



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

PERSONNEL ADJUSTMENT REQUEST FORM (ALLOWANCES)

NOTE: Complete multiple personnel action form if department is requesting more than (3) personnel actions.

Date: 08/19/2026 Current Slot No.: 800175
Department Name: DA'S OFFICE Current Position Title: ATTORNEY IV
Department No.: 080 Requested Position Title: ATTORNEY IV

ALLOWANCE REQUEST: *Type of Allowance*

☐ Position ☐ Interpreter ☐ Clothing ☒ Supplemental ☐ Auto

ALLOWANCE AMOUNT: \$10,000 \$2,500 -\$7,500.
Current Budgeted Amount Proposed Budgeted Amount Net Change

ALLOWANCE AMOUNT: \$ 0.00
Current Budgeted Amount Proposed Budgeted Amount Net Change

TOTAL BUDGETARY IMPACT: -\$ 7,500.00

POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:

☒ Current Department Budget ☐ Annual Budget Cycle ☐ Will Require Additional Funds
☐ Salary Adjustment ☒ Other TRANSFERRING ALLOWANCE

POSITION TYPE: ☒ Full Time Regular Object Code 113 ☐ Part Time Regular Object Code 114
☐ Full Time Temporary Object Code 121 ☐ Part Time Temporary Object Code 122

CIVIL SERVICE: ☒ Exempt FLSA: ☒ Exempt
☐ Non-Exempt ☐ Non-Exempt

JUSTIFICATION / PRIORITY: *(Explain why this allowance request is essential)*

TRANSFERRING ALLOWANCE AMOUNT DUE TO REASSIGNMENT OF CC
RESPONSIBILITIES, EFFECTIVE 9/1/2026.

COMMENTS: *(Any comments you wish to make regarding this request, attach additional pages if needed)*

FROM EMPLOYEE NO. 234109 TO EMPLOYEE NO. 224790

Rosalinda Cantu
Department Head
[Signature]
Department of Human Resources

08/19/2026
Date
[Signature]
Date



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

PERSONNEL ADJUSTMENT REQUEST FORM (ALLOWANCES)

NOTE: Complete multiple personnel action form if department is requesting more than (3) personnel actions.

Date: 08/19/2026 Current Slot No.: 800165
Department Name: DA'S OFFICE Current Position Title: ATTORNEY IV
Department No.: 080 Requested Position Title: ATTORNEY IV

ALLOWANCE REQUEST: *Type of Allowance*

☐ Position ☐ Interpreter ☐ Clothing ☒ Supplemental ☐ Auto

ALLOWANCE AMOUNT:	\$ 0.00	\$ 7,500.00	\$ 7,500.00
	Current Budgeted Amount	Proposed Budgeted Amount	Net Change

ALLOWANCE AMOUNT:			\$ 0.00
	Current Budgeted Amount	Proposed Budgeted Amount	Net Change

TOTAL BUDGETARY IMPACT: \$ 7,500.00

POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:

☒ Current Department Budget ☐ Annual Budget Cycle ☐ Will Require Additional Funds
☐ Salary Adjustment ☒ Other TRANSFERRING ALLOWANCE

POSITION TYPE: ☒ Full Time Regular Object Code 113 ☐ Part Time Regular Object Code 114
☐ Full Time Temporary Object Code 121 ☐ Part Time Temporary Object Code 122

CIVIL SERVICE: ☒ Exempt **FLSA:** ☒ Exempt
☐ Non-Exempt ☐ Non-Exempt

JUSTIFICATION / PRIORITY: *(Explain why this allowance request is essential)*

TRANSFERRING ALLOWANCE AMOUNT DUE TO REASSIGNMENT OF CC
RESPONSIBILITIES, EFFECTIVE 9/1/2026.

COMMENTS: *(Any comments you wish to make regarding this request, attach additional pages if needed)*

FROM EMPLOYEE NO. 234109 TO EMPLOYEE NO. 224790

Rosaleen Cantu
Department Head

[Signature]
Department of Human Resources

08/19/2026
Date

8/26/26
Date