HIDALGO COUNTY AUDITOR'S OFFICE

2808 SOUTH BUSINESS HIGHWAY 281
EDINBURG, TEXAS 78539-6243

PHONE: (956) 318-2511 FAX: (956) 318-2577
www.hidalgocounty.us/294/Auditors-Office

November 10, 2026

The Honorable Richard F. Cortez, Hidalgo County Judge
The Honorable David L. Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

> The county auditor shall certify to the commissioner's court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Letty Chavez, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Texas Office of the Governor – Criminal Justice Division (CJD). These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
$74,464.64	Grant Number: 4218506 Victim Assistance Program FY2026 Federal Award ID: 15POVC-26-GG-00248-ASSI

CERTIFIED BY:

LETTY CHAVEZ
COUNTY AUDITOR

11/6/2026
DATE

AI-105212 **Sheriff's Office 11. A.**
CC REGULAR AGENDA SPECIAL MTG
Meeting Date: 11/10/2026
Submitted For: Enrique Longoria, SHERIFF DEPT. **Submitted By:** Jose Rodriguez
Department: SHERIFF DEPT.

CAPTION

Sheriff's Office - FY 2026 General Victim Assistance Grant (VOCA) (1284):
1. Authorization and approval to accept the General Victim Assistance Grant (VOCA). Grant No. 4218506, in the amount of $93,080.80 ($74,464.64 OOG Funds + $18,616.16 Cash Match) effective on 10/01/2026 - 09/30/2027 received from the Office of the Governor-Criminal
Justice Division (OOG-CJD) with authority for County Judge, as authorized official, to electronically sign grant award form and related documents.
2. Approval of the certification of revenues of $74,464.64 by County Auditor for the General Victim Assistance Grant (VOCA) and appropriation of $93,080.80
3. Approval of inter-fund transfer to fund cash match in the amount of $18,616.16.

BACKGROUND

Approval to apply AI-102046 CC 01/20/26
Coninuation to Pay AI-105042 CC 10/27/26

Fiscal Impact

GRANT-XXX-XXX

CALENDAR YEAR: 2026 **ACCT. #:** 2800010026-GRNT-SALARY-SALARIES
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:
Appropriation of funds for the FY 2026 (10/01/2026 to 09/30/2027) VOCA grant award in the amount of $ $93,080.80 ($74,464.64 OOG Funds + $18,616.16 Cash Match), pending COR by Co. Auditor. With Cash Match provided by Chp. 59 Funds.

Attachments

SOGA
Congratulatory Letter
Responsibility Memo
COR Request
Appropriation

Form Review

Inbox	Reviewed By	Date
Budget and Management	Veronica Ortiz	11/03/2026 08:22 AM
Final Approval	Monica Salinas	11/04/2026 04:07 PM
Form Started By: Jose Rodriguez		Started On: 10/30/2026 12:00 PM
Final Approval Date: 11/04/2026		

Statement of Grant Award (SOGA)

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Texas Grant Management Standards (TxGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

Grant Number:	4218506	**Award Amount:**	$74,464.64
Date Awarded:	10/21/2026	**Grantee Cash Match:**	$18,616.16
Grant Period:	10/01/2026 - 09/30/2027	**Grantee In Kind Match:**	$0.00
Liquidation Date:	12/29/2027	**Grantee GPI:**	$0.00
Program Fund:	VA-Victims of Crime Act Formula Grant Program	**Total Project Cost:**	$93,080.80
Grantee Name:	Hidalgo County		
Project Title:	Victim Assistance Program		
Grant Manager:	Cielito Apolinar		
Unique Entity Identifier (UEI):	Q4RQHZQE2TK1		

CFDA:	16.575 - Victims of Crime Act Formula Grant Program
Federal Awarding Agency:	U.S. Department of Justice, Office of Justice Programs, Office for Victims of Crime
Federal Award Date:	9/17/2026
Federal/State Award ID Number:	15POVC-26-GG-00248-ASSI
Total Federal Award/State Funds Appropriated:	$116,673,915.00
Pass Thru Entity Name:	Texas Office of the Governor – Criminal Justice Division (CJD)
Is the Award R&D:	No

Federal/State Award Description:	This grant award provides funds from the Crime Victims Fund to enhance crime victim services in the State. Victims of Crime Act (VOCA) assistance funds are typically competitively awarded by the State to local community-based organizations that provide direct services to crime victims

