



**Driver Listing Report**  
Report Date: 08/13/2026

**Driver Listing Report**

Report Date From: 01/01/2026 to 03/31/2026

Total Records for Report: 1

| Account Number | Account Name            | Driver ID | Driver Status | Driver Status Date | Driver Last Name | Driver First Name | Driver Middle Initial |
|----------------|-------------------------|-----------|---------------|--------------------|------------------|-------------------|-----------------------|
| 869320200      | HIDALGO CONSTABLE PCT 3 | 267570    | ACTIVE        | 01/07/2026         | RUIZ             | ROBERTO           |                       |
|                |                         |           |               |                    |                  |                   |                       |
| TERMINATED     | 0                       |           |               |                    |                  |                   |                       |
| ACTIVE         | 1                       |           |               |                    |                  |                   |                       |

# FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

☐ Add Vehicle Card
 ☒ Add Driver Pin
 ☐ Delete/ Cancel Card
 ☐ Delete/Cancel Driver

|                                                                                                                                                                                                                                                                                                                         |                                                   |                      |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|----------------------|--|
| <b>Department:</b>                                                                                                                                                                                                                                                                                                      | CONSTABLE PCT. 3                                  |                      |  |
| <b>Billing Address:</b>                                                                                                                                                                                                                                                                                                 | 730 N. BREYFOGLE SUITE B MISSION, TX 78572        |                      |  |
| <b>Fuel Card Manager:</b>                                                                                                                                                                                                                                                                                               | LEIDY ROQUE                                       |                      |  |
|                                                                                                                                                                                                                                                                                                                         | This person can not have use of the fuel card     |                      |  |
| <b>Phone Number:</b>                                                                                                                                                                                                                                                                                                    |                                                   | <b>County Email:</b> |  |
| <b>Web user Name:</b>                                                                                                                                                                                                                                                                                                   |                                                   | <b>Password:</b>     |  |
| <b>Hidalgo Co Acct Number:</b>                                                                                                                                                                                                                                                                                          | 6-1100-421-00-293-001-0-626                       |                      |  |
| <b>Requested By:</b>                                                                                                                                                                                                                                                                                                    | ELDON DUNN <i>Eldon Dunn</i>                      |                      |  |
| Original Signature is required                                                                                                                                                                                                                                                                                          | Sign & Print Elected/Official Supervisor/Director |                      |  |
| On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued. |                                                   |                      |  |

|                                           |                                                              |
|-------------------------------------------|--------------------------------------------------------------|
| <i>For Purchasing Department Use Only</i> |                                                              |
| Approved by Commissioners Court On:       | Agenda Item No. #                                            |
| Reviewed by Fuel Card Administrator:      | <i>Yvonne C. Peña 1/07/26</i>                                |
| Cards Received by Dept on:                | Date Returned/Cancelled:                                     |
| Fuel Cards Received by Department:        | Sign & Print Authorized Elected Official/Supervisor/Director |

| Vehicle Plate No<br>(N/A = Non-vehicle) | Description<br>(Vehicle or Non-vehicle Equip.) | VIN Number<br>(N/A = Non-vehicle) | Asset Number<br>(N/A = Non-vehicle) | Purchasing Dept.<br>Use Only<br>Card Number |
|-----------------------------------------|------------------------------------------------|-----------------------------------|-------------------------------------|---------------------------------------------|
|                                         |                                                |                                   |                                     |                                             |
|                                         |                                                |                                   |                                     |                                             |
|                                         |                                                |                                   |                                     |                                             |
|                                         |                                                |                                   |                                     |                                             |
|                                         |                                                |                                   |                                     |                                             |

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

| User Name    | DOB        | User ID<br>(6 digits) | DBM Use Only<br>License<br>Verification | Purchasing Dept.<br>Use Only<br>Training Date &<br>Signed Fuel Policy |
|--------------|------------|-----------------------|-----------------------------------------|-----------------------------------------------------------------------|
| roberto.ruiz | 06/17/1986 | 267570                |                                         |                                                                       |
|              |            |                       |                                         |                                                                       |
|              |            |                       |                                         |                                                                       |
|              |            |                       |                                         |                                                                       |



