



Driver Listing Report
Report Date: 10/23/2025

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Total Records for Report: 3

Account Number	Account Name	Driver ID	Driver Status	Driver Status Date	Driver Last Name	Driver First Name	Driver Middle Initial
869309740	HIDALGO COUNTY -Juvenile Justice Center	205419	ACTIVE	01/13/2025	MARTINEZ	KARLA	
869309740	HIDALGO COUNTY -Juvenile Justice Center	235962	ACTIVE	09/30/2025	JOHNSON	CHRISTINA	
869309740	HIDALGO COUNTY -Juvenile Justice Center	237396	ACTIVE	01/13/2025	GARCIA	MARK	

FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

Add Vehicle Card

☒ Add Driver Pin

☐ Delete/ Cancel Card

☐ Delete/Cancel Driver

Department:	Judge Mario E. Ramirez, Jr., Juvenile Justice Center		
Billing Address:	1001 N DOOLITTLE RD		
Fuel Card Manager:	JUAN TIJERINA		
	This person can not have use of the fuel card		
Phone Number:	(956)587-6200		
Web user Name:		Password:	
Hidalgo Co Acct Number:	5-1100-423-79-330-001-5-626		
Requested By:	Cindy Paslak		
Original Signature is required	Sign & Print Elected/Official Supervisor/Director		
On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.			

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	Agenda Item No. #
Reviewed by Fuel Card Administrator:	Yvonne C. Peña 11/3/25
Cards Received by Dept on:	Date Returned/Cancelled:
Fuel Cards Received by Department:	Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No (N/A = Non-vehicle)	Description (Vehicle or Non-vehicle Equip.)	VIN Number (N/A = Non-vehicle)	Asset Number (N/A = Non-vehicle)	Purchasing Dept. Use Only Card Number

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy
Karla Martinez	9/6/95	205419		
Mark Garcia	8/15/97	237396		

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Department: Judge Mario E. Ramirez, Jr., Juvenile Justice Center
Billing Address: 1001 N DOOLITTLE RD
Fuel Card Manager: JUAN TIJERINA

This person can not have use of the fuel card

Phone Number: (956)587-6200

Web user Name:

Password:

Hidalgo Co Acct Number: 5-1100-423-79-330-001-5-626

Requested By: MARYANN DENNER, CHIEF JPO

Original Signature is required

Sign & Print Elected/Official Supervisor/Director

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For Purchasing Department Use Only

Approved by Commissioners Court On:

Agenda Item No. #

Reviewed by Fuel Card Administrator:

Vivonne C. Peña 9/30/25

Cards Received by Dept on:

Date Returned/Cancelled:

Fuel Cards Received by Department:

Sign & Print Authorized Elected Official/Supervisor/Director

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User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy
Christina Johnson	9/211998	235962		