

County of Hidalgo §
State of Texas §

**MEMORANDUM OF UNDERSTANDING BETWEEN THE
HIDALGO COUNTY COMMUNITY SERVICE AGENCY AND THE COUNTY OF
HIDALGO, TEXAS**

This Memorandum of Understanding, hereinafter, "Agreement" is made on this _____ day of _____, 2026 by and between **THE COUNTY OF HIDALGO, TEXAS, BY AND THROUGH THE HIDALGO COUNTY JUDGE'S OFFICE** hereinafter referred to as "COUNTY", and the **HIDALGO COUNTY COMMUNITY SERVICE AGENCY**, hereinafter referred to as "HIDALGO CSA", with administrative offices located at 2524 N. Closner Blvd., Edinburg, Texas, referred to collectively as "the Parties".

WHEREAS, the HIDALGO CSA serves the COUNTY'S designated Community Action Agency, and works to reduce poverty and improve the quality of life and promote self-sufficiency of the low income, and vulnerable households of the Hidalgo County; and

WHEREAS, the HIDALGO CSA seek to provide effective, efficient, and comprehensive services through partnerships and direct funding; and

WHEREAS, the COUNTY seeks to provide funding to assist HIDALGO CSA with case management operations for the purpose of improving the provision of direct services;

NOW THEREFORE, in consideration of the mutual promises, terms and conditions expressed between the parties hereto, it is understood and agreed by and between the COUNTY and HIDALGO CSA as follows:

1. All of the above statements are incorporated herein and fully restated.

The COUNTY, agrees to provide HIDALGO CSA a lump sum in the amount of ONE HUNDRED SIXTY-SEVEN THOUSAND FIVE HUNDRED DOLLARS AND NO CENTS (\$167,500.00) to afford necessary expenses of case management operations for the purpose of improving the provision of direct services; focused on the implementation of a Client Engagement and Call Management System that will enhance customer service, reduce call wait time, client responsiveness, and reduce constituent complaints; and developing a Case Manager system that included contracted Case-Manager to facilitate and support program participants; and a Case Management Software Modernization System that can streamline client intake, automate tracking and referrals, monitor outcomes, and strengthen direct services support for clients.

2. HIDALGO CSA agrees to conform to applicable purchasing laws, regulations, employ-

ment policies and procedures with respect to any expenditures in relation to the funds provided under this agreement.

3. HIDALGO CSA shall deliver copies and/or records of all supporting expense documentation related to funds expenditures for services under this agreement to the County on a semi-annual basis until all funds are exhausted or at any time upon request by the County during the required retention period.

4. HIDALGO CSA shall maintain supporting documentation for a minimum of three (3) years, and shall provide the County, County Auditor, and any of their duly authorized representatives, access to and the right to examine all books, accounts, records, files, and other paper, things or property belonging to or in use by HIDALGO CSA regarding the funds and services provided under this agreement.

5. Upon the exhaustion of funds provided to HIDALGO CSA by County under this agreement and the expiration of the required records retention period, the parties agree that the County and HIDALGO CSA will be mutually released of all duties imposed by this agreement.

6. County may suspend or terminate this agreement if HIDALGO CSA materially fails to comply with any term herein. Upon termination of this agreement, HIDALGO CSA shall transfer to County any unutilized funds provided under the terms of this agreement, if any, within thirty (30) business days.

7. The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this agreement.

8. The effective date of this agreement shall be the date first written above. The term of the agreement shall extend until the exhaustion of funds provided to HIDALGO CSA by COUNTY under this agreement and the expiration of the required records retention period, and may be extended by mutual agreement of the parties.

9. HIDALGO CSA and COUNTY, including subcontractors, assignees and successors in interest, ensures that no person shall on the grounds of race, religion, color, national origin, sex, age, or disability, or any other protected class under law, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation in any federally or non-federally funded program or activity when providing any services described herein under this contract/agreement. *See Title VI of the Civil Rights Act of 1964, as amended.*

10. Nothing in this agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is a conflict between and provisions of their agreement and any present

or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provisions or provision of the agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during times such conflict exists.

WITNESS THE HANDS OF THE PARTIES effective as of the day and year first written above.

COUNTY OF HIDALGO, TEXAS

Richard F. Cortez, County Judge

HIDALGO COUNTY COMMUNITY SERVICE AGENCY

Jaime R. Longoria
Executive Director, Hidalgo County Community
Service Agency

ATTEST:

Arturo Guajardo, Jr., County Clerk

APPROVED AS TO FORM
Office of the Criminal District Attorney,
Toribio "Terry" Palacios

By: _____
Victor M. Garza, Chief Administrative Assistant