

EXHIBIT “F”
HIDALGO COUNTY
Professional Engineering Services
Agreement # C-25-0032-09-29

WORK AUTHORIZATION NO. 1

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of the Professional Engineering Services Agreement No. C-25-0032-09-29, incorporated herein by reference, for the “Russell-Chapin Rd. Hike & Bike Trail Project” made by and between HIDALGO COUNTY, action herein by and through the Commissioner’s Court, hereinafter called the “**Owner**,” and Cobb, Fendley & Associates, Inc , hereinafter called the “**Engineer**.”

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the Engineer to Project Management, Procurement of Design Consultant, TASA Program Coordination and Implementation and AFA Development.

The **Engineer** is to provide the scope of Services as required by the Agreement with Owner.

The scope of services to be provided by the **Engineer** is identified in **Attachment “A” – “Scope of Services to be provided by Engineer”** attached hereto and incorporated by reference.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is **\$ 59,170.00** This amount is based upon the costs outlined in the **Attachment “B” – “Fee Proposal”** attached hereto and incorporated by reference.

PART 3. PAYMENT

Compensation and payment to the Engineer for the services established under this Work Authorization shall be made in accordance with the **Professional Engineering Services** Agreement No. **C-25-0032-09-29** between the **Owner** and the **Engineer**.

PART 4. FUNDING

This Work Authorization No. 1 shall be funded through funding source:
Account No. _____

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate **upon completion of the scopes of the Work Authorization, within the limits of Agreement No. C-25-0032-09-29, provided in this Work Authorization. If applicable:**

Engineer shall conform to the approved "Work/Project Schedule", attached hereto and incorporated by reference herein as **Attachment "C"**.

PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement No. C-25-0032-09-29**

PART 7. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court as indicated below.

EXECUTED as of the day and year first written above.

APPROVED BY COMMISSIONERS' COURT ON September 29th, 2026

Agenda Item No. 104855

Executive Office: _____

ENGINEER:

Cobb, Fendley & Associates, Inc

COUNTY:

COUNTY OF HIDALGO

Hon. Richard F. Cortez, County Judge

ATTEST:

Arturo Guajardo, Jr., County Clerk

LIST OF ATTACHMENTS:

Attachment "A" – *Scope of Services to be provided by Engineer*

Attachment "B" – *Fee Proposal*

Attachment "C" – *Approved Work/Project Schedule (If applicable)*

ATTACHMENT B

PROJECT SUPPORT SERVICES TO BE PROVIDED BY THE CONSULTANT

Introduction

The work to be performed by Cobb, Fendley and Associates (CONSULTANT) will include project support services for Hidalgo COUNTY (COUNTY), on the Russell Rd / Chapin St Hike and Bike Trail project (Project), along Russell Road from Mon Mack Road to the Hidalgo County Drainage District #1 ditch, then on Chapin St to Jackson Rd, a distance of approximately 1.5 miles, located in Edinburg TX.

As requested by the COUNTY, the CONSULTANT shall provide the COUNTY with project support services as follows:

- Project management,
- Procurement of the design consultant,
- TASA program coordination and implementation, and
- Development of the AFA.

A total of 6 months is anticipated on this project.

1. Project Management

The CONSULTANT shall provide project management services including, but not limited to:

- kickoff meeting will be held with the COUNTY to begin the project and establish expectations and the schedule.
- Conduct monthly status meetings with the COUNTY and prepare minutes (assume 6); and
- Monthly invoice and progress reports (assume 6).

2. Procurement of Design Consultant

The CONSULTANT shall assist the COUNTY in the procurement of the selected design consultant with the following activities:

- Review and provide comments for a maximum of two iterations on the RFQ developed by the COUNTY'S Purchasing Department;
 - Review, score, rank, and recommend the selected design consultant from the submitted SOQs (assumed 15 maximum);
 - Develop a PowerPoint presentation (maximum 30 slides) summarizing the project to present to the selected design consultant prior to them developing the scope and fee;
 - Conduct a meeting with the selected design consultant utilizing the PowerPoint presentation
-

summarizing the project;

- Provide support in negotiating the fee with the selected design consultant for a maximum of three (3) markup iterations, with a supplemental being needed if an agreement cannot be reached with the highest ranked firm and negotiations are entered with the next highest ranked firm; and
- Review and provide markup comments for a maximum of two (2) iterations on the contract package provided by the selected design consultant. The contract document will be developed by the COUNTY's Purchasing Department.

