: 220

Current Position Title: Maintenance II

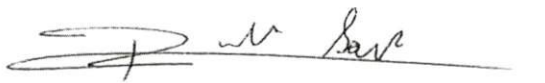
Requested Position Title: Groundskeeper II

EXPLANATION OF TITLE CHANGE: *(Briefly explain why the title change is needed)*

Prior requested through the Budget process, main duties pertain to the landscaping.

DEPARTMENT OF HUMAN RESOURCES: *(Recommendations)*

Attach a list of duties and responsibilities assigned to the employee. (DO NOT ATTACH A JOB DESCRIPTION)



Elected Official / Department Head

08/13/2026

Date



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Date: 08/13/2026

Employee Name: _____

Employee No.: 253596

Department Name: Facilities Management

Department No.: 220

Current Position Title: Maintenance II

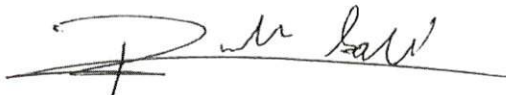
Requested Position Title: Groundskeeper II

EXPLANATION OF TITLE CHANGE: *(Briefly explain why the title change is needed)*

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Date: 08/13/2026

Employee Name: _____ Employee No.: 271373

Department Name: Facilities Management Department No.: 220

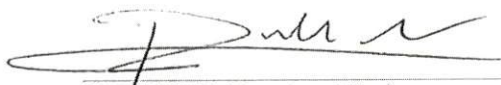
Current Position Title: Maintenance II Requested Position Title: Groundskeeper II

EXPLANATION OF TITLE CHANGE: (Briefly explain why the title change is needed)

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DEPARTMENT OF HUMAN RESOURCES: (Recommendations)

Attach a list of duties and responsibilities assigned to the employee. (DO NOT ATTACH A JOB DESCRIPTION)



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Date: 08/13/2026

Employee Name: _____

Employee No.: 252603

Department Name: Facilities Management

Department No.: 220

Current Position Title: Maintenance II

Requested Position Title: Groundskeeper II

EXPLANATION OF TITLE CHANGE: (Briefly explain why the title change is needed)

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DEPARTMENT OF HUMAN RESOURCES: (Recommendations)

Attach a list of duties and responsibilities assigned to the employee. (DO NOT ATTACH A JOB DESCRIPTION)


Elected Official / Department Head

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Date: 08/13/2026

Employee Name: _____

Employee No.: 253545

Department Name: Facilities Management

Department No.: 220

Current Position Title: Maintenance II

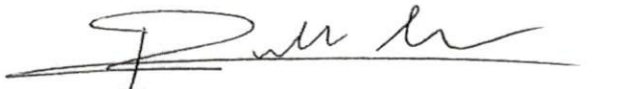
Requested Position Title: Groundskeeper II

EXPLANATION OF TITLE CHANGE: (Briefly explain why the title change is needed)

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