



NOTICE

TO: Sheriff J. E. "Eddie" Guerra
FROM: Victor Webber, Contract Specialist II
DATE: August 19, 2026
RE: Project No. 26-0512
"Drug and Alcohol Testing Services"

Contract C-22-0443-09-27 between Hidalgo County and LAB Services, Inc. for "Drug and Alcohol Services" will expire on October 12, 2026. As there are no extension options for this contract, our office, if required will have to solicit for bids, proposals or qualifications for this project. Please advise what action the Sheriff's Office would like the Purchasing Department to take by making a selection below:

- ☒ Review, modify and approve project specifications to proceed with new solicitation
- ☐ Allow the contract to expire, as those services are no longer needed

Please sign and return this notice as acknowledgement of receipt by August 26, 2026. Following your response, our office will confirm what will be the next steps to follow. Action is required in order to proceed promptly and to ensure there's no lapse in services.

Myra Montoya Myra Montoya 8-28-26
Name Signature Date

Please include the account number(s) for the above reference project:

Account No.: 6-1100-21-280-001-0000-503390

Should you have any questions or need additional information, I may be reached at extension 4872.

vwb

CC: Igancio Amezcua, MBA, CTCM, CTCD, Purchasing Director
Olga Garza, Division Manager, Contracts Management
Dina Trevino, Assistant Purchasing Director