DATE: November 10, 2026

2026
Appropriation
AI-105212

DEPARTMENT HEAD: Hidalgo County Sheriff J.E. Eddie Guerra

DEPARTMENT NAME: Hidalgo County Sheriff's Office

ACCOUNT NUMBER: 1284-21-280-000-0000-XXXXXX

Contact Person: Jose Rodriguez **Ph#:** 956-393-6176

SUBJECT: **Appropiations of Funds** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Appropiations of Funds (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

ICR

	INCREASE ACCOUNT NUMBER(S)		ACCOUNT (OBJECT) NAME	AMOUNT
✓	1284-21-280-000-0000-	501130	2800010026-GRANT-SALARY-~~SALARIES~~ REG FT EE	$ 60,780.63
✓	1284-21-280-000-0000-	501150	2800010026-GRANT-SALARY-LONGEVITY	$ 720.00
✓	1284-21-280-000-0000-	502110	2800010026-GRANT-FRINGE-HEALTH INS	$ 10,815.00
✓	1284-21-280-000-0000-	502120	2800010026-GRANT-FRINGE-LIFE INS	$ 56.16
✓	1284-21-280-000-0000-	502200	2800010026-GRANT-FRINGE-FICA	$ 4,704.80
✓	1284-21-280-000-0000-	502300	2800010026-GRANT-FRINGE-RETIREMENT	$ 8,949.88
✓	1284-21-280-000-0000-	502500	2800010026-GRANT-FRINGE- UNEMP COMP	$ 93.39
✓	1284-21-280-000-0000-	505320	2800010026-GRANT-OTH OPER-WRLS DVCS	$ 720.00
✓	1284-21-280-000-0000-	505500	2800010026-GRANT-SUPPLIES-PR&BINDING	$ 2,943.75
✓	1284-21-280-000-0000-	505830	2800010026-GRANT-TRAVEL-~~EC~~ OC EMP TRV	$ 1,145.00
✓	1284-21-280-000-0000-	505840	2800010026-GRANT-TRAVEL-RGSTRTN	$ 750.00
✓	1284-21-280-000-0000-	506100	2800010026-GRANT-SUPPLIES-GEN SUPPL	$ 1,402.19
✓	1284-00-280-000-0000-	431120	2800010026-FED GRANT-OOG ~~FY2026~~	$ 74,464.64
✓	1284-00-280-000-0000	491227	2800010026-CASH MATCH-SHRF CCP59-F~~Y2026~~	$ 18,616.16
			TOTAL BUDGET INCREASE (DECREASE)	**$ 93,080.80**

REASON: ✓ To appropriate funds for VOCA FY2026. Grant will cover salaries, fringe benefits, cell phone plan and equipment. Grant #4218506, grant period 10/01/2026 - 09/30/2027. Cash match appropriated from Chaper 59 Fund Balance.

DEPARTMENT HEAD SIGNATURE

/ /

APPROVED COMMISSIONERS' COURT DATE ATTEST COUNTY CLERK

Print This Page

Agency Name: Hidalgo County
Grant/App: 4218506 **Start Date:** 10/1/2026 **End Date:** 9/30/2027

Project Title: Victim Assistance Program
Status: Pending AO Acceptance of Award

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Liaison	Crime Victim Liaison - Estimate of 2080 hours of Salary of $61,500.63 and FRINGES (Health and Life Insurance, FICA, Retirement, Unemployment Comp., Workers' Comp.) total FRINGES $24,619.23 for total Salary $86,119.86. Crime Victim Liaison will provide support and services and information to crime victims, and their family's incompliance with Code of Criminal Procedures. Insures that crime victims and/or their families are afforded the right granted to victims as stated in the Criminal Procedure. Liaison will work in high-level of confidentiality, referring victims to local resources and aid groups. (Domestic Violence Shelters, Crisis Counseling, Legal Assistance Non-Profits) Liaison Veronica Neira.	$68,895.89	$17,223.97	$0.00	$0.00	$86,119.86	100
Contractual and Professional Services	Printing Services	Professional Printing Materials; 1,000 Pocket Size Cards for $80.40; 500 Bi-Fold booklets for $298.40; 2,000 Tri-fold Brochures for $738.05; 300 Guide Book for $997.15; 100 Resource Cards for $54.75; 1,000 QR Code Labels for $775.00. Totaling $2,943.75	$2,355.00	$588.75	$0.00	$0.00	$2,943.75	0
Travel and Training	In-State Registration Fees, Training, and/or Travel	Attend the 3 day Conference on Crimes Against Women Held Yearly in May17-20 ; Registration Cost of $750. Held in Dallas, Tx this conferences aims at providing advocates like the Liasson attached to this grant with over 200 workshops, case	$1,516.00	$379.00	$0.00	$0.00	$1,895.00	0

