



2812 S. Bus. Hwy 281, Edinburg, Texas 78539 | Phone: (956) 318-2626 | www.co.hidalgo.tx.us/purchasing

NOTICE

TO: Clarissa Ramirez / Director for HC WIC Program
FROM: Pedro Cuadros, Contract Specialist II
DATE: July 23, 2026
RE: Project No. 23-0278-EXT03
Extension of Contract C-23-0278-09-26

Contract **C-23-0278-09-26** between Hidalgo County and **RREAL LLC** for “**Lease of Office Space – City of Alton (West)**” will expire on **September 30, 2026**. We have the option to renew this exercise the final one (1) year extension under the same rates, terms and conditions.

For your review and consideration, the current contract is enclosed. Please advise what action WIC Program would like the Purchasing Department to take by making a selection below:

- ☒ Renew the contract with the same rates, terms, and conditions
- ☐ Allow the contract to expire, as those services are no longer needed
- ☐ Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **July 30, 2026**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

Clarissa Ramirez

A handwritten signature in cursive script that reads "Clarissa Ramirez".

7/24/26

Name

Signature

Date

Please include the account number(s) for the above reference project:

Account No.: 1292-41-350-000-0000-504410

Should you have any questions or need additional information, I may be reached at extension 4859.

pcp