



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

PERSONNEL ADJUSTMENT REQUEST FORM (ALLOWANCES)

NOTE: Complete multiple personnel action form if department is requesting more than (3) personnel actions.

Date: 09/17/2026 Current Slot No.: 2800936
Department Name: SHERIFF'S OFFICE Current Position Title: DEPUTY SHERIFF
Department No.: 280 Requested Position Title: DEPUTY SHERIFF

ALLOWANCE REQUEST: Type of Allowance

☐ Position ☐ Interpreter ☐ Clothing ☒ Supplemental ☐ Auto

ALLOWANCE AMOUNT:	<u>\$ 0.00</u>	<u>\$ 2,100.00</u>	<u>\$ 2,100.00</u>
	Current Budgeted Amount	Proposed Budgeted Amount	Net Change

ALLOWANCE AMOUNT:	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>
	Current Budgeted Amount	Proposed Budgeted Amount	Net Change

TOTAL BUDGETARY IMPACT: \$ 2,100.00

POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:

☐ Current Department Budget ☐ Annual Budget Cycle ☐ Will Require Additional Funds
☐ Salary Adjustment ☒ Other Fundings from Auto Theft Force

POSITION TYPE: ☒ Full Time Regular Object Code 113 ☐ Part Time Regular Object Code 114
☐ Full Time Temporary Object Code 121 ☐ Part Time Temporary Object Code 122

CIVIL SERVICE: ☐ Exempt **FLSA:** ☐ Exempt
☒ Non-Exempt ☒ Non-Exempt

JUSTIFICATION / PRIORITY: (Explain why this allowance request is essential)

To add supplemental pay to a new created position under the Auto Theft Force

COMMENTS: (Any comments you wish to make regarding this request, attach additional pages if needed)

Department Head

09/17/2026
Date

Department of Human Resources

09/18/26
Date



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Department No.: 280 Requested Position Title: DEPUTY SHERIFF

ALLOWANCE REQUEST: Type of Allowance

☐ Position ☐ Interpreter ☒ Clothing ☐ Supplemental ☐ Auto

ALLOWANCE AMOUNT: \$ 0.00 \$ 500.00 \$ 500.00
Current Budgeted Amount Proposed Budgeted Amount Net Change

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Current Budgeted Amount Proposed Budgeted Amount Net Change

TOTAL BUDGETARY IMPACT: \$ 500.00

POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:

☐ Current Department Budget ☐ Annual Budget Cycle ☐ Will Require Additional Funds
☐ Salary Adjustment ☒ Other Fundings from Auto Theft Force

POSITION TYPE: ☒ Full Time Regular Object Code 113 ☐ Part Time Regular Object Code 114
☐ Full Time Temporary Object Code 121 ☐ Part Time Temporary Object Code 122

CIVIL SERVICE: ☐ Exempt **FLSA:** ☐ Exempt
☒ Non-Exempt ☒ Non-Exempt

JUSTIFICATION / PRIORITY: (Explain why this allowance request is essential)

To add clothing allowance to a new created position under the Auto Theft Force

COMMENTS: (Any comments you wish to make regarding this request, attach additional pages if needed)

Department Head

Department of Human Resources

09/17/2026
Date

Date