		studies and hand on training. This conference would provide our Liasson with updated industry standards, development of practical skills, and provide real-world solutions to adapt for our agency. Per diem/ Hotel funding for 5 days to attend the Conference on Crimes Against Women; 2 days of travel and 3 days at the conference location. Total Per Diem $295.00 ($59 * 5); Hidalgo County has a rate of $59 per day for out of county travel. Hotel Stay with the hosting hotel Total is $850.00 ($170 * 5). Total Per diem, Hotel and Conference $1,895.00						
✓	Supplies and Direct Operating Expenses	Cellular, Fax, Pager, and/or Office Telephone	Cell phone data plan for liaison. Cellphone will be used to contact victims. Victims can call the liaison for any questions or concerns. Monthly Rate for the cellphone plan is $60.00 for 12 months for a total of $720.00	$576.00	$144.00	$0.00	$0.00	$720.00	0
✓	Supplies and Direct Operating Expenses	Network and Server Software and/or Licenses ($5,000 or less per unit)	This bundle of programs are needed to create, edit and design their educational material on CANVA PRO. Total $120.00	$96.00	$24.00	$0.00	$0.00	$120.00	0
✓	Supplies and Direct Operating Expenses	Network and Server Software and/or Licenses ($5,000 or less per unit)	This bundle of programs are needed to create, edit design, and share videos created by the Adobe Pro. These videos will provide captivation information to our community and with the new programs out videos will resonate with our younger generations. Adobe Pro or equivalent software $70 a month for a total $840.00	$672.00	$168.00	$0.00	$0.00	$840.00	0
✓	Supplies and Direct Operating Expenses	Specialized Computer Software ($5,000 or less per unit)	DocHub Pro Program. Victims will utilize the DocHub Pro Program to electronically sign a variety of documents, including those related to legal assistance and program applications. The subscription for this service is priced at $144.00 annually.	$115.20	$28.80	$0.00	$0.00	$144.00	0
✓	Supplies and Direct	Office Equipment	Storage Furniture, 1 Storage cabinet for educational	$238.55	$59.64	$0.00	$0.00	$298.19	0

Operating Expenses	and/or Furniture ($5,000 or less per unit)	materials $157.99; 1 set of Storage bins $52.00;2 small carts for transporting educational materials $88.20 ($44.10 each) Totaling $298.19						

You are logged in as **User Name**: lgchavez

Elissa Leal <elissa.leal@auditor.co.hidalgo.tx.us>

Fwd: VOCA FY26 COR AI-105212

1 message

Bryan Garcia <bryan.sgarcia@auditor.co.hidalgo.tx.us> Thu, Nov 5, 2026 at 1:32 PM
To: Elissa Leal <elissa.leal@auditor.co.hidalgo.tx.us>, Denise Montes <denise.montes2@auditor.co.hidalgo.tx.us>

---------- Forwarded message ---------
From: **Jose Rodriguez** <jose.rodriguez@hidalgoso.org>
Date: Fri, Oct 30, 2026 at 2:09 PM
Subject: VOCA FY26 COR AI-105212
To: Bryan Garcia <bryan.sgarcia@auditor.co.hidalgo.tx.us>
Cc: Isabel Rodriguez <isabel.rodriguez@auditor.co.hidalgo.tx.us>, Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>, Myra Montoya <myra.montoya@hidalgoso.org>

Good afternoon Bryan,

Can you please create a Certification of Revenue for VOCA FY26?

AI-105212 CC 11/10/26

Respectfully,
Jose L Rodriguez
Program Manager I
Hidalgo County Sheriff's Office
jose.rodriguez@hidalgoso.org
956-393-6176

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Bryan S. Garcia

Grants Accountant II

Hidalgo County Auditor's Office.

2808 South Business Highway 281, Edinburg, Texas 78539

Office: (956) 318-2511 Ext. 4661

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