FY 2027 Homeland Security Task Force
Strategic Initiatives / Local Overtime
Cost Reimbursement Agreement (CRA)

CRA

This Agreement is between the below-named State/Local Law Enforcement Organization and Sponsoring Federal Agency (SFA) directly supporting the Homeland Security Task Force (HSTF) Program. **This agreement is separate and distinct from the Treasury Executive Office for Asset Forfeiture (TEOAF) State/Local overtime program**. Pursuant to the Congressional appropriations, the Homeland Security Task Force (HSTF) is authorized to reimburse State / Local Agencies for overtime paid to police officers assigned to the formal HSTF, as well as for other costs, including equipment, incurred in detecting, investigating, and prosecuting crimes against the United States.

It is hereby agreed between the Homeland Security Task Force, and

State / Local Agency: Hidalgo County DA HIDTA Task Force
Street Address: 825 E. Sioux Rd
City, State, Zip: Alamo, TX 78516
State / Local Supervisor POC: Juan Sifuentes
State / Local Supervisor Phone: 956-381-0444 Email: jsifuentes2@hidtataskforce.us
Financial Contact POC: Ashley Escalante, Grant Accountant II
Financial Contact Telephone: (956)318-2511 Ext.4658 Email: ashley.escalante@auditor.co.hidalgo.tx.us
Tax EIN: 746000717 UEI #: LHACK1UL6NR3

1. Commencing upon execution of this Agreement, and subject to the availability of funding and the terms of this Agreement, the HSTF will reimburse Hidalgo County DA HIDTA Task Force for eligible costs incurred in support of an HSTF Investigation or Strategic Initiative, including: (1) overtime paid to officers assisting with or working on the Investigation or Initiative; (2) authorized case-related travel expenses; and (3) authorized operations costs (i.e. equipment) paid by the Hidalgo County DA HIDTA Task Force . All reimbursed costs must be authorized under this Agreement and supported by required documentation.

2. Reimbursement requests must be submitted to HSTF via HSTF.REA.Houston.San Antonio@dea.gov within thirty (30) days of the close of the month in which the overtime was worked. [For example: If overtime is incurred in December, the Reimbursement Request for December overtime should be submitted no later than January 30th.] The reimbursement Request must be approved by the appropriate Supervisor (or designee) at HSTF prior to reimbursement and include all required documentation as stated in the Case and Officer Participant (COP) Form.

3. Reimbursement payments from the sponsoring agency will be made via electronic funds transfer (EFT) directly to Hidalgo County DA HIDTA Task Force . To facilitate EFT, Hidalgo County DA HIDTA Task Force shall establish an account online in the System for Award Management (SAM) at www.SAM.gov. A verification of banking information is required on an annual basis to keep payment information current. For additional information regarding procedures related to reimbursements. Contact your agency's Regional Coordinator or Program Analyst.

4. Overtime reimbursements will be calculated at the usual rate for which the individual officer's time would be compensated in the absence of this agreement. However, overtime payments including all other non-HSTF Federal sources (such as Safe Streets, HIDTA, IRS, FEMA, etc.) may not exceed 25% of the current approved Federal salary rate in effect at the time the overtime is performed on an annual/fiscal year basis. The Federal fiscal year runs from October 1st through September 30th.

The pay cap amount changes annually and State/Local entities should reference the current fiscal year amount on their HSTF COP Form. The State/Local Organization is responsible for ensuring the annual payment is not exceeded.

5. The Hidalgo County DA HIDTA Task Force must complete the HSTF COP Form annually. The form must list the law enforcement officers assigned to the HSTF and as such are entitled to overtime reimbursement, as well as authorized and operational expenses, including descriptions and estimates. Based on the needs of the HSTF, this number may change periodically, upward or downward, as approved in advance. **Through signature of this form, you attest/confirm officers receiving reimbursement for overtime under this program are in good standing with your agency and are not under internal investigation.**

6. Requests for reimbursement shall be submitted monthly with all applicable fields completed, and all requests shall be received no later than December 31st of the next fiscal year for which the reimbursement applies. For example, reimbursements for the fiscal year ending September 30, 2027, shall be received monthly and not later than December 31, 2027. The HSTF is not obligated to reimburse any requests received untimely and not in accordance herewith.

7. If an Agreement does not have a bill submitted within ninety (90) days of the Agreement start date, or within sixty (60) days of when the last bill was submitted, funds will be de-obligated. Furthermore, if a State/Local Law Enforcement Organization determines there will be no additional work performed under a particular Agreement, a funding change notification email should be sent to the Regional Coordinator/Program Analyst, identifying the amount to be de-obligated as soon as possible.

8. Only sworn law enforcement officers are eligible for reimbursement in this program. Officers who are not deputized shall possess no Law Enforcement authority other than that conferred by virtue of their position as a commissioned officer of their parent Agency.

9. HSTF will only reimburse an actual dollar ($) amount paid to the officer for overtime worked, any additional benefit or administrative fees (including compensation time) will NOT be reimbursed.

10. The sponsoring Federal agency considers DOJ a sharing participant of any assets seized and forfeited for the investigation.

11. The State/Local Organization will comply with Title VI of the Civil Rights Act of 1964 and requirements applicable to HSTF Agreements pursuant to the regulations of the Department of Justice (see, 28C.F.R. Part 42, Subparts C and G; 28C.R.R.50.3 (1993)) relating to discrimination of the grounds of race, color, sex, age, national origin, or handicap.

12. The Agreement is effective upon signatures of all parties, Hidalgo County DA HIDTA Task Force 's participation in the HSTF and contingent upon approval of necessary funding, and unless terminated in accordance with the provisions herein, will remain in effect through 09/30/2027. This Agreement may be modified at any time by written consent of the parties or based on changing business operations and practices of the HSTF. It may be terminated at any time upon mutual consent of the parties, or unilaterally upon written notice from the terminating party to the other party at least 30 days prior to the termination date.

13. Audit Review - It is critical that the State/Local agency maintain all supporting documentation pertaining to the HSTF Strategic Initiatives/Local Overtime Program for a minimum of 6 years. Supporting documentation includes, but is not limited to: the CRA, COP form, department time sheets, pay stubs, receipts, etc. Supporting documents are not to be attached to monthly reimbursement requests unless stated on the form, but must be maintained in the State/Local Agency for a period of 6 years.

Signatories:

Signature of State / Local Agency	Signature of Sponsoring Federal Agency
Toribio "Terry" Palacios	Amparo Marisol Farias
Print Name	Print Name
Hidalgo County District Attorney	Group Supervisor
Title	Title
Hidalgo County DA HIDTA Task Force	Homeland Security Task Force
State / Local Agency	Sponsoring Federal Agency
Date	Field Office / RA / RAC
	Date

Signature of Sponsoring Agency Regional Coordinator

Print Name

Date

Addendums:

Insert any agency-specific exceptions, conditions, or justifications applicable to this Agreement, as approved by the Federal Agency.