3. TASA Program Coordination and Implementation

- Coordinate with RGVMPO and TxDOT on TASA program duties and responsibilities of Hidalgo County, such as letting of the project, design and construction responsibilities;
- Coordinate with RGVMPO and TxDOT on the allowable elements, services and expenses under the TASA program, such as planning, surveying, environmental, and design services; and
- One (1) meeting assumed with RGVMPO and TxDOT on TASA program requirements and funding constraints, including the determination of the lapsing of the funds and ROW acquisition.

4. Advance Funding Agreement (AFA) Development

- Complete the financial table required on the Advance Funding Agreement (AFA) per the authorized funding from the RGVMPO;
 - Review and provide markup comments for a maximum of two (2) iterations on the draft AFA developed by TxDOT; and
 - Coordinate with the RGVMPO, TxDOT, and Hidalgo COUNTY through phone calls, emails, and assume one (1) meeting.
-

Project Support Services For Hidalgo County Pct 4 Russell Rd and Chapin St Hike & Bike Trail From Mon Mack Rd to Jackson Rd																					
	Homer					Raul Gallaga	Armand Hernandez				Amber Vandermey										
	\$330.00	\$365.00	\$270.00	\$200.00	\$200.00	\$175.00	\$160.00	\$185.00	\$325.00	\$185.00	\$155.00	\$0.700	\$110.000	\$68.000	\$5.00	\$3.00	\$0.15				
	per hour	per hour	per hour	per hour	per hour	per hour	per hour	per hour	per hour	per hour	per hour	per mile	per day	per day	per delivery	per sf	per copy				
Task	Project Manager IV	Senior Engr V	PM II	PM I	Engineer II	Engineer I	Graduate Engineer II	Senior Project Coordinator	ROW PM III	ROW Agent II	Project Coordinator II	Mileage	Lodging	Per Diem	Postage - Regular	Color Prints (Larger than 11x17)	Copies (up to 11x17)	Total Labor Hours	Total Fee Budget	Expenses	Total Budget
Project Management	22	0	0	0	0	0	0	0	0	0	12	100	0	0	0	0	200	34	\$9,120.00	\$100.00	\$9,220.00
Kickoff meeting with County	4																	4	\$1,320.00		
Conduct monthly project status meetings with County & prepare minutes (assume 6)	12										6	100					200	18	\$4,890.00	\$100.00	
Invoicing & Progress Reports (assume 6)	6										6							12	\$2,910.00		
Procurement of Design Consultant	74	0	0	0	0	12	0	0	0	0	14	0	0	0	0	0	0	100	\$28,690.00	0	\$28,690.00
Review and provide comments on the draft RFQ developed by the County (2 iterations)	8																	8	\$2,640.00		
Review, score, rank, and recommend selected design consultant from submitted SOQs (15 max)	32					12												44	\$12,660.00		
Develop a Powerpoint presentation summarizing the project (30 slides assumed)	14										14							28	\$6,790.00		
Conduct a meeting using the Powerpoint presentation summarizing the project with the selected design consultant	4																	4	\$1,320.00		
Negotiate the fee with the selected design consultant (3 iterations)	10																	10	\$3,300.00		
Review and provide comments on the contract developed by the County Purchasing Dept with the selected design consultant (2 iterations)	6																	6	\$1,980.00		
TASA Program Coordination and Implementation	32	0	0	0	0	0	8	0	0	0	0	0	0	0	0	0	0	40	\$11,840.00	\$0.00	\$11,840.00
Coordinate with RGVMPPO and TxDOT on TASA program duties and responsibilities of Hidalgo County	14						4											18	\$5,260.00		
Coordinate with RGVMPPO and TxDOT on allowable elements, services and expenses under the TASA program	14						4											18	\$5,260.00		
One (1) meeting assumed with RGVMPPO and TxDOT on TASA program requirements and funding constraints	4																	4	\$1,320.00		
AFA Development	24	0	0	0	0	8	0	0	0	0	0	100	0	0	0	0	200	32	\$9,320.00	\$100.00	\$9,420.00
Complete the financial table of the AFA	8					4												12	\$3,340.00		
Review and provide comments on the draft AFA developed by TxDOT (2 iterations)	8					4												12	\$3,340.00		
Coordination with RGVMPPO, TxDOT, & Hidalgo Co. (1 meeting assumed)	8											100					200	8	\$2,640.00	\$100.00	
PROJECT TOTAL	152	0	0	0	0	20	8	0	0	0	26	200	0	0	0	0	400	206	\$58,970.00	\$200.00	\$59,170.00

RUSSELL RD/CHAPIN ST HIKE & BIKE PROJECT SUPPORT SERVICES SCHEDULE

	MONTH					
	NOV 2026	DEC 2026	JAN 2027	FEB 2027	MAR 2027	APR 2027
ACTIVITY						
AFA Development						
TASA Program Implementation & Coordination						
Procurement of Design Consultant						
Project Management						