



2812 S. Bus. Hwy 281, Edinburg, Texas 78539 | Phone: (956) 318-2626 | www.co.hidalgo.tx.us/purchasing

NOTICE

TO: Clarissa Ramirez, H.C. WIC Director
FROM: Amanda Martinez, Contract Specialist II
DATE: September 08, 2026
RE: Project No. 23-0280-EXT01
Extension of Contract C-23-0280-09-19

Contract C-23-0280-09-19 between Hidalgo County and Kalifa Real Estate, LLC for Lease of Office Space - McAllen will expire on September 30, 2026. We have the option to renew this contract for a one (1) year term.

For your review and consideration, the current contract is enclosed. Please advise what action the H.C. WIC Program would like the Purchasing Department to take by making a selection below:

- ☒ Renew the contract with the same rates, terms, and conditions
- ☐ Allow the contract to expire, as those services are no longer needed
- ☐ Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgment of receipt by **September 11, 2026**. Following your response, our office will send you a tentative schedule for this project. If there is no action selected by the deadline stated, we will proceed with renewing this contract to ensure there is no lapse in services.

Clarissa Ramirez

Name

Clarissa Ramirez / E.M.

Signature

9/8/2026

Date

Please include the account number(s) for the above reference project:

Account No.: 1292-41-350-000-0000-507820

Should you have any questions or need additional information, I may be reached at extension 4865.