Vehicle Listing Report  
Report Date 08/13/2026

### Vehicle Listing Report

Report Date: 01/01/2026 to 03/31/2026

Total Records for Report: 1

| Account Number | Account Name            | Vehicle ID | Vehicle Status Description | Vehicle Status Date | License Number | License State | VIN               | Vehicle Description |
|----------------|-------------------------|------------|----------------------------|---------------------|----------------|---------------|-------------------|---------------------|
| 869320200      | HIDALGO CONSTABLE PCT 3 | 600053     | TERMINATED                 | 02/12/2026          | 122-3121       | TX            | 1FM5K8AR0GGA19091 | 2015 FORD EXPLORE   |

|         |   |  |  |  |  |  |  |  |
|---------|---|--|--|--|--|--|--|--|
| Add     | 0 |  |  |  |  |  |  |  |
| Deleted | 1 |  |  |  |  |  |  |  |

# FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

☐ Add Vehicle Card
 ☐ Add Driver Pin
 ☒ Delete/ Cancel Card
 ☐ Delete/Cancel Driver

|                                                                                                                                                                                                                                                                                                                         |                                               |                                                   |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|---------------------------------------------------|--|
| <b>Department:</b>                                                                                                                                                                                                                                                                                                      | Constable Pct. 3                              |                                                   |  |
| <b>Billing Address:</b>                                                                                                                                                                                                                                                                                                 | 730 N. Breyfogle Suite B Mission, TX 78574    |                                                   |  |
| <b>Fuel Card Manager:</b>                                                                                                                                                                                                                                                                                               | Leidy Roque                                   |                                                   |  |
|                                                                                                                                                                                                                                                                                                                         | This person can not have use of the fuel card |                                                   |  |
| <b>Phone Number:</b>                                                                                                                                                                                                                                                                                                    |                                               | <b>County Email:</b>                              |  |
| <b>Web user Name:</b>                                                                                                                                                                                                                                                                                                   |                                               | <b>Password:</b>                                  |  |
| <b>Hidalgo Co Acct Number:</b>                                                                                                                                                                                                                                                                                          | 1100-21-293-001-0000-506260                   |                                                   |  |
| <b>Requested By:</b>                                                                                                                                                                                                                                                                                                    | ELDON DUNN <i>Eldon Dunn</i>                  |                                                   |  |
| Original Signature is required                                                                                                                                                                                                                                                                                          |                                               | Sign & Print Elected/Official Supervisor/Director |  |
| On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued. |                                               |                                                   |  |

|                                           |                                                              |
|-------------------------------------------|--------------------------------------------------------------|
| <i>For Purchasing Department Use Only</i> |                                                              |
| Approved by Commissioners Court On:       | Agenda Item No. #                                            |
| Reviewed by Fuel Card Administrator:      | <i>Yvonne C. Peña 2/12/26</i>                                |
| Cards Received by Dept on:                | Date Returned/Cancelled: <i>2/12/26</i>                      |
| Fuel Cards Received by Department:        | Sign & Print Authorized Elected Official/Supervisor/Director |

| Vehicle Plate No<br>(N/A = Non-vehicle) | Description<br>(Vehicle or Non-vehicle Equip.) | VIN Number<br>(N/A = Non-vehicle) | Asset Number<br>(N/A = Non-vehicle) | Purchasing Dept.<br>Use Only<br>Card Number |
|-----------------------------------------|------------------------------------------------|-----------------------------------|-------------------------------------|---------------------------------------------|
| 122 3121                                | 2015 FORD EXPLORER                             | 1FM5K8AROGGA19091                 | 63737                               | 001105                                      |
|                                         |                                                |                                   |                                     |                                             |
|                                         |                                                |                                   |                                     |                                             |
|                                         |                                                |                                   |                                     |                                             |
|                                         |                                                |                                   |                                     |                                             |

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| User Name | DOB | User ID<br>(6 digits) | DBM Use Only<br>License<br>Verification | Purchasing Dept.<br>Use Only<br>Training Date &<br>Signed Fuel Policy |
|-----------|-----|-----------------------|-----------------------------------------|-----------------------------------------------------------------------|
|           |     |                       |                                         |                                                                       |
|           |     |                       |                                         |                                                                       |
|           |     |                       |                                         |                                                                       |
|           |     |                       |                                         |                                                                       |
|           |     |                       |                                         |                                                                       |